



**State Representative La Shawn K. Ford**

# DAILY JOB LISTINGS



**4800 W Chicago Ave,  
Chicago, IL 60651  
TEL: 773-378-5902  
FAX: 773-378-5903**

**Oak Park Office  
816 S Oak Park Ave, Suite A  
Oak Park, IL 60304  
TEL: 708-445-FORD (3673)**

**Springfield Office  
239-E Stratton Office Building  
Springfield, IL 62706  
TEL: 217-782-5962  
FAX: 217-557-4502**

Chicago Austin \* Oak Park \*  
Riverside \* North Riverside \*  
Brookfield \* Berwyn \* Proviso  
Township \* Forest Park \* La Grange  
\* LaGrange Park \* Western Springs

05/25/2016



**We're looking for  
American - made  
products from you.**

**Apply today  
for our U.S. Manufacturing  
Open Call Event**

Apply online at [Walmart-JUMP.com](http://Walmart-JUMP.com)  
Application deadline: May 27, 2016  
Event Date: June 28, 2016  
Event Location: Walmart Home Office  
in Bentonville, AR



4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: **Revenue Tax Specialist I**  
Agency: Revenue  
Closing Date/Time: Thu. 05/26/16 5:00 PM Central Time  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **DOR 12170**

Under general supervision, at a developmental level, performs specialized duties in the research, analysis and review of technical, legal or procedural issues concerning debt administered by the Department of Revenue and debt referred from other areas; performs specialized collection duties involving in-state and out-of-state accounts referred to the various enforcement programs; analyzes the Department's tax systems

Agency Contact:  
A & R Shared Services Center  
101 West Jefferson St., WIB Mail Code 5-110  
Springfield, IL 62702  
217-558-0962  
217-782-9925

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: Revenue Tax Specialist Trainee (Upward Mobility Target Title)  
Agency: Revenue  
Closing Date/Time: Thu. 05/26/16 5:00 PM Central Time  
Salary: \$3,124.00 - \$4,402.00 monthly  
Job Type: Full-Time  
Location: Williamson County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: DOR 12177

Under immediate supervision, for a period of six (6) to twelve (12) months, receives classroom instruction and on-the-job training involving various facets of the Taxpayer Assistance Division's programs and activities; as part of the training program receives and completes assignments of a routine nature in specific phases of the Revenue Tax Specialist functions performed; receives a combination of classroom and on-the-job training of the laws administered by the Agency, rules and regulations

Agency Contact:  
A & R Shared Services Center  
101 West Jefferson St., WIB Mail Code 5-110  
Springfield, IL 62702  
217-558-0962  
217-782-9925 Fax

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>



05/25/2016



Job Title: Revenue Tax Specialist Trainee (Upward Mobility Target Title)  
Agency: Revenue  
Closing Date/Time: Thu. 05/26/16 5:00 PM Central Time  
Salary: \$3,124.00 - \$4,402.00 monthly  
Job Type: Full-Time  
Location: Williamson County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: DOR 12177

Under immediate supervision, for a period of six (6) to twelve (12) months, receives classroom instruction and on-the-job training involving various facets of the Taxpayer Assistance Division's programs and activities; as part of the training program receives and completes assignments of a routine nature in specific phases of the Revenue Tax Specialist functions performed; receives a combination of classroom and on-the-job training of the laws administered by the Agency

Agency Contact:  
A & R Shared Services Center  
101 West Jefferson St., WIB Mail Code 5-110  
Springfield, IL 62702  
217-558-0962  
217-782-9925 Fax

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: **Security Therapy Aide I**  
Agency: Human Services  
Closing Date/Time: Thu. 05/26/16 4:30 PM Central Time  
Salary: \$3,603.00 - \$5,212.00 monthly  
Job Type: Full-Time  
Location: Union County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC009**  
Bid ID#: **10-80-16-17 / EPAR 96248**

Under direct supervision, performs routine tasks in dispensing therapeutic custodial care to adults in a secure residential housing forensic unit; monitors the movements, conduct, activities and basic care of residents; assists in the orientation of newly admitted patients; provides subprofessional counseling; prepares routine reports concerning observed patient behavior, progress and response to treatment of medications; confers with supervisors concerning special programs

