State Representative La Shawn K. Ford

DAILY JOB LISTINGS

Springfield Office
239-E Stratton Office Building
Springfield, IL 62706
TEL: 217-782-5962
FAX: 217-557-4502

Chicago Austin * Oak Park * Riverside * North Riverside * Brookfield * Berwyn * Proviso Township * Forest Park * La Grange * LaGrange Park * Western Springs

02/15/2018

Job Title:	Office Assistant - Opt 1
Agency:	Revenue
Closing Date/Time:	Mon. 02/26/18 5:00 PM Central Time
Salary:	$2,782.00 - $3,781.00 monthly
Job Type:	Full-Time
Location:	Sangamon County, Illinois
Number of Vacancies:	1
Plan/BU:	RC014
Bid ID#:	DOR 17402

Under general supervision, as part of a Clerical pool, performs a variety of difficult clerical duties throughout the Account Processing Administration; operates a computer inputting or retrieving a variety of tax data and information; opens, sorts, and distributes incoming mail; serves as office receptionist answering and routing incoming telephone calls and directing visitors to proper source of information

Agency Contact:
Illinois Department of Revenue – Human Resources
101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702
217-782-6239 Phone
217-782-8957 Fax

02/15/2018

Job Title:	Child Welfare Administrative Case Reviewer
Agency:	Children & Family Services
Closing Date/Time:	Mon. 02/26/18 5:00 PM Central Time
Salary:	$5,441.00 - $8,318.00 monthly
Job Type:	Full-Time
Location:	Jefferson County, Illinois
Number of Vacancies:	1
Plan/BU:	RC063
Bid ID#:	1860010-604294

Under general direction of the ACR Program Manager, within an identified area of assignment, reviews, determines, convenes, manages, and conducts an independent case review of every child in substitute care, as required by federal and state law; reviews service plan and amends to ensure consistency with laws, rules, court orders, and established social work practice; provides a monitoring function to public and private providers on all chronic and critical feedback reports; alerts administrative staff to vital case issues; conducts special reviews on difficult cases; identifies and makes recommendations regarding policy revisions in the areas of case planning and service delivery.

SUBMIT BIDS TO:
Paige Baker
DCFS
406 E. Monroe St., Station #30
Springfield, IL 62701
Paige.Baker@illinois.gov

Phone: (217) 557-7430
Fax (217) 785-0395

02/15/2018

Job Title:	Public Service Administrator - Opt 8L
Agency:	Financial & Professional Regulation
Closing Date/Time:	Mon. 02/26/18 11:59 PM Central Time
Salary:	$3,116.00 - $9,765.00 monthly
Job Type:	Full-Time
Location:	Cook County, Illinois
Number of Vacancies:	1
Bid ID#:	17504

Under administrative direction, investigates and prosecutes violations of assigned acts, rules, regulations and judicial decisions brought forth under, but not necessarily limited to, Pharmacy Practice; Dental Practice; Clinical Psychologist Licensing; Clinical Social Work and Social Work Practice; Nurse Practice; Nursing Home Administrators Licensing and Disciplinary; Marriage and Family Therapy Licensing; Marriage and Family Therapy Licensing; Professional Counselor and Clinical Professional Counselor Licensing; Professional Counselor and Clinical Professional Counselor Licensing; Environmental Health Practitioner Licensing; Optometric Practice; Veterinary Medicine and Surgery Practice

Agency Contact: Human Resources
320 W Washington St, 2nd floor
Springfield, IL 62786
Scan all applications or questions to FPR.Employment@illinois.gov
217-557-3022 Fax

02/15/2018

Job Title:	Probation Program Assistant (Interstate Compact Unit)
Agency:	Illinois Courts/Administrative Office of the Illinois Courts
Closing Date/Time:	Wed. 02/28/18 5:00 PM Central Time
Salary:	$32,086.00 / Year
Job Type:	Full-Time
Location:	Sangamon County, Illinois
Number of Vacancies:	1
Bid ID#:	229

The Probation Program Assistant (Interstate Compact Unit) reviews and processes probation cases transferred into Illinois and from Illinois to other states.

