



State Representative La Shawn K. Ford

DAILY JOB LISTINGS



**4800 W Chicago Ave,
Chicago, IL 60651
TEL: 773-378-5902
FAX: 773-378-5903**

**Oak Park Office
816 S Oak Park Ave, Suite A
Oak Park, IL 60304
TEL: 708-445-FORD (3673)**

**Springfield Office
239-E Stratton Office Building
Springfield, IL 62706
TEL: 217-782-5962
FAX: 217-557-4502**

Chicago Austin * Oak Park *
Riverside * North Riverside *
Brookfield * Berwyn * Proviso
Township * Forest Park * La Grange
* LaGrange Park * Western Springs

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Having trouble clicking the links? The following jobs can be found on indeed.com. Not all job postings will have a direct hiring contact. Now in days, most job applications are done online. Sign up for our job leads to have access to the direct links to apply to these jobs.

It is easy to sign up for our job leads! Go to lashawnkford.com and input your email on the right side on the screen. Please, call our office if you are having trouble signing up, and we will be happy to assist you!

Team Member - Starting at \$9/hr and above

[Culver's](#) - [284 reviews](#) - Bolingbrook, IL

\$9 an hour

Handles guest comments promptly and courteously with the ability to empathize, sympathize and educate. Has a genuine desire to provide personalized guest...

[Easily apply](#)

30+ days ago - [email](#)

[Sponsored](#)

Teacher-(Child Day Care)

[Lutheran Home](#) - [42 reviews](#) -Arlington Heights, IL

Must meet all state (DCFS) qualifications. Implement and supervise classroom program in accordance with the policies, At least a two year degree in Early...

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27 days ago - [email](#)

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Inside Sales - Entry Level (Job is in Chicago)

[CDW](#) - [167 reviews](#) - Harwood Heights, IL

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CDW is hiring entry level sales personnel. If you're interested in starting a sales career, have a passion for technology, and/or desire an opportunity begin a...

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Polish Speaking Medical Assistant/Receptionist - new

Advanced Cancer Clinic, Ltd - Chicago, IL

Answering telephone calls. US Citizenship/ Permanent Resident Card. Must be able to multitask and anticipate the needs of patients, physician, and nurse....

Easily apply

1 day ago - [save job](#) - [email](#) - [more...](#)

Accounting Clerk - \$14.00 Per Hour - new

KKT Chillers - Elk Grove Village, IL

\$14 an hour

Answer phones and take messages. Technical Skills – Assesses own strengths and weaknesses. This position reports to the Accounting Manager and performs entry...

Easily apply

3 days ago - [save job](#) - [email](#) - [more...](#)

Part-Time Nanny in Inverness (NW Suburb) - new

First Class Care by Mom's Best Friend- Chicago, IL -Chicago, IL

\$15 an hour

Required license or certification:. Having your own car is preferred, but the family also has a standard car to use if necessary....

Easily apply

10 hours ago - [save job](#) - [email](#) - [more...](#)

Pathways Student Intern CG-399-04 (Temp. NTE 1 year) - new

U.S. Federal Government - [7 reviews](#) -Chicago, IL

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\$33,228 - \$54,977 a year

Answering the telephone; Through community outreach efforts and technical assistance, the FDIC assists financial institutions in understanding and complying...

usajobs.gov - 2 days ago - [save job](#) - [email](#) - [more...](#)

Food Service Positions- Museum Restaurants -new

The Field Museum Chicago - Chicago, IL

To see a list of food service positions at The Field Museum, click here. All food service positions are hired through Aramark....

6 days ago - [save job](#) - [email](#) - [more...](#)

Call Center Representative - new

Howard Brown Health Center - [15 reviews](#) -Chicago, IL 60613 (Uptown area)

Answer all incoming calls from clients and provide information and assistance in order to properly navigate a client through the organization....

2 days ago - [save job](#) - [email](#) - [more...](#)

Office Administrator Iv - Opt SS1 - new

State of Illinois - [121 reviews](#) - Cook County, IL

\$3,647 - \$5,342 a month

Requires possession of an appropriate valid driver's license. Serves as specialized liaison between the office, field staff and agents regarding complaints and...

23 hours ago - [save job](#) - [email](#) - [more...](#)

Office Manager / Receptionist - new

Legacy Healthcare - Skokie, IL

Answering the general phone and transferring calls using a 4 digit extension system (some with a simple switchboard)....

