



9:00 a.m. Wednesday, August 12, 2015



**Crossroads Adult Transition Center
3210 W. Arthington, Chicago, IL 60624
(Please be prepared to stay all-day)**

To be admitted, you must be dressed in business attire

**Full-time and Part-time opportunities for
ENTRY LEVEL SECURITY STAFF**

Work with a team of Corrections professionals to provide supervision and guidance to residents at an all-male residential correctional facility. Your role will contribute to the residents' successful re-integration back into society.

POSITION: CRC-1 (Correctional Residential Counselor- 1)

Located in an all-male adult residential correctional facility on Chicago's West Side

- **Full time:** 40 hours a week
- **Full- Time Benefits:** Medical, Dental, Paid Holidays and Vacation
- **Part time:** 20 hours a week
- **REQUIRED:** To preview this job in action, please cut and paste this link into your browser:
<https://vimeo.com/132504341>
- **And APPLY click here:**
<https://home.eease.adp.com/recruit/?id=13665881>

REQUIREMENTS

- One year's work experience
- High School Diploma/GED
- Valid driver's license
- Mandatory overtime, as needed

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Job Title: Unemployment Insurance Special Agent

Agency: Employment Security

Closing Date/Time: Fri. 07/24/15 5:00 PM Central Time

Salary: \$4,377.00 - \$6,581.00 monthly

Job Type: Full-Time

Location: Cook County Zone 1, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: RCRA 11600

Minimum Requirements:

Requires knowledge, skill and mental development equivalent to the completion of four years college with major courses in Business Law and Business Administration plus three years of local office professional investigative experience performing major adjudication work involved in the fact-finding process. Requires extensive knowledge of Federal and State laws, rules and regulations applicable to Unemployment Insurance benefits. Requires thorough knowledge of agency computerized systems, programs and practices as they relate to the payment of UI benefits. Requires the ability to communicate effectively both orally and in writing and to use a personal computer with related software programs such as word processing, spreadsheets, database management and email.

Work Hours & Location/Agency Contact:

WORK LOCATION: Central Office

Work Hours: 8:30 - 5:00, M - F

WHERE TO APPLY:

IDES RECRUITMENT & SELECTION

33 S. State Street - 8th Floor

Chicago, IL 60603

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

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Job Title: Administrative Assistant III

Department: Finance

Shift: 1st

Full/Part: Type 1 (72-80 Hrs/PP)

Job Number: 2015-1543

Work/Life: 8:00am – 4:30pm, no weekends or on call

Position Highlights:

The Administrative Assistant III provides a full range of administrative support to the Associate Vice President of Corporate Finance/Controller relative to the operation of the Corporate Finance Department. Additionally, the Administrative Assistant III performs support and back-up administrative support for the CFO, Vice President of Finance, and Vice President of Treasury as needed. The individual who holds this position exemplifies the Rush mission, vision and values and acts in accordance with Rush policies and procedures.

Position Qualifications Include:

High school diploma/GED required; Bachelor's degree preferred.

A minimum of five years of administrative experience in a healthcare setting.

Ability to coordinate and prioritize multiple tasks, projects, and schedules and work independently.

Must be customer-focused with the ability to interact with others effectively and efficiently.

Excellent written and verbal communication skills.

Strong Microsoft Office skills, including Word, PowerPoint, Excel, and Outlook.

Ability to work with minimal supervision.

The ideal candidate will have a flexible approach and respect confidentiality.

Rush University Medical Center is an Equal Opportunity Employer that welcomes and encourages all applicants to apply regardless of age, race, sex, religion, color, national origin, disability, veteran status, sexual orientation, gender identity and/or expression, marital or parental status, ancestry, citizenship status, pregnancy or other reason prohibited by law.

Apply online at

https://rush.igreentree.com/CSS_External/CSSPage_JobDetail.ASP?T=20150720103802&

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Supervisor, Manufacturing Prod Sparkling

Talent Area : Selection Required

Location : Alsip, IL, USA

Requisition Number : 00035452

Full or Part Time : Regular Employee FT

Required

High School Diploma or GED Preferred Level Bachelor's Degree in technical or engineering

Experience Required

- At least 1 year in supervisory roles of people & processes
- Demonstrated ability to lead teams showing improvement in plant KPIs.
- Working knowledge of the principles of manufacturing management.
- Working knowledge of specific supply chain capabilities, strategies and interdependencies.
- Demonstrated ability to collaborate cross-functionally and coordinate efforts around process improvement.
- Working knowledge of basic elements of Good Manufacturing Practices in a manufacturing environment
- Working knowledge of key business drivers used to gauge the effectiveness and performance of an internal group or supplier.
- Preferred: ISO (22000, 9000, 14001, etc) or other management system
- Lean, Six Sigma, 5S
- Working knowledge of food safety
- Self-Guided Work Force
- Continuous Improvement
- Change Management
- Leader of leaders!

