



**Account Executive**

Location: CHICAGO

Department: GPX

Application Deadline: Friday, July 31, 2015

**Key Duties:**

Maintain and increase revenue opportunities from the top charge account customers in an assigned territory. Definition of territory: one or a combination of towns or cities where GPX operates a terminal or agency operation

Solicit new revenue opportunities from new and existing users (exclusive of top assigned customers). Heavy emphasis on new business development

Make regularly scheduled appointments (at least one visit per top assigned accounts every 60 days) and develop affinity between GPX and customer

Meet and exceed monthly revenue quota (assigned as by National Sales Manager)

Submit accurate daily, weekly and monthly reports

Set up and maintain a current Regional Competitive Information File of GPX competitors

Work closely with regional sales and operational teams, ensuring all sales leads increase revenue opportunities

Required to attend trade shows and provide sales support within the Agency network

Comply with all corporate policies and procedures

**Qualifications:**

A four year degree preferred

Five years direct sales experience in freight transportation preferred

Proficiency in Microsoft Office Software preferred (Word, Excel, PowerPoint)

Experience with sales/customer management software preferred (Access, Act, Goldmine, Salesforce.com etc.)

Must have strong analytical, interpersonal, and decision making skills

Must have strong listening, customer satisfaction, written, verbal and presentation skills

Must have strong sales cycle management skills and ability to sell new business with a high degree of success

Must have strong organization and follow-up skills

**PURPOSE:** Sell and promote GPX products to both existing and potential commercial customers Act as liaison between the customer and GPX Departments when required Work closely with the GPX operating group to ensure all customer expectations are being met.

Apply online at <https://www.greyhound.com/en/careers/details.aspx>

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## **Body Shop Mechanic**

Location: CHICAGO

Department: Maintenance

Application Deadline: Saturday, August 29, 2015

### Qualifications:

#### EXPERIENCE AND SKILLS REQUIRED:

- High School Diploma
- 3 + years hands-on experience in body shop repair (Motor coach preferred)
- Drivers License required; Commercial Driver's License required (Passenger endorsement preferred)
- Experience with vinyl wrap and decal installation preferred
- Painting experience preferred
- Some computer skill requiring basic data entry into maintenance database
- Knowledge of machines and tools, including their designs, uses, repair, and maintenance
- Must be able to speak and read conversational English

#### PHYSICAL REQUIREMENT AND WORKING CONDITIONS:

- Lifting up to 100 lbs without assistance and up to 250 lbs with job aids or co-worker assistance
- Carrying up to 25 lbs for a distance up to 200 feet
- Pushing/Pulling up to 80 lbs without assistance and up to 250 lbs with job aids or co-worker assistance
- Standing/Walking activities are encountered during 75% of the normal work day
- Sitting activities are normally not encountered outside of normal work breaks and would not exceed 10% of a work day
- Stooping/Bending/Squatting activities are encountered on a frequent basis
- Kneeling/Crouching/Crawling activities are encountered approximately 5% of an average work day
- Climbing would comprise no more than 5% of an individual's time
- Reaching activities are conducted on a frequent and repetitive basis throughout the work day
- An individual may be required to perform twisting activities, dependent on the type of position he need to place himself in while performing his/her job duties

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## **Electronics Technician Lead**

Location: CHICAGO

Department: Marketing

Application Deadline: Thursday, August 27, 2015

### Key Duties:

- Manage all onboard electronic equipment including security components, GPS communication equipment, and onboard media equipment to ensure the highest quality onboard experience is being offered to customers
- This position will be the technical subject matter expert for all onboard electronics, including communicating and training personnel on equipment updates and/or newly sourced equipment
- This position will manage all onboard electronic product manuals including documentation changes to ensure accurate and up to date product manuals are available
- This position will manage and participate in fleet audits. This will include the development of performance reporting; uptime and failure rates, repair vendor SLA performance. Incumbent will also coordinate and participate in monthly performance meeting with equipment suppliers
- Actively participates in safety or educational training as required

