



Marriott Chicago Midway Job Fair. Thursday, April 16th 9am – 4pm and Friday, April 17th 9am – 1pm at 6250 S Cicero Ave Chicago, IL 60638. Open position: Guest Room Attendant, Guest Service Representative, Night Auditor, Laundry Attendant, Public Area Attendant, Server, Bartender and Food Preparer. Bring an updated resume and dress to impress.

The Renaissance Blackstone and Mercat a la Planxa is HIRING and hosting a Job Fair on THURSDAY, 4/16/15 from 10am - 3pm. If you are interested in working for the Renaissance Blackstone Hotel or Mercat a la Planxa, possess previous hospitality experience, a stable work history, eligible to work in the United States and can work flexible hours, you are encouraged to apply for open positions on our company website - <http://sagehospitality.jobs> Once on the website, search using "Illinois" and you will be directed to all open positions at Renaissance Blackstone and Mercat a la Planxa. NOTE: In order to be considered for employment, all applicants MUST apply for an open position on the website. If you plan to attend the job fair on 4/16, you MUST apply at the company website prior to arrival at the fair. We are proud to be an EEO/AA employer M/F/D/V. We maintain a drug-free workplace and perform pre-employment substance abuse testing and criminal background checks.

Dunkin Donuts is hiring CREW Members (up to \$10.00/hr) and Shift Leaders (up to \$12.00/hr). Please visit www.clcdd.com/employment to learn about the POSITIONS before applying in person at: 4359 N. Pulaski Chicago, IL 60641

Horsehead Corp., located in Chicago, IL has immediate, full-time positions available for production workers with experience in heavy industry, willing to work rotating shifts and overtime. Starting probationary rate is \$15.45/hr. with competitive benefit package including health, welfare and 401-k. Complete an application at the Horsehead Office located at: 2701 E. 114th Street. Chicago, IL 60617

The Joffrey Ballet seeks a Staff Accountant in our Finance department. This individual is responsible for treasury management, month-end close, postings to general ledger, inputting monthly journal entries, balance sheet account reconciliations, bank reconciliations, miscellaneous financial reports as requested, and providing back-up for other functions within the Finance Department. Minimum of 2 years as a Staff or Treasury Accountant, preferably with a nonprofit organization. Experience with gathering and evaluating financial information and making accountable recommendations to senior leadership. Please send resume, cover letter, and salary history to hr@joffrey.org

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



The Chopping Block is seeking Part-Time or Full-Time Class Assistants possessing a love for food and people. Class Assistants have a unique opportunity to work with our highly trained chefs to educate our students about the world of cooking and learn new culinary techniques themselves! Culinary experience is not a requirement, but a strong desire to learn and be coachable is; high energy and enthusiasm are a must to be considered for this position. If you are interested in transforming the way you cook and entertain, email a cover letter expressing why The Chopping Block is the place for you and your Resume to careers@thechoppingblock.com. Candidates without cover letters AND resumes will not be considered.

Bellman

Chicago's Essex Inn Hotel - Chicago, IL
Bellman needed for Lakefront Hotel
Compensation: based on experience

Majestic Hotel located on South Michigan Ave is looking for a full time Bellman

Our ideal candidates must have:

Prior hotel experience

An outgoing, friendly personality with a positive attitude

Passion for great customer service

Great communication skills

Available to work a flexible schedule (nights, weekends and holidays, 2 to 5 days a week).

Know Lake Front and Downtown areas and attractions

Please email resumes only if you have prior hotel experience.

We are looking forward to hear from you!

Required experience:

Bellman Experience: 1 year

Apply online at <http://www.indeed.com/cmp/Essex-inn/jobs/Bellman-e469ab4e1f2d9fca>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



Professional Collections Associate – Account Representative - Department of Education

Job Description

We will provide you with comprehensive paid training to ensure your success as well as plenty of opportunities for professional development and career advancement. We also offer excellent compensation, with a starting pay of \$28,000 to \$30,000 plus unlimited bonus potential – you could earn \$60K or more per year depending on your performance. If this sounds like the kind of career move you've been wanting to make, and if you meet our qualifications, we want to talk with you. Contact us today!

Job Requirements

As a Professional Collections Associate, you must be motivated, disciplined, and responsible, with a firm commitment to customer service. You should also be highly organized and detail-oriented with the ability to manage multiple responsibilities simultaneously. It is also important that you display excellent verbal and written communication, interpersonal, and negotiation skills. The ability to interact with a wide variety of consumers in a positive and professional manner will also be crucial.