8:30 a.m. - 5:00 p.m.
Administrative Office of the Illinois Courts
3101 Old Jacksonville Road
Springfield, Illinois 62704

Barb Black
(217) 524-6429

02/15/2018

Job Title:	Administrative Assistant - Assistant Director
Agency:	Illinois Courts/Administrative Office of the Illinois Courts
Salary:	$38,342.00 / Year
Job Type:	Full-Time
Location:	Sangamon County, Illinois
Number of Vacancies:	1
Bid ID#:	228

The Administrative Assistant provides assistance to the Assistant Director of the Probation Services Division through coordination of office support activities and performance of secretarial duties. Initiative and independent judgment are exercised within a broad range of ongoing tasks and new initiatives.

8:30 a.m. - 5:00 p.m.

Administrative Office of the Illinois Courts
Probation Services Division
3101 Old Jacksonville Road
Springfield, IL 62704

Barbara Black
(217) 524-6429

02/15/2018

Job Title:	Public Service Administrator - Opt 2B
Agency:	Financial & Professional Regulation
Closing Date/Time:	Fri. 03/02/18 11:59 PM Central Time
Salary:	$6,141.00 - $9,472.00 monthly
Job Type:	Full-Time
Location:	Cook County, Illinois
Number of Vacancies:	1
Plan/BU:	RC062
Bid ID#:	17512

Under administrative direction, serves as Case Manager for the examination of banks, thrifts and corporate fiduciaries including their affiliates and subsidiaries for the Banks, Trust and Savings Institutions in the Division of Banking. Reviews and evaluates reports of examinations, enforcement actions, and prepares transmittal letters for submission to superior. Assists superior with enforcement of the policies and procedures regarding supervision of banks

Agency Contact: Human Resources
320 W Washington St, 2nd floor
Springfield, IL 62786
Scan all applications or questions to FPR.Employment@illinois.gov
217-557-3022 Fax

02/15/2018

Job Title:	Health Facilities Surveyor III - Opt 3
Agency:	Public Health
Closing Date/Time:	Mon. 02/26/18 5:00 PM Central Time
Salary:	$4,873.00 - $7,392.00 monthly
Job Type:	Full-Time
Location:	Cook County, Illinois
Number of Vacancies:	1
Plan/BU:	RC062
Bid ID#:	44-18-0239

Under general direction of the Field Supervisor, independently or as a member of a professional team, travels to conduct surveys, investigations and monitoring visits of long-term care facilities and hospitals to determine compliance with State Licensure requirements and/or Federal Medicare/Medicaid certification regulations. Serves as technical expert and independently performs difficult and complex nutritional surveys. Serves as preceptor for lower level Dietitians and as the subject matter expert on issues of dietetics.

Agency Contact:
Office of Human Resources
535 W. Jefferson St. 4th fl
Springfield, IL 62761
Phone: 217-785-2031
Fax: 217-785-2038
Email: DPH.HRApplications@illinois.gov

02/15/2018

Job Title:	Health Facilities Surveyor III - Opt 1
Agency:	Public Health
Closing Date/Time:	Mon. 02/26/18 5:00 PM Central Time
Salary:	$4,873.00 - $7,392.00 monthly
Job Type:	Full-Time
Location:	Cook County, Illinois
Number of Vacancies:	1
Plan/BU:	RC062
Bid ID#:	44-18-0241

Under general direction of the Field Supervisor, independently or as a member of a professional team, travels to conduct surveys, investigations and monitoring visits of long-term care facilities and hospitals to determine compliance with State Licensure requirements and/or Federal Medicare/Medicaid certification regulations. Serves as technical expert and independently performs difficult and complex institutional health and safety surveys. Serves as preceptor for lower level surveyors.

Agency Contact:
Office of Human Resources
535 W. Jefferson St. 4th fl
Springfield, IL 62761
Phone: 217-785-2031
Fax: 217-785-2038
Email: DPH.HRApplications@illinois.gov

02/15/2018

Job Title:	Emergency Response Telecommunicator - Opt B
Agency:	Emergency Management Agency
Closing Date/Time:	Mon. 02/26/18 4:00 PM Central Time
Salary:	$3,240.00 - $4,592.00 monthly
Job Type:	Part-Time
Location:	Sangamon County, Illinois
Number of Vacancies:	1
Plan/BU:	RC014
Bid ID#:	50-17-IEMA18-014

Under direct supervision of the Office Administrator IV, the Emergency Response Telecommunicator performs assigned tasks in regard to: transmitting and receiving emergency and administrative messages via two-way radio, telephone, computer, telefax and satellite equipment concerning hazardous materials, nuclear power plant accidents, natural and manmade disasters, etc.