### Qualifications:

- 2+ years supervisory experience
- 5-7 years technical field experience
- Must have a valid DL
- Knowledge of machines and tools, including their designs, uses, repair, and maintenance
- Excellent written, verbal, interpersonal, and speech communication skills
- Demonstrated ability to work both independently, as well as, within a team environment
- Excellent organizational skills
- Ability to make routine independent decisions
- Ability to set and meet objectives
- Must be able to speak and read conversational English
- Candidate must have excellent communication skills in dealing with clients, management and co-workers
- Candidates must be prepared to travel and follow all company guidelines for travel expenses including managing the use of company credit card

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## **Parts Clerk**

Location: CHICAGO

Department: Maintenance

Application Deadline: Saturday, August 29, 2015

### Qualifications:

- High School Diploma
- Valid drivers license required
- One to three years of warehouse inventory and distribution.
- Data entry.
- Typing at least 15 wpm
- Some computer skill requiring basic data entry into maintenance database
- Must be able to speak and read conversational English

### PHYSICAL REQUIREMENT AND WORKING CONDITIONS:

- Lifting up to 100 lbs without assistance and up to 250 lbs with job aids or co-worker assistance
- Carrying up to 25 lbs for a distance up to 200 feet
- Pushing/Pulling up to 80 lbs without assistance and up to 250 lbs with job aids or co-worker assistance
- Standing/Walking activities are encountered during 75% of the normal work day
- Sitting activities are normally not encountered outside of normal work breaks and would not exceed 10% of a work day
- Stooping/Bending/Squatting activities are encountered on a frequent basis
- Kneeling/Crouching/Crawling activities are encountered approximately 5% of an average work day
- Climbing would comprise no more than 5% of an individual's time
- Reaching activities are conducted on a frequent and repetitive basis throughout the work day
- An individual may be required to perform twisting activities, dependent on the type of position he need to place himself in while performing his/her job duties

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## **Service Worker**

Location: CHICAGO

Department: Maintenance

Application Deadline: Saturday, August 29, 2015

### Key Duties:

- Clean bus exterior with pressure washer or other equipment provided. May include scrubbing, washing with water and cleaning agents, sweeping and waxing, and dumping waste tanks.
- Clean bus interior and lavatory. May include scrubbing, washing with water and cleaning agents, sweeping and waxing, and dumping waste tanks.
- Sweep and mop baggage compartments. Requirements: Using arms in a back and forth motion and up and down while bending and leaning over, lifting up to 10 lbs. walking and standing.
- Restock supplies on bus, including garbage bags, toilet tissues, wet naps, hand sanitizers, etc...
- Perform minor repairs that can be accomplished with hand tools.
- Perform minor repairs that can be accomplished with hand tools.
- Performs any other management requests or directives as requested
- Move coaches on company property including in and out of wash bay area

### Qualifications:

- High School or equivalent
- Valid drivers license required
- Must obtain certified training to drive coach from driver instruction or qualified trainer
- Understand and carry out both written and oral instructions.
- Reporting to work mentally and physically fit to perform safely, responsibly, productively and reliably.
- Able to lift 15 lbs. or more.
- Perform physical labor to include lifting, pulling, bending, twisting, stooping, reaching, stretching and working for long period standing or walking, climbing up and down 4 step.
- Properly select, mix and apply cleaning agents appropriate to the task. Work with and without direct supervision.
- Maintain cooperative working relationships through the use of courtesy and respect with others.

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**Job Title: Administrative Assistant I - Opt W7**

Agency: Workers Compensation Commission  
Closing Date/Time: Wed. 08/05/15 11:59 PM Central Time  
Salary: \$4,159.00 - \$6,218.00 monthly  
Job Type: Full-Time  
Location: Cook County Zone 1, Illinois  
Number of Vacancies: 1  
Plan/BU: RC028  
Bid ID#: IWCC-50-15-0015

Description of Duties/Essential Functions Benefits Supplemental Questions  
Candidate serves as office support for Commissioner's office and serves as front-line support to practicing attorneys, clerks and the general public. Candidate sets cases for oral argument; prepares the Commissioner's Review Call; prepares form decisions, provides information to the public and practicing attorneys about cases on the call; serves as the liaison between the Commissioner and practicing attorneys, clerks and the general public; and performs a variety of professional and clerical duties for the Commissioner.