Specific qualifications for the role include:

High school diploma or GE; Ability to function in a compliance-based environment
Good attitude and a strong desire to learn; Ability to work well as part of a team
Strong leadership skills; Solid basic/business math skills
Basic computer and keyboard skills; Ability to work a flexible/changing schedule
Tech savvy; Strong telephone skills, preferred
Call center or debt resolution experience, preferred; Some college, a plus
Bilingual, a plus; Military experience, a plus – Veterans are encouraged to apply!

Here is just some of what we have to offer:

Competitive performance-based pay structure
Upper earning potential of \$80,000 per year or more
Excellent benefits package
Company focus on quality of consumer experience in addition to debt recovery
State-of-the-art technology; Paid training and ongoing mentoring
Professional development and advancement opportunities
Unlimited career potential

We are an Equal Opportunity Employer

Apply online at <http://www.jobs.net/jobs/van-ru/en-us/search/?keyword=&location=Illinois>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



Professional Collections Associate – Account Representative

Job Description: We also offer excellent compensation, with a starting pay of \$28,000 to \$30,000 plus unlimited bonus potential – you could earn \$60K or more per year depending on your performance. If this sounds like the kind of career move you've been wanting to make, and if you meet our qualifications, we want to talk with you. Contact us today! This opportunity is located in Des Plaines, IL.

Job Responsibilities

As a Professional Collections Associate, your most important responsibility will be to provide consumers with consultative assistance and to treat them with the same respect and service that you yourself would expect in their place. You will communicate with consumers via inbound and outbound telephone calls and assist them in finding the right solutions to resolve their debts. All interactions must be professional, in full compliance with state and federal regulations, and with the consumer's overall experience as the number one priority. Full & part time positions available.

Job Requirements

As a Professional Collections Associate, you must be motivated, disciplined, and responsible, with a firm commitment to customer service. You should also be highly organized and detail-oriented with the ability to manage multiple responsibilities simultaneously. It is also important that you display excellent verbal and written communication, interpersonal, and negotiation skills. The ability to interact with a wide variety of consumers in a positive and professional manner will also be crucial.

Specific qualifications for the role include:

High school diploma or GED

Ability to function in a compliance-based environment

Good attitude and a strong desire to learn

Ability to work well as part of a team; Strong leadership skills

Solid basic/business math skills

Basic computer and keyboard skills

Ability to work a flexible/changing schedule

Tech savvy; Strong telephone skills, preferred

Call center or debt resolution experience, preferred

Some college, a plus; Bilingual, a plus

Military experience, a plus – Veterans are encouraged to apply!

We are an Equal Opportunity Employer

Apply online at <http://www.jobs.net/jobs/van-ru/en-us/search/?keyword=&location=Illinois>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903

sign up for daily job leads www.lashawnford.com

email job leads to workforce@lashawnford.com

please feel free to forward job leads to others



Job Title: Accounts Payable Representative

Opening Date/Time: Tue. 04/07/15 12:00 AM Central Time

Closing Date/Time: Mon. 04/20/15 11:59 PM Central Time

Salary: \$12.29/Hour

Job Type: Office/Clerical

Location: Central Administration 2700 Ogden Avenue Downers Grove, Illinois

Department: Finance

Description Benefits Supplemental Questions

Review, analyze and process payments generated by Purchasing and Engineering, as well as telephone and utility payments.

Examples Of Essential Duties:

The position of the Accounts Payable Representative that handles payments for Maintenance and Operation Fund 01 reports directly to the Assistant Supervisor - Accounts Payable and has no subordinates. The position of the Accounts Payable Representative that handles payments for Design and Construction – all other funds – reports to the Disbursement Control Supervisor and has no subordinates.

Typical Qualifications:

Minimum requirements for the position are: high school diploma or equivalent, some college level accounting courses and/ or a minimum of two years accounts payable experience. Incumbent must possess excellent written and oral skills, organizational skills, be detail-minded, have an aptitude for figures and take initiative. Computer experience is required, with Windows and Excel experience desired. An understanding of the Authority's payment process is helpful.