Easily apply

10 hours ago - [save job](#) - [email](#) - [more...](#)

Returns Clerk - new

Cintas - [1,029 reviews](#) - Chicago, IL

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To support our aggressive growth plans, we offer unique opportunities, including advancement, ongoing training, mentoring and the opportunity to develop world...

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Extra Help Medical Office Assistant - Physical Therapy - new

[University of Illinois at Chicago](#) - [215 reviews](#) -Chicago, IL

10% Completes additional clerical tasks such as distributing mail, photocopying, filing and data entry. This involved answering phones, scheduling patients,...

1 day ago - [save job](#) - [email](#) - [more...](#)

Operations Specialist

[GrubHub](#) - Chicago, IL

\$15 an hour

Using real time data, warning indicators and dispatching maps, the Operations Specialist identify potential delivery issues before they become problems by...

[Easily apply](#)

2 days ago - [email](#)

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Sales Representative

[CDW](#) - [167 reviews](#) - Harwood Heights, IL

CDW is hiring entry level sales personnel. If you're interested in starting a sales career, have a passion for technology, and/or desire an opportunity begin a...

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Journalistic Conference Research Role

[Q1 Productions](#) - [3 reviews](#) - Chicago, IL

Q1 Productions is currently recruiting for conference production staff for the expanding Chicago Headquarters who will assist the organization in researching...

[Easily apply](#)

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CMS EMPLOYMENT

Testing is offered on easy to use touch screen computers. Applicants are allowed at least 90 minutes to answer the questions on automated tests. On tests with a larger number of questions or more complex questions (Human Resources Assistant & Associate; Data Processing Specialist & Administrative Specialist; Disability Claims Adjudicator Trainee; Insurance Analyst II; Revenue Tax Specialist Trainee; Social Services Career Trainee; Telecommunicate Trainee), more time is allowed to complete the exam.

Public use copiers are not available at the Assessment Centers. Therefore, it is important that applicants bring with them copies of their application for each title and test option for which they want to test.

Chicago Office:

James R. Thompson Center
100 W. Randolph, Suite 3-300
Chicago, IL 60601-3220
(312) 793-3565 (voice)
Illinois Relay Center 800) 526-0844

MONDAY, TUESDAY, WEDNESDAY, THURSDAY ONLY -- Flexible
Schedule Testing Check in time for tests - clerical and non-clerical is anytime
between 8:00 a.m. - 1:30 p.m.

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What is the CTA Second Chance Program?

The CTA Second Chance Program is an initiative offered in conjunction with the City of Chicago and social service agencies throughout the city. Working closely with the Department of Family and Support Services, hard-to-place individuals are given an opportunity to obtain full-time employment and training which may enable a start of a long-term, meaningful career.

How to apply

Jobseekers need to actively participate in one of the 13 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus servicer and rail car servicer Second Chance positions.

[Click Here For the 13 Designated Agencies](#)

What are the eligibility requirements and qualifications?

- Job seekers interested in participating must:
 - Reside within the City of Chicago
 - Be 18 years or older
 - Participate in 8-10 weeks of Job Readiness Training and obtain a certificate of completion from one of the 13 referring agencies.
- Second Chance participants that are referred are required to be released from the following:
 - House arrest (wearing metal band/bracelet)
 - Drug/alcohol program (i.e. Methadone treatment)
 - Work release center
 -



How many Second Chance positions are available?

Up to 265 Second Chance participants may be employed by CTA in one calendar year. Start and end dates per Second Chance participant are on a rolling basis.

How long does the program last?

Based on job performance and attendance, a participant may serve for 12 months or more.

How much does the program pay?

Participants are paid at a rate of \$10.00 per hour and may work up to 40 hours per week. Pay checks are issued on a bi-weekly pay period.

How is a participant selected?

As positions become available, CTA contacts the referring agencies. Referring agencies recommend applicants who they have screened and who have successfully completed the job readiness program.

Once the referring agency recommends an applicant, what happens?

- Applicants are fingerprinted for background processing.
- Applicants complete a medical review.
- If the applicant passes background and medical what are the next steps?
 - Orientation/pre-hire
 - Applicants attend a new employee orientation thoroughly outlining program guidelines, eligibility requirements, job functions, placements, and Union participation.
 - Completion of all hiring documentation and application inserts
 - Training

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- Participants are required to complete a (paid) safety training prior to reporting to assigned work location.
- The overall performance and attendance/tardiness of each apprentice is scored.
- Supervisors and apprentices are required to review the scoring of the evaluations, solicit feedback and address any questions or concerns.
- Agencies provide individual case management on each apprentice and maintain periodic contact.