**Minimum Requirements:**

Requires knowledge, skill and mental development equivalent to completion of four years of college, preferably with courses in public or business administration.  
Requires one year of professional experience in a public or private organization, or completion of an agency approved professional management training program.  
Requires ability to write and speak the English language.

Work Hours & Location/Agency Contact: 8:30 AM - 5:00 PM; Monday - Friday

Illinois Workers' Compensation Commission  
100 W. Randolph St., 8th Floor, Chicago, IL 60601

How to Apply: Send applications to:  
Illinois Workers' Compensation Commission / HR Department  
100 W. Randolph St., 8th Floor, Chicago, IL 60601

Faxed and emailed applications will not be accepted.

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option W7 - Il Workers Comp Comm

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**Job Title: Building/Grounds Laborer**

Agency: Military Affairs, Department of  
Closing Date/Time: Mon. 08/03/15 11:59 PM Central Time  
Salary: \$3,240.00 - \$4,592.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC042  
Bid ID#: 16-003

**EXAMPLE OF WORK:** Under immediate supervision, performs non-skilled cleaning tasks and manual grounds and manual labor: strips, scrubs, waxes, and polishes floors; washes windows and woodwork; cleans restrooms; maintains lawns and landscaping; shovels/plows snow empties trash.

**Minimum Requirements:**

**REQUIREMENTS:** Requires knowledge, skills and mental development equivalent to the completion of high school; elementary knowledge of the use and care of janitorial cleaning equipment (e.g. buffing machine, mop, broom); elementary knowledge of grounds maintenance equipment (e.g. tractor lawn mower, string trimmer, shovel) use and maintenance; elementary knowledge of grounds/building maintenance and building cleaning methods; ability to understand and communicate in English and follow simple oral and/or written; ability to lift and carry 80 pounds, i.e., heavy boxes, supplies, etc; ability to move heavy furniture and equipment; being on feet for long periods of time; ability to climb stairs and climb ladders to change light bulbs, paint, etc.; ability to with stand extreme temperature changes to shovel snow and mow lawns. May requires possession of an appropriate valid driver's license. Must acquire and maintain a Common Access Card issued by Department of Defense for computer access.

**Work Hours & Location/Agency Contact:**

**POSITION LOCATION:** General Jones Armory, Chicago, IL  
**WORK HOURS:** Monday - Friday, 8:00am-4:30pm  
**BARGAINING UNIT:** AFSCME, RC-042  
**CONTACT:** Janice M. Estes at 217-761-3786

**How to Apply:** This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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**Job Title: Mental Health Technician II**

Agency: Human Services  
Closing Date/Time: Sat. 08/01/15 4:00 PM Central Time  
Salary: \$16.84 - \$21.39 hourly  
\$1,347.13 - \$1,710.80 biweekly  
\$2,930.00 - \$3,721.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 2  
Plan/BU: RC009  
Bid ID#: 10-82/84410 and 84411

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under direct supervision, provides personal care services and therapeutic activities for the treatment and rehabilitation of mentally ill patients. Assures that the living and service environment are maintained in a comfortable, attractive, safe and sanitary manner.

**Minimum Requirements:**

Requires successful completion of an approved training program and one year experience in the care, treatment and development of persons with mental illness.

**Work Hours & Location/Agency Contact:**

Epar #84410 Pav 6 4p-12a  
Epar #84411 Pav 6 4p-12a  
Wanda McNeal/Human Resources  
Madden Mental Health Center 1200 S. First Ave., Hines, IL. 60141  
Fax# 708-338-7078

**How to Apply:**

Only currently certified state employees may be considered for vacancies in this classification. A current promotional grade is required. Applicants must complete a Bid Form and CMS-100 employment application and submit it to the Agency Contact listed above prior to the end of the posting period. State employees without a valid promotional grade must also submit a CMS-100B promotional application to Central Management Services (CMS), Division of Examining and Counseling, Room 500 Stratton Building, Springfield, IL 62706. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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**Job Title: Office Associate - Opt 2**

Agency: Children & Family Services  
Closing Date/Time: Wed. 08/05/15 5:00 PM Central Time  
Salary: \$2,935.00 - \$4,065.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC014  
Bid ID#: 1513055-131937

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under direction, performs a variety of complex, specialized clerical support services for Agencies and Institutions Licensing staff, including the preparation of reports, file maintenance, records processing, typing, and other office support functions; exercises independent judgment and a command of legal, social, and medical terminology to review documents.