Supplemental Information:

1. Efficient, accurate review and processing of invoices and pay requests to expedite payment to vendors.
2. Monitors expenses on construction and design projects by maintaining detailed and effective log sheets and spreadsheets for all costs incurred.
3. Provides informative accurate reports to keep management abreast of project progress and payment flow.
4. Develop, maintain, balance and troubleshoot detailed and complicated computerized spreadsheets and communication systems.
5. Obtains complete supporting documentation by maintaining excellent rapport with internal and external contacts.
6. Other duties and responsibilities as assigned.

Apply online at <http://agency.governmentjobs.com/illinoistollway/>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



Job Title: Payroll Analyst

Opening Date/Time: Tue. 04/07/15 12:00 AM Central Time

Closing Date/Time: Mon. 04/20/15 11:59 PM Central Time

Salary: \$16.67/Hour

Job Type: Office/Clerical

Location: Central Administration 2700 Ogden Avenue Downers Grove, Illinois

Department: Finance

Description Benefits Supplemental Questions: This incumbent will assist the Payroll Manager and Payroll Supervisor in coordinating the daily operations of the Payroll Division. This position ensures that all payroll needs of the Tollway are met, that good internal control is maintained and that State Comptroller rules are followed.

DIMENSIONS:

Annual Payrolls Processed: \$112,000,000 which includes:

- Four (4) Bi-weekly Union payrolls
- Three (3) Semi monthly payrolls
- One (1) Monthly payroll

Typical Qualifications:

This position requires an Associates Degree or equivalent accounting experience, as well as a minimum of (5) years of payroll experience. Excellent knowledge of Microsoft Word, Excel and Outlook is required. Familiarity with various payroll/financial software programs is desired. Strong organizational, interpersonal communication and written communication skills are required. Additionally, excellent analytical skills are required. Knowledge of Kronos Workforce Timekeeper time and attendance, or other automated time and attendance software programs is highly desired.

Supplemental Information:

1. To assist in all payroll processing as required and in all special projects under the direction of the Payroll Manager and Payroll Supervisor related to the Payroll Division, including, but not limited to the Direct Deposit Program, Optional Life Insurance, Flexible Spending, and the automated Kronos Time and Attendance Program.
2. To be thoroughly well versed in all aspects of all union contracts so that customer services can be accurately provided both internally and externally.
3. To assist in evaluating and implementing information communicated through payroll bulletins from the Comptroller's Office.
4. Other duties as assigned.

Apply online at <http://agency.governmentjobs.com/illinoistollway/>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



Job Title: Payroll Manager

Opening Date/Time: Tue. 04/07/15 12:00 AM Central Time

Closing Date/Time: Mon. 04/20/15 11:59 PM Central Time

Salary: \$65,000.00 - \$70,000.00 Annually

Job Type: Officials/Managers

Location: Central Administration 2700 Ogden Avenue Downers Grove, Illinois

Department: Finance

Examples Of Essential Duties: The Payroll Manager reports to the Controller who reports to the Chief of Finance. The incumbent manages one Payroll Supervisor and a team of Payroll Analysts. The Payroll Manager ensures that payroll staff are properly trained in all aspects of payroll functions. This position is also responsible for the staff's education about various policies applicable for employees, both union and non-union.

Typical Qualifications:

Education: This position requires an Associates Degree or equivalent college credit. Five years of payroll experience and two years of supervisory experience is required. Other: Must have knowledge of data processing functions and an aptitude for figures.

Knowledge of Microsoft Excel, Word, and Outlook is required. Strong organizational skills and excellent interpersonal skills are necessary. Good oral and written communication skills are essential. Familiarity with various payroll/financial software programs desired. Additionally, the incumbent must have excellent analytical skills and the ability to resolve complex accounting issues. Familiarity with Flexible Spending Accounts, Deferred Compensation and Taxable Fringe Benefits is preferred.

Supplemental Information:

1. Complies with State and Federal regulations as well as procedures set forth from the Comptroller's Office, State Retirement System (SERS) and Central Management Systems (CMS) and Deferred Compensation.
2. Evaluates, or develops, all payroll department procedures and programs to increase effectiveness and efficiency while continuing to meet the needs of the Tollway.
3. Works with IT in the ongoing time and attendance system upgrade process.
4. Acts as a liaison between the Tollway and the Comptroller's Office, as well as all internal departments within the Tollway.
5. Ensures all court order notices such as Tax Levies, Garnishments and Child Support orders are implemented correctly and expeditiously.
6. Coordinates with the Administration Department to ensure compliance of Tollway policies.
7. Complies with internal and external audit recommendations.
8. Performs other duties as assigned.