Specialized Technical Skills: •HACCP •Knowledge of PLCs, Ammonia Refrigeration and PMs on manufacturing equipment •Good Manufacturing Practices

Preferred: •Operational Excellence •Lean manufacturing concepts

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Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/supervisor-manufacturing-prod-sparkling-alsip-illinois-job-1-5581712>

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Maintenance Supervisor, Sparkling Production

Talent Area : Manufacturing/Production Operations

Location : Niles, IL, USA

Requisition Number : 35389

Full or Part Time : Regular Employee FT

Position Description

Responsible for first line supervision for mechanics and electricians who maintain equipment within the production facility. Assists in establishing methods, controls and standards for the actual execution of maintenance work.

- Staff, train, supervise, evaluate and develop team members.
- Maintain equipment to ensure line efficiencies, improve key performance indicators and to eliminate down time.
- Service and repair equipment on a continual basis, adhering to established preventative maintenance schedule.
- Ensure that working conditions are safe at all times.
- Maintain safe work environment by holding regular safety meetings to communicate safety awareness and policies.
- Manage within labor and OPEX budget.
- Maintain an accurate parts inventory at all times.
- Ensure compliance with good manufacturing practices and safety standards.
- Create, plan and execute preventative maintenance programs.

** Qualified candidates must be willing to work any shift as needed

- High school diploma or GED required.
- Bachelor's Degree preferred.
- 2+ years of manufacturing equipment related experience required.
- Prior supervisory experience preferred.
- Strong technical knowledge of manufacturing environment and high-speed production equipment.

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Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/maintenance-supervisor-sparkling-production-niles-illinois-job-1-5576807>

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Product Delivery Driver

Talent Area : Transportation/Driver
Location : Chicago, IL, USA
Requisition Number : HV047413
Full or Part Time : Regular Employee FT

Position Description

THIS POSITION IS ELIGIBLE FOR A \$1,000 SIGN-ON BONUS!!! Externals Only!
All new CDL A Drivers hired effective March 26, 2015 through May 29, 2015 will be eligible for \$1,000 Sign-On Bonus.

Responsible for driving and delivery of pre-ordered product to assigned accounts and for rotating and stocking product.

- Check accuracy and stability of the load.
- Deliver products to customers.
- Merchandise, display and rotate products according to company standards.
- Invoice and collect monies due.
- Pick up company property.
- Secure company assets.
- Ensure compliance with regulatory and company policies and procedures.
- Settle all accounts daily.
- High School diploma or GED preferred.
- 1-3 years of general work experience required.
- 1+ years of commercial driving experience preferred.
- Local delivery experience preferred.
- Prior grocery store and/or consumer products experience a plus.
- Ability to operate a two or four wheel dolly.
- Familiarity with DOT regulations.
- Ability to work with minimal supervision.
- Valid Class A CDL license required.
- Driving record within MVR policy guidelines required.
- Must have the ability to repetitively lift, pull and push 50+ pounds, reach above head height, stand, walk, kneel, bend and reach.

Coca-Cola Refreshments is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran, or other protected status.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/product-delivery-driver-chicago-illinois-job-1-5229993>

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Maintenance Mechanic - Niles, IL

Talent Area : Manufacturing/Production Operations

Location : Niles, IL, USA

Requisition Number : 00032047

Full or Part Time : Regular Employee FT

Position Description

Responsible for troubleshooting and providing immediate preventative and corrective maintenance support to production lines and facilitating change-over.

- Troubleshoot equipment problems and perform immediate repairs and preventative maintenance on equipment. - Overhaul and install new equipment.
- Rebuild and fabricate parts.

- Perform facility maintenance and maintain clean and safe work area.
- Generate parts request to ensure adequate inventory.
- Generate and complete work orders as assigned.
- Perform equipment change-overs and production line set ups.

- Trade or Vocational certification preferred.
- 0-5 years of industrial maintenance experience required.
- 1+ years of mechanical/electrical experience preferred.
- Prior diagnostic/troubleshooting and preventative maintenance experience preferred.