Agency Contact:
Robert Huck
Public Safety Shared Services Center
1301 Concordia Court
Springfield, IL 62702
217-557-6010 ext. 4217

02/15/2018

Job Title:	Corrections Law Library Assistant
Agency:	Corrections
Closing Date/Time:	Fri. 02/23/18 3:00 PM Central Time
Salary:	$3,803.00 - $5,580.00 monthly
Job Type:	Full-Time
Location:	Jefferson County, Illinois
Number of Vacancies:	1
Plan/BU:	RC062
Bid ID#:	IDOC-29-58-18-0718

Requires knowledge, skill and mental development equivalent to completion of four years of college with coursework in such areas as legal, pre-legal, English, statistics or directly related coursework. Requires working knowledge of precedent cases, search procedures, writing style format and vocabulary appropriate to the subject matter upon completion of a job learning period. Requires working knowledge of technical report writing, vocabulary and word usage. Requires analytical ability in working with information such as would typically be acquired through a professional education. Requires ability to write in a clear and concise manner.

LOCATIONS:
IDOC-Big Muddy River Correctional Center
251 N. Illinois Hwy 37
Ina, IL 62846
AGENCY CONTACT:
Linda Ellis, HR. Rep
(618) 437-5300 Ext. 218

02/15/2018

Job Title:	Business Administrative Specialist
Agency:	Corrections
Closing Date/Time:	Fri. 02/23/18 3:00 PM Central Time
Salary:	$4,141.00 - $6,184.00 monthly
Job Type:	Full-Time
Location:	Jefferson County, Illinois
Number of Vacancies:	1
Plan/BU:	RC062
Bid ID#:	IDOC-29-58-18-0019

Under direction of the Business Administrator (Public Service Administrator), coordinates the operation of the Business Office engaged in vouchering, fiscal and procurement functions while serving as a designated lead-worker; gathers dat and participates in the preparation of the facility's budget; serves as the institution's procurement officer; monitors contractual review and administration process.

LOCATIONS:
IDOC-Big Muddy River Correctional Center
251 N. Illinois Hwy 37
Ina, IL 62846
AGENCY CONTACT:
Linda Ellis, HR. Rep
(618) 437-5300 Ext. 218

02/15/2018

Job Title:	Sex Offender Therapist II
Agency:	Corrections
Closing Date/Time:	Fri. 02/23/18 3:00 PM Central Time
Salary:	$4,821.00 - $7,304.00 monthly
Job Type:	Full-Time
Location:	Jefferson County, Illinois
Number of Vacancies:	1
Plan/BU:	RC062
Bid ID#:	IDOC-29-58-18-0398

Requires possession of a master's degree in psychology, social work, counseling, marriage and family therapy or a closely related behavioral science degree from an accredited college or university, requires five years of related professional experience counseling sex offenders. Requires eligibility to be approved to conduct sex offender treatment and evaluations by the Illinois Sex Offender Management Board. Requires extensive knowledge of theories and assumptions underlying the field of sex offender treatment and evaluation. Requires Requires extensive knowledge of assessment instrument and measurement techniques.

LOCATIONS:
IDOC-Big Muddy River Correctional Center
251 N. Illinois Hwy 37
Ina, IL 62846
AGENCY CONTACT:
Linda Ellis, HR. Rep
(618) 437-5300 Ext. 218

02/15/2018

Job Title:	Accounting & Fiscal Administration Career Trainee (Upward Mobility Target Title)
Agency:	Employment Security
Salary:	$3,371.00 - $4,826.00 monthly
Job Type:	Full-Time
Location:	Cook County, Illinois
Number of Vacancies:	0
Plan/BU:	RC062
Bid ID#:	Testing Purposes Only

Under immediate supervision, for a period of time not to exceed twelve months, participates in an IDES sponsored training program to develop knowledge, skill and expertise in the auditing of employer accounts; receives training and guidance in the review and analysis of employer accounts; receives and completes assignments of limited scope; provides procedural advice on the requirements and provision of the Illinois Unemployment Insurance (UI) Act, for an assigned geographical area.