Apply online at <http://agency.governmentjobs.com/illinoistollway/>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



PAYMENT PROCESSING CLERK AT VAN RU CREDIT CORPORATION

Employee Type: Full-Time

Location: Des Plaines, IL

Job Type: Admin - Clerical, Customer Service

Experience: Not Specified

Date Posted: 3/28/2015

Position Purpose

A Payment Processing Clerk's primary responsibility is to verify and enter any and all credit card transactions for the Dept. of Ed and Discover, as well as maintaining daily payment reports according to the company and clients requirements.

ESSENTIAL JOB FUNCTIONS:

- Must be able to communicate well over the telephone, have a quick mind and be able to resolve any issues that arise
- Responsible for inputting and annotation of all credit card payments
- Maintaining tracking log of total number of payments processed
- Reviews payment exception reports, and correct any errors
- Review and modification of the NSF transaction logs
- Attendance at the workplace is a top priority

JOB REQUIREMENTS

MARGINAL JOB FUNCTIONS:

- High School education or greater
- Bilingual English/ Spanish is a MUST!!
- Knowledge of industry related concepts and terminology
- Exceptional communication skills
- Must be able to work days, nights, weekends, and follow assigned schedules
- Interact professionally with other employees
- Perform job duties as assigned by management
- Excellent 10 key skills
- Multi-tasking and attention to detail skills
- Good computer application skills, including Microsoft Word and Excel, FACS, and AS400
- Good phone skills, including knowledge of Noble

Apply online at <http://www.jobs.net/jobs/van-ru/en-us/search/?keyword=&location=Illinois>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



CORRESPONDENCE MANAGEMENT CLERK AT VAN RU CREDIT CORPORATION

Employee Type: Full-Time

Location: Des Plaines, IL

Job Type: Customer Service, Management, Admin - Clerical

Experience: At least 2 year(s)

Date Posted: 4/4/2015

Position Purpose

The employee is responsible for the handling and processing of all incoming and outgoing mail. It is the clerk's primary responsibility to ensure compliance with all Federal and State laws, Van Ru Policy, the Department of Education Contract, and all other client requirements under the direct supervision of the Correspondence Management Supervisor.

This position requires full-time, (no less than 40 hours per week) on-site.

ESSENTIAL JOB FUNCTIONS:

- Maintain incoming and outgoing correspondence, to include account annotation and document scanning via the Capture Client document management tool.
- Ensure the proper handling of key correspondence such as cease communication, and misdirected payments.

JOB REQUIREMENTS

MARGINAL JOB FUNCTIONS:

- Basic operational knowledge of Microsoft Office products
- One year of data entry experience
- Typing accuracy with greater than 35 WPM
- Excellent reading comprehension
- Ability to use good judgment
- Minimum of two years general office experience

Apply online at <http://www.jobs.net/jobs/van-ru/en-us/search/?keyword=&location=Illinois>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



Job Title: Account Technician II

Agency: Juvenile Justice

Closing Date/Time: Mon. 04/27/15 3:30 PM Central Time

Salary: \$3,371.00 - \$5,041.00 monthly

\$40,452.00 - \$60,492.00 annually

Job Type: Full-Time

Location: Kane County, Illinois

Number of Vacancies: 1

Plan/BU: RC014

Bid ID#: IDJJ-27-15-15-0412

Minimum Requirements:

Requires knowledge, skill and mental development equivalent to completion of two years of college and one year of technical accounting experience or four years of related clerical bookkeeping experience. Requires extensive knowledge of accounting techniques. Requires extensive knowledge of office methods and procedures. Requires working knowledge of state or non-state accounting procedures. Requires working knowledge of principles and functions of standard office accounting machines and equipment. Requires ability to supervise and train a small staff of subprofessionals in performance of specialized clerical and account-keeping tasks. Requires ability to apply established accounting methods and techniques.