- Previous experience within high-speed industrial environment.
- Demonstrated mechanical and technical aptitude. - Basic computer skills.

- Ability to follow manufacturers specifications and schematics.
- Programmable Logic Control (PLC) knowledge preferred.
- May be required to supply hand tools.

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Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/maintenance-mechanic-niles-il-niles-illinois-job-1-5560997>

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Transport Driver

Talent Area : Transportation/Driver

Location : Niles, IL, USA

Requisition Number : HV054538

Full or Part Time : Regular Employee FT

Position Description

Responsible for driving and transporting finished goods from production facility to warehousing facilities.

- Transport finished goods or raw materials between facilities.
- Load and unload goods using forklift or pallet jacks or connect or disconnect trailers at destination.
- Complete pre- and post trip inspections, as well as verify load and seal numbers.
- Maintain DOT time log, Bill of Lading, and other paperwork as required.
- Maintain vehicle, product and equipment to company standards.
- High School - GED diploma preferred.
- 1-3 general work experience preferred.
- Ability to operate a 2/4 wheel dolly.
- Ability to operate all type of industrial power trucks.
- Familiar with DOT regulations.
- Valid Class A and driving record within MVR policy guidelines. HAZMAT endorsement

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Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/transport-driver-niles-illinois-job-1-5455633>

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Checker

Talent Area : Manufacturing/Production Operations

Location : Niles, IL, USA

Requisition Number : 00033594

Full or Part Time : Regular Employee FT

Position Description

Responsible for verifying both inbound and outbound inventory matches. - Ensure load accuracy at check in and check out by physically counting. - Maintain required records. - Enter inventory data in handheld. - Visually inspect all incoming and outgoing vehicles (including climbing onto truck and manually opening bay doors). - High school diploma or GED required. - Bachelor's degree preferred. - 1+ years of general work experience required. - Prior warehouse/inventory/ auditing experience preferred. - Strong math skills. - Basic computer skills. - Ability to work with minimal supervision. - Forklift certification is preferred.

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Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/checker-niles-illinois-job-1-5397688>

COOK

Facility Presence Resurrection Medical Center

Department FOOD SERVICES

Schedule Full-time /Shift 8 hour shifts : Hours 11:00am - 7:30pm

Location Chicago, IL

Req Number 140872

Job Details This position must be able to perform a variety of functions and tasks pertinent to the production, service, and distribution of foods to patients, employees, and catered services at the specified times. Position will maintain high quality standards in all aspects of production and service. Illinois Department of Public Health Food Service Sanitation Certification required, City of Chicago certification required for all facilities located in Chicago. Certifications should be secured within six (6) months of hire. 1 -3 years experience preferred.

EOE of Minorities/Females/Vets/Disability

Apply online at <http://careers.presencehealth.org/jobDescription.cfm?jobId=10033475>

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Warehouse Supervisor - 2nd Shift (Niles, IL)

Talent Area : Manufacturing/Production Operations

Location : Niles, IL, USA

Requisition Number : 29981

Full or Part Time : Regular Employee FT

Position Description

Responsible for supervising the warehousing and shipping of incoming and outgoing materials. Supervises warehouse personnel.

- Staff, train, evaluate and develop team members.
- Supervise the daily activities of the warehouse.
- Schedule warehouse team members to meet the demands of the facility.
- Allocate necessary space for stock rotation.

- Assist and maintain appropriate inventory levels and product loss control.
- Oversee shipping and receiving functions as applicable.
- Secure company assets.
- Manage within labor and OPEX budget.

- High school diploma or GED required.
- Bachelor's degree preferred.
- 1-3 years warehouse/inventory experience required.

- Requires experience managing people/budgets.
- 2+ years supervising warehouse/inventory staff preferred.
- Computer and database application skills.

- Familiarity with inventory management systems.
- Ability to operate a manual / powered pallet jack or lift product.
- Forklift certification is required upon commencement of work.

We are an Equal Opportunity Employer and do not discriminate against any employee or applicant for employment because of race, color, sex, age, national origin, religion, sexual orientation, gender identity, status as a veteran, and basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/warehouse-supervisor-2nd-shift-niles-il-niles-illinois-job-1-5296933>

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Forklift Operator

Talent Area : Manufacturing/Production Operations

Location : Alsip, IL, USA

Requisition Number : 00035281

Full or Part Time : Regular Employee FT

Position Description

Responsible for moving product or materials in a production or warehouse environment using powered tools and vehicles.