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

02/15/2018

Job Title:	Registered Nurse II
Agency:	Human Services
Closing Date/Time:	Continuous
Salary:	$5,293.00 - $7,197.00 monthly
Job Type:	Full-Time
Location:	Cook County Zone 3, Illinois
Number of Vacancies:	01
Plan/BU:	RC023
Bid ID#:	10-72-38132

Requires (a)graduation from an approved nursing education program resulting in an Associate or diploma degree in nursing and two years of progressively responsible professional nursing experience, or (b) a bachelor's degree in nursing and one year of professional nursing experience, or (c) a Master's degree in nursing. Requires licensure as a Registered Nurse in the state of Illinois.

AGENCY CONTACT:
Ludeman Center
Human Resources Office
114 N. Orchard Drive
Park Forest, IL 60466
708-283-3015

02/15/2018

Job Title:	Medical Administrator II Option D - Opt 18
Agency:	Human Services
Salary:	$10,441.00 - $20,722.00 monthly
Job Type:	Full-Time
Location:	Kane County, Illinois
Number of Vacancies:	1
Plan/BU:	BBR
Bid ID#:	10-81-101709

Requires an Illinois license to practice medicine and American Specialty Board Certification or its equivalent in Psychiatry. Requires three years of substantive medical administrative experience in medical/clinical or medical programs direction, planning and evaluation.

CONTACT INFORMATION:
Elgin Mental Health Center
Human Resource Office
750 S State St.
Elgin, IL 60123
847-742-1040, Ext. 2095; Fax: 847-429-4933

02/15/2018

Job Title:	Health Facilities Surveillance Nurse
Agency:	Public Health
Closing Date/Time:	Wed. 02/21/18 5:00 PM Central Time
Salary:	$5,293.00 - $7,197.00 monthly
Job Type:	Full-Time
Location:	Cook County, Illinois
Number of Vacancies:	1
Plan/BU:	RC023
Bid ID#:	IDPH 49-18-0181

Under general supervision of the Health Facilities Surveillance Nurse Supervisor, conducts inspections, investigations and surveys of health facilities (Hospitals, Ambulatory Surgical Centers (ASCs), End Stage Renal Dialysis Centers (ESRDs), Home Health Agencies (HHAs), Hospices, Health Maintenance Organizations (HMOs), Outpatient Physical Therapy and Speech Pathology (OPT/SP), Comprehensive Outpatient Rehabilitation Facilities (CORF), Portable X-Rays Facilities (PXRs), Community Mental Health Centers (CMHCs) and Psychiatric Residential Treatment Facilities (PRTFs), Rural Health Centers (RHCs)) for compliance with State Licensure requirements and/or Federal Medicare/Medicaid certification standards.

Agency Contact:
Office of Human Resources
535 W. Jefferson St. 4th fl
Springfield, IL 62761
Phone: 217-785-2031
Fax: 217-785-2038
Email: DPH.HRApplications@illinois.gov

02/15/2018

Job Title:	Human Resources Representative
Agency:	Human Services
Closing Date/Time:	Wed. 02/21/18 5:00 PM Central Time
Salary:	$4,159.00 - $6,218.00 monthly $49,908.00 - $74,616.00 annually
Job Type:	Full-Time
Location:	Cook County, Illinois
Number of Vacancies:	1
Plan/BU:	RC062
Bid ID#:	10-11-104471

Under direction, preforms professional human resources assignments in the Technician Selection Program (TSP), Bureau of Recruitment and Selection, Office of Human Resources, DHS. Administers segments of the Technician Selection examination at remote locations; scores and ranks applicants. Organizes activities and travel to remote testing sites.

Bureau of Employee Services
Michelle Julian
100 South Grand Ave East, 3rd floor
Springfield, IL 62762
217-557-0347
FAX: 217-524-2116

02/15/2018

Job Title:	Maintenance Equipment Operator
Agency:	Human Services
Closing Date/Time:	Wed. 02/21/18 5:00 PM Central Time
Salary:	$4,583.00 - $6,110.00 monthly
Job Type:	Full-Time
Location:	Cook County Zone 3, Illinois
Number of Vacancies:	01
Plan/BU:	HR001
Bid ID#:	10-72-104496

Under direct supervision, operates automotive equipment including vans, trucks, tractors and snow removal equipment. Transports individuals to and from a variety of scheduled appointments. Schedules and maintains vehicles in good working condition.Engages in minor maintenance of equipment and minor repair of physical plant. Responds to special pick-up and delivery requests.