Work Hours & Location/Agency Contact:

Work Hours: 8:00am - 4:00pm, Monday through Friday (Saturday/Sunday off)

Work Location: Illinois Youth Center - St. Charles

3825 Campton Hills Road, St. Charles, IL 60175

Agency Contact: Susan A. Swegle, SPHR, M.S. / Human Resources Representative

Illinois Youth Center - St. Charles, 3825 Campton Hills Road, St. Charles, IL 60175

630-584-0506 630-584-1014 (fax)

susan.swegle@doc.illinois.gov

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



Job Title: Child Protection Specialist - Opt SS

Agency: Children & Family Services
Salary: \$4,377.00 - \$6,581.00 monthly
Job Type: Full-Time
Location: Kankakee County, Illinois
Number of Vacancies: 1
Plan/BU: RC062
Bid ID#: Kankakee Investigations 2014

Minimum Requirements:

Preferably requires a Master's Degree in Social Work and 2 years of directly related professional experience; or requires a Master's Degree in a related human services field and 2 years of directly related professional experience; or requires a Bachelor's Degree in Social Work and 4 years of directly related professional experience; or requires a Bachelor's Degree in a related human services field and 4 years of directly related professional experience; requires possession of a valid driver's license, daily access to an automobile, and proof of vehicle insurance; requires physical, visual, and auditory ability to carry out assigned duties. Must be able to speak and write Spanish at a colloquial skill level. The college or university issuing a degree must be accredited, and the Degree Program in Social Work must be approved by the Council on Social Work Education. The related human service degree refers to social work, psychology, psychiatric nursing, psychiatry, mental health counseling, rehabilitation counseling, pastoral counseling, marriage and family therapy, and human services.

Work Hours & Location/Agency Contact: Mon-Fri 830a-5p
Vacancies are located at: 505 S. Schuyler Kankakee, IL 60901
Contact: LORA BUSSE-FLECK
NORTHERN REGION , 8 E. GALENA BOULEVARD, AURORA, ILLINOIS 60506
FAX: (630) 801-3530

How to Apply:

This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Option SS - Spanish Speaking

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



Job Title: Information Systems Analyst I - Opt W

Agency: Employment Security
Salary: \$5,435.00 - \$7,544.00 monthly
Job Type: Full-Time
Location: Cook County, Illinois
Number of Vacancies: 1
Plan/BU: RC063 Bid ID#: RCRA 11420

Minimum Requirements: Requires knowledge, skill and mental development equivalent to successful completion of four years of college with course work in computer science or directly related fields, supplemented by one year of professional experience in development for large, .NET platform-based applications, including TaxNet or Laptop Audit Systems. Requires working knowledge of Information Technology concepts and principles, the theories and functions of computer systems, and the principles and techniques of Information Technology documentation. Requires working knowledge of the methods, procedures and techniques of conducting studies for system conversions and enhancements, including the use of structure, behavior, and interaction diagrams in the analysis and design of .NET platform-based systems. Requires ability to effectively participate in and profit from continuing education, both in a formal and in-service training setting. Requires ability to analyze data logically and exercise sound judgment in defining, evaluating, and solving moderately difficult technical and operational problems. Requires ability to gain and maintain effective working relationships with agency officials, associates, vendors, clients and others. Requires developed oral and written communication skills to present technical information to others with clarity and precision. Special Skills: Requires education/experience as outlined above for the following: Microsoft Visual Studio, .NET framework. ASP.NET, C#, java script, visual basic, stored procedures using SQL, testing with QTP (QuickTest Professional), DB2 and MS SQL Server.

Work Hours & Location/Agency Contact: WORK LOCATION: Central Office
Work Hours: 8:30 - 5:00, M - F
WHERE TO APPLY: IDES RECRUITMENT & SELECTION
33 S. State Street - 8th Floor, Chicago, IL 60603

How to Apply: This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).
Option W - Web Developer

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



Seasonal Vehicle Service Attendant in Chicago Illinois United States / AVIS

In our Vehicle Service Attendant position you will be on your feet all day in a fast pace outdoor environment cleaning the interior and exterior of the vehicles. You will also perform regular maintenance: non-mechanical services such as check tire pressure, fluid levels, gas the vehicle, in a timely and safe manner. You will also identify and report vehicle damage. Essential duties and responsibilities will vary.

In order to be considered for this outstanding opportunity you must be willing to work shifts that may include evenings, weekends, and holidays, previous detailing experience is a plus!