- Operate industrial vehicles and equipment.
- Transport raw materials, full goods and/or finished goods to designated area.

- Load and unload designated trailers and/or route trucks.
- Ensure compliance with regulatory and company policies and procedures.

- Move product and/or materials manually as required.
- High School diploma or GED preferred.

- 0 - 3 year of general work experience required.
- 1+ year prior warehouse/stocking/forklift experience preferred.

- Previous experience within high-speed industrial environment a plus.
- Ability to operate a manual / powered pallet jack or lift product.

- Demonstrated attention to detail.
- Forklift certification is required.

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Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/forklift-operator-alsip-illinois-job-1-5567770>

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General Laborer

Talent Area : Manufacturing/Production Operations

Location : Alsip, IL, USA

Requisition Number : 00034447

Full or Part Time : Seasonal/Casual FT

Position Description

Maintain orderly and clean work area in compliance with Company safety and sanitation requirements.

Operate industrial power equipment
Restock and replenish as appropriate.

Perform general maintenance.
Ensure compliance with regulatory and company policies and procedures.

Fill in for other positions as needed.
Perform general warehouse/production/cooler service duties.

Periodic bending, kneeling, lifting of 50+ pounds and climbing.

High School Diploma Preferred.

0 - 1 year of general work experience.

Prior warehouse/production/equipment service experience preferred.

Ability to operate a manual / powered pallet jack or lift product.

Demonstrated attention to detail.

Forklift certification is a plus.

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Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/general-laborer-alsip-illinois-job-1-5460082>

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ACTIVITY ASSISTANT

Facility Presence Saint Joseph Hospital - Chicago
Department SKILLED NURSING UNIT
Schedule Casual/ Part-time (no benefits)
Shift Day shift
Hours 8 hours per week
Location Chicago, IL
Req Number 140873

Job Details: Assist the Director of Activities in planning and implementing a program of activities for the residents.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Must possess exceptional communication and interpersonal skills

Education and/or Experience:

Minimum high school diploma or GED.

Ability to read, write, speak and understand English.

Ability to lead programs and to encourage resident attendance.

Familiarity with crafts, games and the interests of the resident population.

Ability to be flexible with work schedule when needed.

Computer Skills

PC proficient (Word, Excel, Access, PowerPoint, Outlook, etc.)

Resurrection Health ;Presence Saint Joseph hospital - Chicago : SKILLED NURSING UNIT

EOE of Minorities/Females/Vets/Disability

Apply online at <http://careers.presencehealth.org/jobDescription.cfm?jobId=10033345>

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CLINICAL AIDE

Facility Presence Saint Joseph Hospital - Chicago

Department TRANSPORTATION

Schedule Full-time

Shift 8 hour shifts

Hours 12:00pm-8:30pm

Location Chicago, IL

Req Number 140530

Job Details: Provides transportation services of patients and ancillary equipment to and from the Cardiology department. -Preferably 1 year of experience in Clinical Aide. - High school diploma is preferred. -CPR

EOE of Minorities/Females/Vets/Disability

Apply online at <http://careers.presencehealth.org/jobDescription.cfm?jobId=10033105>

Part-Time Servicer (6)

Location: Markham

Office: Revenue Services

Department: Maintenance

Job Description: Under the direction of the Superintendent of Maintenance, or designate, responsible for maintaining proper fluid levels and for fueling company vehicles, while accurately recording both. Must operate and service washrack/cleaner, empty farebox vaults, take farebox readings and park/spot equipment, as directed. Responsible for completing all required documents and reports for work performed. Other duties as assigned or required.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

Qualifications:

Qualified candidate must be 21 years of age and have, or be able to obtain, a valid class "B" Commercial Driver's License with Passenger and Airbrake endorsements, have knowledge of service area and the ability to operate all company equipment. The performance of these duties may be required at any time of the day and night, any day and night of the week. Qualified candidate must be capable of heavy lifting. This is a safety sensitive position. Qualified candidate must have a good work history.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=665

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Temporary Sign & Shelter Technician

Location: Melrose Park

Office: External Relations

Department: Sign & Shelter

Job Description:

Under the direction of the Supervisor of Passenger Facilities Maintenance, or designate, will install, clean and maintain shelters and bus stop signs throughout the six county region.

Maintenance will include replacing shelter glazing, repairing shelters, replacing signs, installing sign posts, applying decals and maintaining shelter and sign inventory.