AGENCY CONTACT:
Alice M. Chambers
Human Resources Representative
Elisabeth Ludeman Center
Park forest, IL 60466
708-283-3015 (Office)
708-283-3017 (Fax)

02/15/2018

Job Title:	Technical Advisor Advanced Program Specialist
Agency:	Revenue
Closing Date/Time:	Tue. 02/27/18 5:00 PM Central Time
Salary:	$6,141.00 - $9,472.00 monthly
Job Type:	Full-Time
Location:	Cook County, Illinois
Number of Vacancies:	1
Plan/BU:	RC010
Bid ID#:	DOR 17530

Under administrative direction, serves as a Staff Attorney for the Department of Revenue. Represents the Agency in complex Income Tax litigation hearings before the Department involving deficiency and claim cases remaining in dispute. As an expert authority, provides recommendations for consideration concerning the development or modification of programs and services where there is room for disagreement on the interpretation of comprehensive program goals and concepts and the preparation of legal memoranda; Confers and corresponds with taxpayers, their representatives, attorneys, and other interested parties regarding the application or interpretation of the Income Tax Act

Agency Contact:
Illinois Department of Revenue – Human Resources
101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702
217-782-6239 Phone
217-782-8957 Fax

02/15/2018

Job Title:	Revenue Tax Specialist I
Agency:	Revenue
Closing Date/Time:	Tue. 02/27/18 5:00 PM Central Time
Salary:	$3,371.00 - $4,826.00 monthly
Job Type:	Full-Time
Location:	Cook County, Illinois
Number of Vacancies:	2
Plan/BU:	RC062
Bid ID#:	DOR 17500

Under general supervision, at a developmental level, performs technical analysis of routine and involved original and amended tax returns, corresponding schedules, and/or supporting documentation by reviewing and explaining pertinent records, documentation, and/or adjusting taxpayers' accounts; reviews and researches various source documents in providing information, guidance and assistance to Illinois and out-of- state taxpayers and/or their representatives, in writing and orally of a routine and priority nature, relating to the various taxes administered by the Department; independently performs research necessary to resolve discrepancies or deficiencies; approves or denies reasonable cause requests; confers with taxpayers, the general public and others to determine the nature of inquiries, problems or complaints; analyzes computer data, files or regulatory reference material to answer inquiries and resolve routine, difficult and complex issues

Agency Contact:
Illinois Department of Revenue – Human Resources
101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702
217-782-6239 Phone
217-782-8957 Fax

02/15/2018

Job Title:	Revenue Tax Specialist Trainee (Upward Mobility Target Title)
Agency:	Revenue
Closing Date/Time:	Tue. 02/27/18 5:00 PM Central Time
Salary:	$3,124.00 - $4,402.00 monthly
Job Type:	Full-Time
Location:	Cook County, Illinois
Number of Vacancies:	2
Plan/BU:	RC062
Bid ID#:	DOR 17506

Under immediate supervision, for a period of six (6) to twelve (12) months, receives structured classroom and on-the-job training involving various facets of Agency-wide activities and operations relative to the processing of all types of taxes; as part of the training program receives and completes assignments of a routine nature in specific phases of the tax examining process

Agency Contact:
Illinois Department of Revenue – Human Resources
101 West Jefferson St., WIB Mail Code 5-110, Springfield, IL 62702
217-782-6239 Phone
217-782-8957 Fax

02/15/2018

Job Title:	Administrative Assistant I - Opt E1
Agency:	Public Health
Closing Date/Time:	Tue. 02/27/18 5:00 PM Central Time
Salary:	$4,159.00 - $6,218.00 monthly
Job Type:	Full-Time
Location:	Cook County, Illinois
Number of Vacancies:	1
Plan/BU:	RC028
Bid ID#:	IDPH 06-18-0245

Under general direction of the Regional Health Officer (RHO), functions as staff assistant, performs a variety of highly responsible functions as they relate to the management and operation activities for Bellwood Public Health Office. Assures that all office procedures, workflow, controls, etc., are functioning properly to ensure effective operations as well as maximum utilization of support personnel. Makes administrative arrangements for Long Term Care Hearings.