VEHICLE SERVICE ATTENDANT REQUIREMENTS:

- Must speak English
- Must be 18 years of age or older
- High school diploma or equivalent
- 6 months of prior work experience preferred
- Physical ability to move in and out of vehicles
- Effective verbal communication skills to communicate with customers, co-workers and management
- Driving experience with a valid Drivers License (as mandated by state and location) and a good driving history
- Must be willing to work outdoors in all types of weather conditions
- Ability to work various shifts including weekends, evenings, and holidays

Avis Budget Group is an EEO Employer - Minorities / Females / Protected Veterans / Disabled

The information listed above is intended to describe the general nature and level of this position. Essential functions and responsibilities may change as business needs require. Your response to this advertisement may result in your consideration for employment with an affiliated company of Avis Budget Group, the publicly traded parent company of Avis Budget Car Rental, LLC and its subsidiaries. Offers of employment will be made by Avis Budget Car Rental, LLC or any of its employing companies or brands, including Avis, Budget, Budget Truck or AB Car Rental Services. Candidates must meet all basic qualifications and submit a complete application to be considered for this position. This posting serves as an advertisement of an existing open position only and does not qualify as the job description.

Apply online at <http://avisbudgetgroup.jobs/chicago-il/seasonal-vehicle-service-attendant/0AC7E17E6C7D4560A9FEAE58C27847CD/job/>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



Seasonal Vehicle Return Associate in Chicago Illinois United States / AVIS

In this position, you would work outdoors, for your entire work shift, greeting customers as they return their rental car to our lot. If you are motivated and dependable with a proven track record of success in a customer care environment, then we can put your career on the map.

To begin, you will need the following:

- High school diploma
- At least 1 year of prior Customer Service experience
- Good communication skills
- Flexibility - Due to the nature of our business, this role will require you to work flexible schedules including nights, weekends, overnights and holidays that may frequently change so flexibility is a must!
- Willingness to learn and help others
- Motivation and dependability

If you are motivated and dependable with a proven track record of success in a customer care environment, then we can put your career on the map.

A valid drivers license is required for all positions. Drug screening and a background check are a part of our hiring process.

Avis Budget Group is an EEO Employer Minorities / Females / Protected Veterans / Disabled The information listed above is intended to describe the general nature and level of this position. Essential functions and responsibilities may change as business needs require. Your response to this advertisement may result in your consideration for employment with an affiliated company of Avis Budget Group, the publicly traded parent company of Avis Budget Car Rental, LLC and its subsidiaries. Offers of employment will be made by Avis Budget Car Rental, LLC or any of its employing companies or brands, including Avis, Budget, Budget Truck or AB Car Rental Services.

Employee Type: Full Time
Required Experience: 1 Year
Category: Customer Service
Career Level: Experienced (Non-Manager)
Required Education: High School/GED
City: Chicago State: Illinois Zip Code: 60666 Country: USA

Apply online at <http://avisbudgetgroup.jobs/chicago-il/seasonal-vehicle-return-associate/E891BE5178524FF7914039CA64A7985B/job/>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



Courtesy Bus Driver in Chicago Illinois United States / AVIS

As a Courtesy Bus Driver, you will transport customers to and from the airport terminal and the rental car facility safely in all weather conditions. You will greet and assist customers with their needs, luggage and inquire whether a customer is a Preferred or a FastBreak member. You will make announcements if you have a Chairman customer and communicate various stops along the way or other important information along the route via the intercom system helping them feel valued and making you - an important part of our Avis Budget Group team. You will also conduct pre and post trip bus inspections along with logging your daily work hours in the DOT book.

Compensation & Benefits:

We provide a full-time schedule, hourly base pay. Full-time employees are eligible for comprehensive benefits that include Medical, Prescription Plans, Dental, Vision, Flexible Spending Accounts, Basic and Voluntary Life and AD&D and 401K Savings Plan.

Basic Qualifications/Minimum Requirements:

- This location requires a CDL Class B with air brake and passenger endorsements.
- Must have a high school diploma or equivalent
- At least 6 months of experience in a customer service role
- Valid driver's license and a good driving record with previous driving experience
- Must be willing and able to work a flexible schedule including nights, weekends and holidays
- Basic computer skills in order to enter information into our database
- Ability to Stand, Walk, Bend, Sit for up to 8 hours and lift and/or carry a minimum of 50 pounds

We provide you:

- Competitive pay
- Medical, Dental, Vision & 401K
- Full training to learn the business and enhance your professional skills
- Paid vacations, car rental discounts & much more!