**Minimum Requirements:**

Requires knowledge, skill, and mental development equivalent to completion of high school and two years of office experience; requires ability to type accurately at 45 wpm; requires a working knowledge of legal, social, and medical terminology.

**Work Hours & Location/Agency Contact:**

WORK LOCATION: Division of Regulation & Monitoring  
Background Check Unit, 1911 S. Indiana, Chicago, IL 60616  
WORK HOURS: Work Hours: 8:30AM - 5:00PM -- Monday thru Friday  
Supervisor: Vacant  
Contact Person: Johnnie Rambo [Johnnie.Rambo@illinois.gov](mailto:Johnnie.Rambo@illinois.gov)  
Mailing Address: 1911 S. Indiana, 9th Fl, Chicago, IL 60616  
Phone #: 312.328.2461 Fax#: 312.328.2321

**How to Apply:**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

**Option 2 – Typing**

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**Job Title: Paralegal Assistant**

Agency: Human Services  
Closing Date/Time: Wed. 08/05/15 5:00 PM Central Time  
Salary: \$3,647.00 - \$5,342.00 monthly  
\$43,764.00 - \$64,104.00 annually  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC062  
Bid ID#: 10-17-89887

**Minimum Requirements:**

Requires knowledge, skill and mental development equivalent to completion of four years of college with related coursework in such areas as pre-legal, medical or premedical, English, and statistics. Requires working knowledge of precedent cases, search procedures, writing style, format and vocabulary appropriate to the subject matter upon completion of a job learning period. Requires working knowledge of technical report writing, vocabulary, word usage and analytical ability in working with information such as would typically be acquired through a professional education. Requires ability to write in a clear and concise manner. Requires ability to analyze and organize facts, evidence and precedents and to draft written material to legal staff in clear and logical form. Requires ability to organize and present statistical data. Prefers knowledge of administrative hearing rules, regulations and process. Prefers knowledge of case docketing processes and the ability to successfully schedule and monitor a large caseload.

Work Hours & Location/Agency Contact: 8:30 am - 5:00 pm  
Office of General Counsel 69 W. Washington Chicago, IL 60602  
Please submit applications to: Kelly Kindred  
Bureau of Employee Services  
100 S. Grand Avenue East, 3rd Floor Springfield, IL 62762  
FAX: 217-524-2116

**How to Apply:**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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**Job Title: Office Assistant - Opt 2 (Stvl Rec Office)**

Agency: Corrections  
Closing Date/Time: Tue. 07/28/15 4:00 PM Central Time  
Salary: \$2,889.00 - \$3,933.00 monthly  
Job Type: Full-Time  
Location: Will County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC014  
Bid ID#: IDOC29-82-15-0402

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under general supervision of the Executive II, performs a variety of difficult and responsible clerical duties in the Record Office; types necessary forms and documents as directed; types release slips for inmates to be transferred or discharged; prepares and types list of inmates to be transferred from institution; ensures that all records are in order prior to transfer; inputs data into Offender Tracking System.

Position Number: 30010-29-82-240-10-01  
Minimum Requirements: Requires knowledge, skill and mental development equivalent to completion of high school and one year of related office experience.  
Requires ability to type accurately at 35wpm.