Winter conditions may require snow removal duties at Pace shelters and passenger facilities including shoveling, operating a snow blower and snow plowing.

Other duties as assigned or required.

Qualifications:

Qualified candidate must be able to repair and clean shelters, signs and perform maintenance at passenger facilities using basic hand and power tools, e.g., pop rivet tool, electric drill and saw, strapping tool, power washer, etc.

Must possess a valid driver's license, good driving record and be capable of heavy lifting. Must be able to keep good records of work performed and complete work orders.

Position reports to Pace Sign and Shelter Shop located at Pace West Division in Melrose Park.

May be required to work occasional evenings and weekends. Must be able to work independently with minimal supervision.

Basic computer skills required. Qualified candidate must have a good work history. This is a safety sensitive position.

Apply online at

http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=704

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ENV SERVICE WORKER

Facility Presence Resurrection Medical Center
Department ENVIRONMENTAL SERVICES
Schedule Casual/ Part-time (no benefits)
Shift 8 hour shifts
Hours 8:00am - 4:30pm, every weekend (Sat & Sun)
Location Chicago, IL
Req Number 138813

Job Details

ENVIRONMENTAL SERVICE WORKER
EVS DEPARTMENT

Status: Casual/Part-Time, not benefits eligible

Shift: Weekends

Work Hours: 8:00am – 4:30pm

Weekends: All

On Call: No

Location: Presence Resurrection Medical Center
7435 W. Talcott Avenue
Chicago, IL 60631

Summary: Performs a variety of cleaning tasks to maintain patient rooms, hallways, offices, and public areas of the hospital by cleaning, disinfecting and replenishing supplies in assigned areas of the hospital.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

- No education requirements - 1-3 years experience preferred
- Ability to speak and write English to the extent necessary for safe and efficient performance of the job.

EOE of Minorities/Females/Vets/Disability

Apply online at <http://careers.presencehealth.org/jobDescription.cfm?jobId=10031871>

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LINEN DISTRIB TECH FLOAT

Facility Presence Health - Corporate Office

Department LINEN DISTRIBUTION SERVICE

Schedule Full-time

Shift 8 hour shifts

Hours 4am-12:30pm, 5am-1:30pm, 6am-2:30pm, 8am-4:40 pm

Location Chicago, IL

Req Number 138832

POSITION LOCATED AT ALL RESURRECTION HEALTH CARE FACILITIES

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Responsible for personal itinerary. Counts carts and properly assembles user carts according to packing ticket. Imports data into computerized linen management system for all assigned facilities. Must be able to work independently. Cooperates with management to determine proper linen par levels. Exercises effective communication and customer service skills. Picks up, transports and collects soiled linen.

OTHER RESPONSIBILITIES:

Delivers additional linen if necessary. Assists in the operation of the computerized linen management system. Provides accurate linen delivery documentation. Cooperates with the Lead Tech or Supervisor at each facility to provide supplies as needed. Demonstrates an understanding of the RHC mission and core values through behavior and attitude. The Float Linen Tech is required to work in any RHC Linen Distribution Department and to assimilate to all the processes and procedures unique to every RHC site. The Float Linen Tech is required to provide coverage for all shifts/ hours as assigned. Must have valid Illinois Driver's license and own vehicle.

MINIMUM ACCEPTABLE QUALIFICATIONS:

High school diploma or equivalent preferred.

Distribution or health care experience preferred.

Excellent communication, customer service and problem solving skills required.

PHYSICAL, MENTAL, AND ENVIRONMENTAL DEMANDS

Position is physical in nature, requiring the ability to walk/stand/bend up to 90% of the work shift. Ability to lift and/or pull 50 lbs. maximum and the ability to push/pull 250lbs. minimum. Position can be stressful due to dealing with multiple facilities others. Position can be exposed to environmental elements including humidity, wetness, heat, cold, and sudden temperature changes. Also subject to dirt/dust.

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Apply online at <http://careers.presencehealth.org/jobDescription.cfm?jobId=10032288>

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MEDIRIDE DRIVER

Facility Presence Resurrection Medical Center
Department MEDIRIDE SERVICES
Schedule Registry/PRN/Flex
Shift Rotation
Hours N/A
Location Chicago, IL
Req Number 141059
Status: Registry, not benefits eligible
Weekends: Rotating
Work Hours: Open
On Call: No

Location: Presence Resurrection Medical Center
7435 West Talcott Avenue
Chicago, IL 60631

Summary:

Responsible for the safe transportation of ambulatory and wheel-chair bound patients between home and the Resurrection Medical Center.