A valid driver's license is required for all positions. Drug screening and a background check are a part of our hiring process. Avis Budget Group is an EEO Employer Minorities / Females / Protected Veterans / Disabled

Apply online at <http://avisbudgetgroup.jobs/chicago-il/courtesy-bus-driver/B21DA50CA85C4A68B66D4DE6B9E2F1C2/job/>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



Rental Sales Associate in Chicago Illinois United States / AVIS

Successful Full Time Rental Sales Associates at these locations have the opportunity to earn \$90,000 annually!

As a Rental Sales Associate, you will assist customers with their vehicle rental to ensure a positive customer experience, while also promoting our additional products and services. The ideal candidate for this position is energetic, motivated by money, has a passion for customer service and enjoys working in a fast-paced environment.

Basic Qualifications/Minimum Requirements:

Minimum of 6 months of experience in a role where sales and/or customer service were key elements of your duties Valid drivers license and a good driving record Must be willing and able to work a flexible schedule including nights, weekends and holidays Basic computer skills in order to enter information into our database

At Avis Budget Group, we know your success is our success. In your first weeks, we provide you the training to attain your sales goals and maximize your earning potential by using our proven sales techniques. Additionally, as you move forward in your career, we provide a number of educational opportunities that will develop your skills and prepare you for advancement.

Compensation & Benefits:

We provide a full-time or part-time schedule, hourly base pay PLUS an extremely lucrative commission/incentive/bonus plan. Full-time employees are eligible for comprehensive benefits that include Medical, Prescription Plans, Dental, Vision, Flexible Spending Accounts, Basic and Voluntary Life and AD&D and 401K Savings Plan. Excellence is rewarded at every level. From our best in class recognition for top sales performance to our CEO acknowledgements for outstanding customer service, Avis Budget Group is committed to acknowledging and rewarding you for a job well done.

In order to be considered for this outstanding opportunity, you must be sales driven, self-motivated, personable, dependable, and willing to work shifts that may include evenings, weekends, and holidays. Candidates must meet all basic qualifications and submit a complete application to be considered for this position. Successful completion of interviews, pre-employment drug screen and background check will be required.

Avis Budget Group is an EEO Employer Minorities / Females / Protected Veterans / Disabled

Apply online at <http://avisbudgetgroup.jobs/chicago-il/rental-sales-associate/8E60DAFB5E414B17BCA12241131CACBB/job/>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



Customer Service Agent in Chicago Illinois United States

Payless is an action-packed, high-energy workplace where things move forward every day. We are a customer-led, service-driven organization that offers an enthusiastic, family-friendly and collaborative work environment where you can expect to be developed, recognized and rewarded for a job well done.

As a Customer Service Agent you will work outdoors for your entire shift helping customers with their needs - whether it is directing customers as they return their rental vehicle, ensuring a smooth and safe traffic flow, assisting customers remove their valuables from the vehicle, expediting the conclusion of their vehicle rental experience or simply helping them feel valued while they wait. You will also clean the interior and exterior of the vehicles, identify and report any damage - making you an important part of the Payless team.

Compensation & Benefits:

We provide a full-time or part-time schedule, hourly base pay. Full-time employees are eligible for comprehensive benefits that include Medical, Prescription Plans, Dental, Vision and 401K Savings Plan.

Basic Qualifications/Minimum Requirements:

- Must have a high school diploma
- At least 6 months of experience in a customer service role
- Valid driver's license and a good driving record
- Must be willing and able to work a flexible schedule including nights, weekends and holidays
- Basic computer skills in order to enter information into our database

We provide you:

- Competitive pay
- Medical, Dental, Vision & 401K
- Full training to learn the business and enhance your professional skills
- Paid vacations

In order to be considered for this outstanding opportunity, you must be customer service orientated, self-motivated, personable and willing to work shifts that may include evenings, weekends, and holidays. A valid driver's license is required for all positions. Drug screening and a background check are a part of our hiring process. Payless Car Rental is an EEO Employer Minorities / Females / Protected Veterans / Disabled

Apply online at <http://avisbudgetgroup.jobs/chicago-il/customer-service-agent/2424F60A25F844E8AB13F784E77644D0/job/>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



Rental Sales Agent in Chicago Illinois United States

As a Payless Rental Sales Associate, you will assist customers with their vehicle rental to ensure a positive customer experience, while also promoting our additional products and services. The ideal candidate for this position is energetic, motivated by money, has a passion for customer service and enjoys working in a fast-paced environment.