Location: Developmental Disabilities Services - Sycamore Hall Lower  
Hours: 6:45 AM - 3:00 PM (Time Group 7)

Contact Person: Allison Holshouser or Donna Patterson  
PH: (618) 833-5161, ext. 2222 or 2486

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: **Security Therapy Aide II**  
Agency: Human Services  
Closing Date/Time: Thu. 05/26/16 4:30 PM Central Time  
Salary: \$3,916.00 - \$5,772.00 monthly  
Job Type: Full-Time  
Location: Union County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC009**  
Bid ID#: **10-80-16-18 / EPAR 96249**

Under general supervision, serves as a lead worker for an assigned shift over staff providing therapeutic care to residents in a secure residential care housing facility forensic unit. Coordinates the movements, conduct, activities and basic care of patients under his jurisdiction. Provides subprofessional counseling; prepares routine reports concerning patient behavior, process and response to treatment of medication.

Location: Developmental Disabilities Division / Sycamore Hall Lower  
Hours: 6:45 AM - 3:00 PM (Time Group 6)

Contact Person: Allison Holshouser/Donna Patterson/Stacey Busby  
PH: (618) 833-5161, ext. 2222 or 2486

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: **Senior Public Service Administrator - Opt 6**  
Agency: Human Services  
Closing Date/Time: Mon. 05/23/16 5:00 PM Central Time  
Salary: \$4,295.00 - \$12,128.00 monthly  
Job Type: Exempt  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **BB-52**  
Bid ID#: **10-89-91020**

Subject to administrative approval, serves as Manager of the Office of Clinical, Administrative, and Program Support, Department of Human Services. Formulates clinical and administrative programs and policies which impact State operated and Community based facilities and programs, directs the examination of service trends and policy options designed to address current and future services system needs and methods to address such needs

DHS?ADMIN & COMMUNITY SUPP/OCAPS PERSONNEL  
ATTN: KRIS TAPOCIK  
100 S. GRAND AVE. EAST, 3RD FL.  
SPRINGFIELD, IL 62762  
FAX: (217) 524 3385

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>



05/25/2016



Job Title: **Senior Public Service Administrator - Opt 8P**  
Agency: Human Services  
Closing Date/Time: Mon. 05/23/16 5:00 PM Central Time  
Salary: \$4,295.00 - \$12,128.00 monthly  
Job Type: Exempt  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **BB-52**  
Bid ID#: **10-89-93707**

Subject to management approval, serves as Director of the Bureau of Pharmacy and Clinical Support Services for the Department of Human Services. Develops, implements and directs policies and procedures regarding pharmacy services on a Department-wide basis; develops and monitors drug administration protocols regulating accurate administration of medications and the standardization of the process; monitors medication usage throughout DHS facilities with regard to recipient clinical conditions

DHS - ADMIN & COMMUNITY SUPP/OCAPS PERSONNEL  
ATTN: KRIS TAPOCIK  
100 S. GRAND AVE. EAST, 3RD FL.  
SPRINGFIELD, IL 62762

FAX: (217) 524-3385

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: Shift Supervisor  
Agency: Corrections  
Closing Date/Time: Wed. 05/18/16 4:00 PM Central Time  
Salary: \$6,698.00 - \$9,894.00 monthly  
Job Type: Full-Time  
Location: Crawford County, Illinois  
Number of Vacancies: 1  
Plan/BU: VR704  
Bid ID#: IDOC 29-57-16-2791

Under direction of the Asst. Warden of Operations, Sr. Public Service Adm., supervises and directs a security force in housing and custodial programs on an assigned shift; implements and maintains programs conducive to security and rehabilitative needs of inmates; conducts security investigations; verifies compliance of administrative and institutional directives and policies; prepares a variety of reports; implements policies and procedures; receives and approves Roster Master sheets for shift assignments.