Education and/or Experience:

- High School diploma or equivalent
- 1-3 years experience preferred.

Requirements:

- Must obtain CPR Certification within 6 months of hire
- Valid Illinois Drivers License and Proof of Auto Insurance
- Must have a valid ""D"" Illinois driver's license and an excellent driving record

EOE of Minorities/Females/Vets/Disability

Apply online at <http://careers.presencehealth.org/jobDescription.cfm?jobId=10033544>

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LPN SR SERV

Facility Presence Bethlehem Woods Retirement Community
Department ASSISTED LIVING
Schedule Casual/ Part-time (no benefits)
Shift Night shift
Hours 11:00 pm - 7:30 am
Location La Grange Park, IL
Req Number 137220

SUMMARY : The Licensed Professional Nurse (LPN) practices within the scope of the Illinois Nurse Practice Act to ensure the delivery of comprehensive, high quality, individualized nursing care, based upon knowledge and experience the nursing process and leadership skills. The LPN coordinates family involvement in the treatment, continuing care of the patient, and ensures completion of patient care tasks by appropriate caregivers. Adheres to the mission, values and philosophy of Resurrection Health Care (RHC).

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

Associate's degree or equivalent
Previous experience in long term care or acute hospital setting preferred
Able to work with limited supervision.
Ability to read, write, speak and understand English.

Computer Skills

PC proficient (Word, Excel, Access, PowerPoint, Outlook, etc.)
Certificates, Licenses, Registrations
Current license as LPN in the state of Illinois/Indiana in good standing with the Department of Professional Regulations.
Certification in CPR.

EOE of Minorities/Females/Vets/Disability

Apply online at <http://careers.presencehealth.org/jobDescription.cfm?jobId=10030616>

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Job Title Bus Operator

Location Chicago, IL, US

Job Type Part - Time Temporary

Department Bus Operations

SALARY TARGET: \$16.12 - \$32.35 PER HOUR

EDUCATION/EXPERIENCE REQUIREMENTS

Required to submit to and pass drug and alcohol testing as mandated by the Federal Transportation Administration. Required to be at least 21 years of age.

Required to have an acceptable driving record and a valid State of Illinois Class "B" Commercial Driver's License (CDL) or a valid State of Illinois CDL permit with the following three endorsements: KNOWLEDGE, PASSENGER and AIR BRAKES.

Must possess a High School diploma or GED equivalent.

PHYSICAL REQUIREMENTS

Required to be standing changing destination and bus numbers, signs, helping people board bus, to walk to relief points, checking bus and sitting while driving bus.

Required to lift, to carry and to push of brake pedal and accelerator, windows and to pull door control latch. Required to climb into vehicle and adjustment of mirrors, to balance, to stoop to adjust driver's seat, to kneel, to crouch and to crawl. Required to reach accepting and validating transfer cards and fare cards, adjusting mirror, to handle transfer and fare cards; steering wheel, to finger operating fare box, horn, punching transfers, to feel distributing and receiving transfer and fare cards, to talk announcing streets and answering passenger inquiries, to hear listening to traffic sounds, signal requesting stops, emergency vehicles, passenger questions and radio monitor.

Required to see near and far watching stopped vehicles, checking passes/cards and general traffic conditions viewing of traffic signals and riding passes.

This is a bargained for position and is not subject to CTA's residency ordinance.

CTA IS AN EQUAL OPPORTUNITY EMPLOYER

IT IS THE POLICY OF THE CHICAGO TRANSIT AUTHORITY THAT NO EMPLOYEE OR APPLICANT FOR EMPLOYMENT WILL BE DISCRIMINATED AGAINST BECAUSE OF RACE, COLOR, CREED, RELIGION, SEX, MARITAL STATUS, NATIONAL ORIGIN, SEXUAL ORIENTATION, ANCESTRY, AGE, UNFAVORABLE MILITARY DISCHARGE OR DISABILITY, PROVIDED THAT THE INDIVIDUAL WITH THE DISABILITY IS ABLE TO PERFORM THE ESSENTIAL FUNCTIONS OF THE JOB WHICH HE/SHE DESIRES TO HOLD WITH REASONABLE ACCOMMODATION BY THE AUTHORITY.

Apply online at <https://irecruitment.transitchicago.com/>

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