Work Hours & Location/Agency Contact: WORK HOURS: 8:00am to 4:00pm Monday through Friday with days off of Saturday and Sunday.  
LOCATION/AGENCY: IDOC Stateville Correctional Center, P.O. Box 112, Joliet, IL 60434

CONTACT: Diana Wysocki, Human Resources Representative, Stateville Correctional Center, P.O. Box 112, Joliet, IL 60434  
Phone: 815-727-3607 Fax: 815-727-0838  
Email: [Diana.wysocki@doc.illinois.gov](mailto:Diana.wysocki@doc.illinois.gov)

How to Apply:  
This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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**Job Title: Human Services Caseworker**

Agency: Human Services

Closing Date/Time: Continuous

Salary: \$3,891.00 - \$5,797.00 monthly

Job Type: Full-Time

Location: Statewide, Illinois

Number of Vacancies: 1

Bid ID#: I-HCD Continuous

Description of Duties/Essential Functions Benefits Supplemental Questions  
Under direction, performs professional casework activities in providing public assistance services available from DHS as well as auxiliary state, local and federal programs. Explains eligibility criteria and requirements for public assistance programs. Collects client data and determines eligibility. Discusses applicant goals and participation levels. Assesses client skills and evaluates client ability to obtain and retain employment; makes appropriate referrals to other DHS programs, state services or local private services to ensure applicant receives available benefits.

**Minimum Requirements:**

Requires Bachelor's degree in psychology, sociology, anthropology, social welfare or equivalent educational attainment in related field plus one year of professional casework or crisis intervention experience in a social services agency. Successful completion of agency-sponsored training program may be substituted for experience. Requires ability to travel.

Work Hours & Location/Agency Contact: Work hours: 8:30 am – 5:00 pm

Contact: Employee Services, HCD  
100 South Grand Avenue East, 3rd floor  
Springfield, IL 62762

**How to Apply:**

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at [Work.Illinois.Gov](http://Work.Illinois.Gov) and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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**Sales Floor Team Member / TARGET**

Date: 07/23/2015

Location: Homewood, IL

Job Number: 4990533

Description: Provide fast, fun and friendly service. | Maintain a clean, great-looking store. | Train new team members. | Deliver accurate product placement, pricing and labels. |

Requirements: Learn new technology. | Neatly arrange items on shelves. | Move merchandise using proper equipment and techniques. | Act quickly to resolve guest concerns. | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/illinois/store-hourly/jobid8009326-sales-floor-team-member-jobs>

**Merchandise Flow Team Member / TARGET**

Date: 07/23/2015

Location: Orland Park, IL

Job Number: 4990554

Description: Deliver a great-looking, fully-stocked sales floor. | Offer a fast, fun and friendly guest experience. | Maintain a clean, clutter-free work area. | Quickly respond to all team member requests. |

Requirements: Lift 40 pounds repetitively and assist with heavy merchandise lifts. | Move merchandise safely using the proper equipment. | Use technology to read instructions and enter information. | Work independently. | Drive sales by quickly and accurately placing items on store shelves. | Use excellent planning, organizational and numerical skills. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid8009339-merchandise-flow-team-member-jobs>

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**Backroom Team Member / TARGET**

Date: 07/07/2015

Location: Cicero, IL

Job Number: 4888038

Description: Keep merchandise organized and accessible. | Work as part of a fast, fun and friendly Backroom team. | Maintain a clean, great-looking store. | Quickly and accurately respond to merchandise requests. |

Requirements: Help drive sales by pulling merchandise quickly and accurately. | Place items on shelves and sales floor. | Lift 40 pounds repetitively and assist with heavy merchandise. Move merchandise safely using the proper equipment. | Use technology to read instructions and enter information. | Work independently. | Use excellent planning and organizational skills. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/illinois/store-hourly/jobid7923877-backroom-team-member-jobs>

**Starbucks Evenings Team Leader / TARGET**

Date: 07/23/2015

Location: Chicago, IL

Job Number: 4990604

Description: Lead a guest focused fast, fun and friendly Starbucks team. | Provide excellent guest service and model a positive example for the store team. | Coach and evaluate team member performance and ensure adherence to Starbucks brand and operational best practices. | Maintain a clean, great-looking store. |