**WORK HOURS:** 3p-11p - Tuesday thru Saturday; Sunday and Monday off  
IDOC/Robinson Correctional Center  
13423 E. 1150th Avenue, Robinson, IL 62454  
Vickie Ecton, HR Representative  
618-546-5659 ext. 5204

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: **Site Assistant Superintendent I**  
Agency: Natural Resources  
Closing Date/Time: Tue. 05/31/16 5:00 PM Central Time  
Salary: \$3,792.00 - \$5,601.00 monthly  
Job Type: Full-Time  
Location: Cass County, Illinois  
Number of Vacancies: **1**  
Bid ID#: **12-32-4984**

Under general supervision, is a working supervisor of staff engaged in maintenance, operational and program support tasks; prepares, conducts and signs performance evaluations; acts as Site Superintendent in that person's absence.

WHERE TO APPLY  
Department of Natural Resources  
Attn: Mike Wickens  
Jim Edgar Panther Creek SFWA  
10149 County Hwy. 11  
Chandlerville, IL 62627  
Phone: 217-452-7741

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: Site Technician II (Upward Mobility Target Title)  
Agency: Natural Resources  
Closing Date/Time: Tue. 05/31/16 5:00 PM Central Time  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Coles County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC028  
Bid ID#: 12-32-4985

Under direct supervision, performs carpentry work and operates the site's water & wastewater treatment facilities; also performs routine maintenance and program support tasks.

WHERE TO APPLY  
Department of Natural Resources  
Attn: Glenn Lyons  
Fox Ridge State Park  
18175 State Park Rd.  
Charleston, IL 62627  
Phone: 217-345-6416

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: Site Technician II (Upward Mobility Target Title)  
Agency: Natural Resources  
Closing Date/Time: Fri. 05/27/16 5:00 PM Central Time  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Lake County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC028  
Bid ID#: 12-32-4982

Under direct supervision, performs a variety of semi-skilled work in the operations and maintenance of North Point Marina; performs semi-skilled work in the maintenance and repair of buildings, dock structures, fixtures and equipment and operates heavy equipment.

WHERE TO APPLY  
Department of Natural Resources  
Attn: David Suthard  
North Point Marina SRA  
701 North Point Dr.  
Winthrop Harbor, IL 60096  
Phone: 847-746-2845

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>



05/25/2016



Job Title: Site Technician II (Upward Mobility Target Title)  
Agency: Natural Resources  
Closing Date/Time: Fri. 05/27/16 5:00 PM Central Time  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Kankakee County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC028  
Bid ID#: 12-32-4983

Under direct supervision, performs semi-skilled and unskilled maintenance operational and program support tasks; performs tasks associated with the hunting programs.

WHERE TO APPLY  
Department of Natural Resources  
Attn: Kathy Pangle  
Kankakee River State Park  
5314 W. Rt. 102  
Bourbonnais, IL 60914  
Phone: 815-933-1383

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: Site Technician II (Upward Mobility Target Title)  
Agency: Natural Resources  
Closing Date/Time: Thu. 05/26/16 5:00 PM Central Time  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Union County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC028  
Bid ID#: 12-32-4979

Under direct supervision, regularly performs semi-skilled and some unskilled activities in maintaining and operation Union County State Fish & Wildlife Area.

WHERE TO APPLY  
Department of Natural Resources  
Attn: Randall Tucker  
2755 Refuge Rd.  
Jonesboro, IL 62952  
Phone: 618-833-5175

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: Site Technician II (Upward Mobility Target Title)  
Agency: Natural Resources  
Closing Date/Time: Wed. 05/25/16 5:00 PM Central Time  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Johnson County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC028  
Bid ID#: 12-32-4976

Under direct supervision, performs routine and semi-skilled tasks for the maintenance and operation of a state trail including trail and associated facilities; on an ongoing basis, act as functional supervisor to assign, review and direct the activities of a small number of lower level site workers engaged in site maintenance or operational activities.

WHERE TO APPLY  
Department of Natural Resources  
Attn: Joseph Nelson  
PO Box 10  
Goreville, IL 62939  
Phone: 618-995-2411

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: Site Technician II (Upward Mobility Target Title)  
Agency: Natural Resources  
Closing Date/Time: Fri. 05/20/16 5:00 PM Central Time  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Marion County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC028  
Bid ID#: 12-32-4969

Under direct supervision, performs a variety of semi-skilled, unskilled and routine operational and program support tasks.