Agency Contact:
Office of Human Resources
535 W. Jefferson St. 4th fl
Springfield, IL 62761
Phone: 217-785-2031
Fax: 217-785-2038
Email: DPH.HRApplications@illinois.gov

02/15/2018

JRTC Suite 4-500 100 W. Randolph Chicago Il, 60601-3219
Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS WWW.LASHAWNFORD.COM EMAIL JOB LEADS TO WORKFORCE@LASHAWNFORD.COM PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS
Jobs Found at: https://www.illinois.gov/cms/Pages/default.aspx

02/15/2018

CMS EMPLOYMENT

Testing is offered on easy to use touch screen computers. Applicants are allowed at least 90 minutes to answer the questions on automated tests. On tests with a larger number of questions or more complex questions (Human Resources Assistant & Associate; Data Processing Specialist & Administrative Specialist; Disability Claims Adjudicator Trainee; Insurance Analyst II; Revenue Tax Specialist Trainee; Social Services Career Trainee; Telecommunicate Trainee), more time is allowed to complete the exam.

Public use copiers are not available at the Assessment Centers. Therefore, it is important that applicants bring with them copies of their application for each title and test option for which they want to test.

Chicago Office:
James R. Thompson Center
100 W. Randolph, Suite 3-300
Chicago, IL 60601-3220
(312) 793-3565 (voice)
Illinois Relay Center 800) 526-0844

MONDAY, TUESDAY, WEDNESDAY, THURSDAY ONLY -- Flexible Schedule Testing Check in time for tests - clerical and non-clerical is anytime between 8:00 a.m. - 1:30 p.m.

02/15/2018

What is the CTA Second Chance Program?

The CTA Second Chance Program is an initiative offered in conjunction with the City of Chicago and social service agencies throughout the city. Working closely with the Department of Family and Support Services, hard-to-place individuals are given an opportunity to obtain full-time employment and training which may enable a start of a long-term, meaningful career.

How to apply

Jobseekers need to actively participate in one of the 13 designated agencies' work readiness programs. The CTA Second Chance program is in regular communication with the agencies listed below. The agencies' top participants are referred to CTA for the bus servicer and rail car servicer Second Chance positions.

Click Here For the 13 Designated Agencies

What are the eligibility requirements and qualifications?

- Job seekers interested in participating must:
  - Reside within the City of Chicago
  - Be 18 years or older
  - Participate in 8-10 weeks of Job Readiness Training and obtain a certificate of completion from one of the13 referring agencies.
- Second Chance participants that are referred are required to be released from the following:
  - House arrest (wearing metal band/bracelet)
  - Drug/alcohol program (i.e. Methadone treatment)
  - Work release center
  -

02/15/2018

How many Second Chance positions are available?

Up to 265 Second Chance participants may be employed by CTA in one calendar year. Start and end dates per Second Chance participant are on a rolling basis.

How long does the program last?

Based on job performance and attendance, a participant may serve for 12 months or more.

How much does the program pay?

Participants are paid at a rate of $10.00 per hour and may work up to 40 hours per week. Pay checks are issued on a bi-weekly pay period.

How is a participant selected?

As positions become available, CTA contacts the referring agencies. Referring agencies recommend applicants who they have screened and who have successfully completed the job readiness program.

Once the referring agency recommends an applicant, what happens?

- Applicants are fingerprinted for background processing.
- Applicants complete a medical review.
- If the applicant passes background and medical what are the next steps?
  - Orientation/pre-hire
    - Applicants attend a new employee orientation thoroughly outlining program guidelines, eligibility requirements, job functions, placements, and Union participation.
      - Completion of all hiring documentation and application inserts
  - Training
    - Participants are required to complete a (paid) safety training prior to reporting to assigned work location.

JRTC Suite 4-500 100 W. Randolph Chicago Il, 60601-3219
Phone: (312) 814-2141 SIGN UP FOR DAILY JOB LEADS WWW.LASHAWNFORD.COM EMAIL JOB LEADS TO WORKFORCE@LASHAWNFORD.COM PLEASE FEEL FREE TO FORWARD JOB LEADS TO OTHERS
Jobs Found at: https://www.illinois.gov/cms/Pages/default.aspx

- The overall performance and attendance/tardiness of each apprentice is scored.
- Supervisors and apprentices are required to review the scoring of the evaluations, solicit feedback and address any questions or concerns.
- Agencies provide individual case management on each apprentice and maintain periodic contact.

What happens when the participant successfully completes the program?

- Participants in good standing receive a certificate of completion and letter of reference from CTA.
- Providing there are no additional arrests or convictions on the participant's record, the Second Chance program participant is encouraged to apply for CTA vacancies.

Who can you call if you have questions?

If you still have questions about this program, you can contact the CTA Second Chance Hotline

- 312-681-2293.