Requirements: Must be at least 21 with a high school diploma or equivalent. | Have supervisory experience; preferably previous Target Starbucks experience. | Coach and ensure the team is following all Starbucks and Target best practices in order to meet department goals for sales, service, payroll and expense control. | Ensure team is trained and knowledgeable regarding current promotions and key priorities. | Serve all alcoholic beverages responsibly with team, guest and Target in mind at all times and according to Target's guidelines and policies. | Act quickly to solve problems and resolve guest concerns. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid8009779-starbucks-evenings-team-leader-jobs>

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**Presentation Team Member / TARGET**

Date: 07/22/2015

Location: Chicago, IL

Job Number: 4632440

Description: Deliver a great-looking store. | Work as part of a fast, fun and friendly team. | Arrange and reset store shelves, signs, labels and merchandise. | Provide accurate pricing on store shelves. |

Requirements: Use excellent planning, organizational and numerical skills. | Move merchandise using proper equipment. | Use technology to read instructions, reports and information. | Maintain a clean, well-organized work environment. | Keep aisles free of clutter and carts. | Use basic math skills. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid7642797-presentation-team-member-jobs>

**Brand Attendant / TARGET**

Date: 07/22/2015

Location: Chicago, IL

Job Number: 4989133

Description: Deliver great-looking stores, restrooms and outside areas. | Respond to hourly restroom cleanups, and keep stores trash-free. | Be part of a fast, fun and friendly team. | Resolve guest concerns quickly and accurately. |

Requirements: Use "walkie-talkie". | Quickly respond to clean-up requests. | Use excellent guest service skills. | Lift 40 pounds. | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid7999509-brand-attendant-jobs>



**Merchandise Flow Team Member / TARGET**

Date: 07/20/2015

Location: Chicago, IL

Job Number: 4973046

Description: Deliver a great-looking, fully-stocked sales floor. | Offer a fast, fun and friendly guest experience. | Maintain a clean, clutter-free work area. | Quickly respond to all team member requests. |

Requirements: Lift 40 pounds repetitively and assist with heavy merchandise lifts. | Move merchandise safely using the proper equipment. | Use technology to read instructions and enter information. | Work independently. | Drive sales by quickly and accurately placing items on store shelves. | Use excellent planning, organizational and numerical skills. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid7990362-merchandise-flow-team-member-jobs>

**Seasonal Sales Floor Team Member / TARGET**

Date: 07/17/2015

Location: Chicago, IL

Job Number: 4796503

Description: Provide fast, fun and friendly service. | Maintain a clean, great-looking store. | Deliver accurate product placement, pricing and labels. | - |

Requirements: Learn new technology. | Neatly arrange items on shelves. | Move merchandise using proper equipment and techniques. | Act quickly to resolve guest concerns. | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid7805410-seasonal-sales-floor-team-member-jobs>

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**Cashier Team Member / TARGET**

Date: 07/20/2015

Location: Chicago, IL

Job Number: 4973047

Description: Want to work with a team that has fun every day by helping guests and making them happy. | Offering a fast checkout and genuine interaction with every guest by being friendly and respectful. | Be empowered to make decisions and resolve guest concerns in a courteous, helpful manner. | Educate guests on REDcard benefits and all the ways the guest can save, pay and shop through digital tools and services. |

Requirements: Use excellent guest service skills. | Strong work ethic and integrity. | Inspired by the merchandise we sell. | Learn new technology and enjoys solving problems. | Values learning, growth, development and has interest to cross train and work in other areas of the store as needed. | Quickly and accurately scan and bag all items, handles money and collect payments. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid7990363-cashier-team-member-jobs>

**Cart Attendant Team Member / TARGET**

Date: 07/15/2015

Location: Chicago, IL

Job Number: 4931342

Description: Want to work with a team that has fun every day by helping guests and making them happy. | Maintain a great-looking store inside and out, including keeping carts and restrooms clean. | Be empowered to make decisions and resolve guest concerns in a courteous, helpful manner. | Be friendly and respectful to every guest to provide a great guest experience. |