WHERE TO APPLY  
Department of Natural Resources  
Stephen A. Forbes State Park  
Attn: Greg Branch, Site Assistant Superintendent  
6924 Omega Rd.  
Kinmundy, IL 62854  
Phone: 618-547-3381

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFORDE.COM](http://WWW.LASHAWNFORDE.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFORDE.COM](mailto:WORKFORCE@LASHAWNFORDE.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: **Social Service Program Planner III**  
Agency: Human Services  
Closing Date/Time: Wed. 05/18/16 5:00 PM Central Time  
Salary: \$4,873.00 - \$7,392.00 monthly  
\$58,476.00 - \$88,704.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **10-97-96049**

Subject to management approval, identifies and assists in the management of the TANF and SNAP population; performs highly technical and independent reviews of more complex TANF/SNAP cases on site at FCRCs to verify appropriate documentation; develops and provides training regarding TANF and SNAP reviews; develops resources and implements strategies in monitoring and analyzing TANF/SNAP data reports and implementing strategies to meet performance outcomes. Travels in the performance of duties.

Bureau of Employee Services  
Melissa Roeder  
100 South Grand Ave East, 3rd floor  
Springfield, IL 62762  
217-557-0347  
FAX: 217-524-2116

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>



05/25/2016



Job Title: **Social Services Career Trainee**  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,305.00 - \$4,731.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **1**  
Bid ID#: **K-HCD Continuous**

Under direct supervision, receives on the job training for a period for six to twelve months to develop the knowledge, understanding and practical skills needed to manage a public assistance caseload such as Aid to Families with Dependent Children including earned income cases, Medical Assistance No Grant (MANG) including spend down cases, Aid to the Aged, Blind, and Disabled (AABD), Group Care, Food Stamps or other cases; learns to explain work incentive programs and to encourage client participation; learns to assist clients in resolving problems that interfere with work or educational opportunities.

**Contact:**

Employee Services, HCD  
100 South Grand Avenue East, 3rd floor  
Springfield, IL 62762

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: Social Services Career Trainee - Opt MC  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: 10 41 SSCT MC

Under direct supervision, receives formal and informal orientation in the principles, techniques, procedures and policies related to the rehabilitation of persons w/disabilities. Receives info on DHS as well as community services and supports available to persons w/disabilities. Becomes aware of different disabilities and the medical and functional limits imposed while completing academic coursework necessary to obtain a Master's degree in Rehab or a closely related field. Assists on caseload of persons who communicate with the use of Sign Language.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: Social Services Career Trainee - Opt SS  
Agency: Human Services  
Closing Date/Time: Continuous  
Salary: \$3,371.00 - \$4,826.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: 10 41 SSCT SS

Under direct supervision, receives formal and informal orientation in the principles, techniques, procedures and policies related to the rehabilitation of persons w/disabilities. Receives information on DHS as a total agency & the comprehensive services provided as well as community services and supports available to persons w/disabilities. Becomes aware of different disabilities and the medical and functional limitations imposed while completing academic coursework necessary to obtain a Master's degree in rehabilitation or a closely related field. Assists on caseloads of persons whose primary language is Spanish.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>

05/25/2016



Job Title: **Social Worker II - Upward Mobility Target Title**  
Agency: Veterans Affairs  
Closing Date/Time: Thu. 05/26/16 4:00 PM Central Time  
Salary: \$4,612.00 - \$6,990.00 monthly  
Job Type: Full-Time  
Location: Adams County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC063**  
Bid ID#: **34-120-16-128**

Under direction of the Director of Social Services, provides direct and indirect psychological and social casework services for the facility. As a caseworker, prepares social histories of recipients; counsels recipients regarding adjustments and behavioral plans; participates in crisis intervention. Assist members through the casework process, with problems related to retirement, aging, and separation from their home communities.