What happens when the participant successfully completes the program?

- Participants in good standing receive a certificate of completion and letter of reference from CTA.
- Providing there are no additional arrests or convictions on the participant's record, the Second Chance program participant is encouraged to apply for CTA vacancies.

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline

- 312-681-2293.

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10 REASONS TO CONSIDER JOINING THE ARMED FORCES

Whether you are considering the military out of a sense of Patriotism or duty, for action and adventure, or for a steady job in a depressed economy, there is something for everyone. Here are 10 reasons the military may be a good fit for you.



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1. Patriotism, defending our nation, and a sense of duty. Military service is a time-honored way to serve others first. Walter Reuther is quoted as saying, “There is no greater calling than to serve your fellow men. There is no greater contribution than to help the weak. There is no greater satisfaction than to have done it well.” (Source). This quote sums up what it means to serve. When you join the military, you learn the true meaning of service.

2. Jobs in a down economy. The US has experienced a difficult economy over the last few years, including high levels of unemployment, rising costs, and the outsourcing of many jobs. If you are looking for employment, consider the military, which continues to offer jobs for those who are qualified medically and academically, and who do not have an extensive criminal record.

3. Pay and benefits. A new second lieutenant starts at over \$36,000 a year plus full benefits, not including added monthly allowances of up to \$3,000, depending on where he or she is stationed. An enlisted person starts at around \$20,000 a year plus full benefits, not including added monthly allowances of up to \$1,500 depending on where he or she is stationed. Enlistment and re-enlistment bonuses can be over \$20,000. After serving only 3 years, some nuclear trained enlisted members in the Navy receive bonuses of \$90,000 for re-enlisting. Student loans can be relieved by up to \$65,000. The military is also one of the few places where you can get a full pension after serving 20 years or more. Military can reach 50-75% of the average of your final three years base salary. In some instances, you can receive more than 75% of your base pay in retirement.

4. Full medical coverage for you and your family. Military members are immediately eligible for full health care benefits for themselves and their immediate family members as soon as they enter the service, and if you stay through until retirement, you and your family can take these benefits

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with you when you leave the military. These health benefits extend to immediate family (e.g. spouses and children, and sometimes dependent parents). You may also be eligible for temporary military healthcare benefits after you leave the service.

5. Skills and training. The military provides advanced technical training in a variety of career fields and also offers opportunities for additional training when you are off-duty. Many military members are able to attend college that is often paid for by tuition assistance. You can use your training opportunities to advance within your career field, earn certifications or degrees, or prepare yourself to transition back into civilian life.

6. Leadership opportunities. Military leadership is a great way to get your resume for your next career. If you were to hire someone, would you want to hire someone with proven skills and experience and a degree, or someone right out of high school/college? Give me the experienced professional any day of the week! (More tips for creating your post-military resume).

7. Travel opportunities and vacation time. The military has installations all around the world and pays for you and your family to get there and back. Your off duty time is yours and you are free to travel and see the world. The military gives you 30 days of paid leave per year, not including weekends and federal holidays, depending on your job.

Benefits after Leaving the Service

8. Education opportunities after you leave the military. The new GI Bill pays veterans who served at least 36 months a monthly living stipend and full tuition to pay for college, after they leave the

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military. Depending on how long the service member commits, this GI Bill can be transferred to spouses and children.

9. Buy a home with no money down with a VA Loan. The Veterans Affairs office offers veterans a way to purchase a home with no money down through the VA Loan. This makes it easier to purchase a home while you are serving, or after you have left the service.

10. A military retirement is worth millions. An officer with 20 years of service, who earns over \$100,000 per year, could retire with a pension of over \$48,000 per year for life in his or her 40's and start a second career. Imagine earning over \$4000 per month for the rest of one's life, starting at age 42. This equates to an accumulative pay of \$480,000, \$960,000, \$1.4 million in 10, 20, and 30 years, respectively, in addition to having full health care coverage and an income from a second job, if desired. (Oh, and those numbers don't account for annual cost of living adjustments which increase your monthly pension).

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