Requirements: Use excellent guest service skills. | Inspired by the merchandise we sell. | Follow and comply with all applicable health and sanitation procedures and adhere to safe work practices. | Move carts, lift heavy items, and use a ladder. | Work outside in varying weather conditions. | Values learning, growth, development and has interest to cross train and work in other areas of the store as needed. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid7970003-cart-attendant-team-member-jobs>

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**Property Management Technician / TARGET**

Date: 07/15/2015

Location: Chicago, IL

Job Number: 4932357

Description: Deliver great-looking stores every day and promote a safety culture. | Own the Property Management maintenance and repair programs. | Manage expenses effectively and within guidelines including materials/tools purchasing. | Act quickly and efficiently to resolve great-looking store issues. |

Requirements: Experience in managing vendors and business partner relationships. | Mechanical and building maintenance experience. | Strong verbal and written communication skills. | Strong computer skills. | Availability for some nights, weekends and holidays. | Physically able to lift 50 pounds or more. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid7970182-property-management-technician-jobs>

**Pharmacy Technician / TARGET**

Date: 07/15/2015

Location: Chicago, IL

Job Number: 4932359

Description: Deliver fast, fun and friendly pharmacy service. | Handle guest information with accuracy, security and confidentiality. | Help pharmacists fill prescriptions. | Resolve insurance issues to provide guest prescriptions on time. |

Requirements: Read product information, receipts and check/charge documents. | Must have high school diploma or equivalent. | Scan and bag merchandise when needed. | Use excellent guest service and phone skills. | Handle money, refunds and exchanges. | Keep Pharmacy area clean and organized. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid7970183-pharmacy-technician-jobs>

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**Starbucks Team Member / TARGET**

Date: 07/14/2015

Location: Chicago, IL

Job Number: 4931214

Description: Deliver a fast, fun and friendly Starbucks experience. | Prepare beverages according to Starbucks specifications. | Follow Food Safety standards and maintain a clean store. | Greet customers with a groomed appearance and full uniform. |

Requirements: Maximize sales by preparing the right menu items at the right times. | Follow Starbucks guidelines for presentation and display. | Read and follow directions on labels, menus and recipes. | Act quickly to resolve guest concerns. | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid7962381-starbucks-team-member-jobs>

**Food Service Team Member**

Date: 07/13/2015

Location: Chicago, IL

Job Number: 4920874

Description: Deliver a fast, fun and friendly Food Service experience. | Prepare a fresh, quality product every day. | Follow Food Safety standards and maintain a clean dining area. | Offer guests great-looking food presentation. |

Requirements: Maximize sales by producing the right menu items at the right time. | Partner with Food Team members to keep menu items stocked. | Rotate menu items as necessary for maximum freshness. | Read and follow directions on labels, menus and recipes | Cross train and work in other areas of store as needed. | Quickly and accurately scan and bag all items and collect payment. |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid7953377-food-service-team-member-jobs>

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**Visual Merchandising Leader / TARGET**

Date: 07/13/2015

Location: Chicago, IL

Job Number: 4930269

**Description:**

Coach and review team member performance. | Maintain and merchandise Home and Apparel using specific guidelines, tools and process direction from HQ, including filling out of stocks and remerchandising product in empty spaces.

| Stay current on Target's omnichannel innovations, in order to deliver the right product from the right place for the guest quickly.

| Actively deliver great guest service by engaging with guests, educating them on products, services and deals and selling through all avenues. |

Requirements: Demonstrated passion for: style trends in Home and Apparel, sharing your enthusiasm in a retail environment, and providing an amazing shopping experience for guests.

| Ability to work independently, understand and interpret visual merchandising tools and direction, and develop and train others.

| Ability to communicate clearly and professionally with guests and team members. Prior experience working as part of a team.

| Ability to work a flexible schedule based on the needs of the store (overnights, nights, and weekends).

| Must be at least 18 years of age, high school diploma or equivalent.

| 1-2 years visual merchandising experience (portfolio, academic, retail home décor sales or similar). |

Benefits: Target merchandise discount. | Competitive pay. | Flexible scheduling.

Apply online at <http://jobs.target.com/chicago/store-hourly/jobid7953408-visual-merchandising-leader-jobs>

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