Contact:  
Illinois Veterans' Home  
Brittany Heinecke - Human Resources  
1707 North 12th Street  
Quincy, Illinois 62301  
Phone: 217-222-8641 ext 247  
Fax: 217-222-2961

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>



## CMS EMPLOYMENT

Testing is offered on easy to use touch screen computers. Applicants are allowed at least 90 minutes to answer the questions on automated tests. On tests with a larger number of questions or more complex questions (Human Resources Assistant & Associate; Data Processing Specialist & Administrative Specialist; Disability Claims Adjudicator Trainee; Insurance Analyst II; Revenue Tax Specialist Trainee; Social Services Career Trainee; Telecommunicate Trainee), more time is allowed to complete the exam.

Public use copiers are not available at the Assessment Centers. Therefore, it is important that applicants bring with them copies of their application for each title and test option for which they want to test.

Chicago Office:

James R. Thompson Center

100 W. Randolph, Suite 3-300

Chicago, IL 60601-3220

(312) 793-3565 (voice)

Illinois Relay Center 800) 526-0844

MONDAY, TUESDAY, WEDNESDAY, THURSDAY ONLY -- Flexible  
Schedule Testing Check in time for tests - clerical and non-clerical is anytime  
between 8:00 a.m. - 1:30 p.m.

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>





## **What is the CTA Second Chance Program?**

The CTA Second Chance Program is an initiative offered in conjunction with the City of Chicago and social service agencies throughout the city. Working closely with the Department of Family and Support Services, hard-to-place individuals are given an opportunity to obtain full-time employment and training which may enable a start of a long-term, meaningful career.

### **How to apply**

Jobseekers need to actively participate in one of the 13 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus servicer and rail car servicer Second Chance positions.

## **[Click Here For the 13 Designated Agencies](#)**

### **What are the eligibility requirements and qualifications?**

- Job seekers interested in participating must:
  - Reside within the City of Chicago
  - Be 18 years or older
  - Participate in 8-10 weeks of Job Readiness Training and obtain a certificate of completion from one of the 13 referring agencies.
- Second Chance participants that are referred are required to be released from the following:
  - House arrest (wearing metal band/bracelet)
  - Drug/alcohol program (i.e. Methadone treatment)
  - Work release center

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFORDD.COM](http://WWW.LASHAWNFORDD.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFORDD.COM](mailto:WORKFORCE@LASHAWNFORDD.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>



○

**How many Second Chance positions are available?**

Up to 265 Second Chance participants may be employed by CTA in one calendar year. Start and end dates per Second Chance participant are on a rolling basis.

**How long does the program last?**

Based on job performance and attendance, a participant may serve for 12 months or more.

**How much does the program pay?**

Participants are paid at a rate of \$10.00 per hour and may work up to 40 hours per week. Pay checks are issued on a bi-weekly pay period.

**How is a participant selected?**

As positions become available, CTA contacts the referring agencies. Referring agencies recommend applicants who they have screened and who have successfully completed the job readiness program.

**Once the referring agency recommends an applicant, what happens?**

- Applicants are fingerprinted for background processing.
- Applicants complete a medical review.
- If the applicant passes background and medical what are the next steps?
- Orientation/pre-hire
- Applicants attend a new employee orientation thoroughly outlining program guidelines, eligibility requirements, job functions, placements, and Union participation.
- Completion of all hiring documentation and application inserts

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903

SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO [WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>



- Training
  - Participants are required to complete a (paid) safety training prior to reporting to assigned work location.
- The overall performance and attendance/tardiness of each apprentice is scored.
- Supervisors and apprentices are required to review the scoring of the evaluations, solicit feedback and address any questions or concerns.
- Agencies provide individual case management on each apprentice and maintain periodic contact.

**What happens when the participant successfully completes the program?**

- Participants in good standing receive a certificate of completion and letter of reference from CTA.
- Providing there are no additional arrests or convictions on the participant's record, the Second Chance program participant is encouraged to apply for CTA vacancies.

**Who can you call if you have questions?**

If you still have questions about this program, you can contact the CTA Second Chance Hotline

- 312-681-2293.

05/25/2016



## **10 REASONS TO CONSIDER JOINING THE ARMED FORCES**

Whether you are considering the military out of a sense of Patriotism or duty, for action and adventure, or for a steady job in a depressed economy, there is something for everyone. Here are 10 reasons the military may be a good fit for you.



4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFOR.COM](http://WWW.LASHAWNFOR.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFOR.COM](mailto:WORKFORCE@LASHAWNFOR.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>





1. Patriotism, defending our nation, and a sense of duty. Military service is a time-honored way to serve others first. Walter Reuther is quoted as saying, “There is no greater calling than to serve your fellow men. There is no greater contribution than to help the weak. There is no greater satisfaction than to have done it well.” (Source). This quote sums up what it means to serve. When you join the military, you learn the true meaning of service.

2. Jobs in a down economy. The US has experienced a difficult economy over the last few years, including high levels of unemployment, rising costs, and the outsourcing of many jobs. If you are looking for employment, consider the military, which continues to offer jobs for those who are qualified medically and academically, and who do not have an extensive criminal record.

3. Pay and benefits. A new second lieutenant starts at over \$36,000 a year plus full benefits, not including added monthly allowances of up to \$3,000, depending on where he or she is stationed. An enlisted person starts at around \$20,000 a year plus full benefits, not including added monthly allowances of up to \$1,500 depending on where he or she is stationed. Enlistment and re-enlistment bonuses can be over \$20,000. After serving only 3 years, some nuclear trained enlisted members in the Navy receive bonuses of \$90,000 for re-enlisting. Student loans can be relieved by up to \$65,000. The military is also one of the few places where you can get a full pension after serving 20 years or more. Military can reach 50-75% of the average of your final three years base salary. In some instances, you can receive more than 75% of your base pay in retirement.

4800 W. CHICAGO AVENUE, CHICAGO, ILLINOIS 60651 773.378.5902 FAX 773.378.5903  
SIGN UP FOR DAILY JOB LEADS [WWW.LASHAWNFORDD.COM](http://WWW.LASHAWNFORDD.COM) EMAIL JOB LEADS TO  
[WORKFORCE@LASHAWNFORDD.COM](mailto:WORKFORCE@LASHAWNFORDD.COM) PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS  
Jobs Found At: <http://www.illinois.gov/sites/work/Pages/default.aspx>





4. Full medical coverage for you and your family. Military members are immediately eligible for full health care benefits for themselves and their immediate family members as soon as they enter the service, and if you stay through until retirement, you and your family can take these benefits with you when you leave the military. These health benefits extend to immediate family (e.g. spouses and children, and sometimes dependent parents). You may also be eligible for temporary military healthcare benefits after you leave the service.

5. Skills and training. The military provides advanced technical training in a variety of career fields and also offers opportunities for additional training when you are off-duty. Many military members are able to attend college that is often paid for by tuition assistance. You can use your training opportunities to advance within your career field, earn certifications or degrees, or prepare yourself to transition back into civilian life.

6. Leadership opportunities. Military leadership is a great way to get your resume for your next career. If you were to hire someone, would you want to hire someone with proven skills and experience and a degree, or someone right out of high school/college? Give me the experienced professional any day of the week! (More tips for creating your post-military resume).

7. Travel opportunities and vacation time. The military has installations all around the world and pays for you and your family to get there and back. Your off duty time is yours and you are free to travel and see the world. The military gives you 30 days of paid leave per year, not including weekends and federal holidays, depending on your job.



### Benefits after Leaving the Service

8. Education opportunities after you leave the military. The new GI Bill pays veterans who served at least 36 months a monthly living stipend and full tuition to pay for college, after they leave the military. Depending on how long the service member commits, this GI Bill can be transferred to spouses and children.

9. Buy a home with no money down with a VA Loan. The Veterans Affairs office offers veterans a way to purchase a home with no money down through the VA Loan. This makes it easier to purchase a home while you are serving, or after you have left the service.

10. A military retirement is worth millions. An officer with 20 years of service, who earns over \$100,000 per year, could retire with a pension of over \$48,000 per year for life in his or her 40's and start a second career. Imagine earning over \$4000 per month for the rest of one's life, starting at age 42. This equates to an accumulative pay of \$480,000, \$960,000, \$1.4 million in 10, 20, and 30 years, respectively, in addition to having full health care coverage and an income from a second job, if desired. (Oh, and those numbers don't account for annual cost of living adjustments which increase your monthly pension).