Compensation & Benefits:

We provide a full-time or part-time schedule, PLUS an extremely lucrative commission/incentive/bonus plan. Full-time employees are eligible for comprehensive benefits package that includes Medical, Prescription Plans, Dental and 401K Savings Plan.

Rental Sales Associate Requirements:

- Must have a high school diploma or equivalent
- At least 6 months of experience in a role where sales and customer service were key elements of your duties
- Ability to handle high-pressure sales and service situations in a calm and collected manner
- Willing to work various shifts including nights, weekends, and holidays
- Basic computer skills in order to enter information into our database
- Willing to complete pre-employment testing, drug screen, and background check

In order to be considered for this outstanding opportunity, you must be sales driven, self-motivated, personable, dependable, and willing to work shifts that may include evenings, weekends, and holidays.

A valid driver's license is required for all positions. Drug screening and a background check are a part of our hiring process. Payless Car Rental is an EEO Employer Minorities / Females / Protected Veterans / Disabled

The information listed above is intended to describe the general nature and level of this position. Essential functions and responsibilities may change as business needs require. Your response to this advertisement may result in your consideration for employment with an affiliated company of Avis Budget Group, the publicly traded parent company of Avis Budget Car Rental, LLC and its subsidiaries. Offers of employment will be made by Payless Car Rental.

Apply online at <http://avisbudgetgroup.jobs/chicago-il/rental-sales-agent/F4939722E0C94901A543F8C5EB50A8B1/job/>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903
sign up for daily job leads www.lashawnford.com
email job leads to workforce@lashawnford.com
please feel free to forward job leads to others



Seasonal Summer Night Warehouse Worker - (Now thru August 2015)

of Openings 1

Category Operations

Location US-IL-Cicero

ID 2015-2647

Type Temporary Full-Time

Qualifications:

Must be able to: Live and demonstrate the Wirtz Ways of Working (values).

Demonstrate good communication skills

Demonstrate and exhibit high levels of professionalism

Demonstrate sound judgment and problem solving skills

Perform job duties in an accurate, proficient and timely manner

Attention to detail. Ability to multi-task

Rely on some instructions and pre-established guidelines to perform the functions of the job. Interact positively with internal and external individuals

Required Skills: High School diploma or its equivalent

1+ years of experience in related area a plus; Must be at least 21 years of age

Physical Demands of Job:

Carrying and lifting of 15 – 55 pounds to perform various duties as assigned

Immediate reaching to perform various duties as assigned

Overhead reaching to perform various duties as assigned

Standing for long periods of time to perform various duties

Walking for long periods of time to perform various duties

Squatting or bending to perform various duties as assigned

Shift: Night Shift

Start Time 7-8 pm thru 6am

Monday night through Friday morning; 4-ten hour shifts

FLSA Status Non-exempt

We are an equal opportunity employer. We evaluate qualified applicants without regard to race, color, religion, sex, national origin, disability, veteran status, and other protected characteristics.

Apply online at <https://careers-wirtzbev.icims.com/jobs/2647/seasonal-summer-night-warehouse-worker---%28now-thru-august-2015%29/job?mode=job&iis=Indeed&iisn=Indeed.com&mobile=false&width=914&height=500&bga=true&needsRedirect=false&jan1offset=-360&jun1offset=-300>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903

sign up for daily job leads www.lashawnford.com

email job leads to workforce@lashawnford.com

please feel free to forward job leads to others



Receiving Associate

Location: North Riverside, IL

Requisition ID: 273-900340

Posting Date: 4/11/2015

Shift: Flexible Status: Regular

GENERAL PURPOSE OF POSITION: As a part of the store operations team, the Receiving Associate will process incoming and outgoing freight according to Company standards. Responsibilities in this role will be within 1 of 4 areas: Material Handler, Direct Associate, Processing Associate or Line Handler.

RESPONSIBILITIES: Operate handtruck to move, convey, or hoist shipments from shipping and receiving platform to storage or work area

MATERIAL HANDLER

Ensure that Central Line and Direct Line have all necessary supplies and clear debris from processing area

Clear processed garments/cartons to staging areas

Ensure the truck is unloaded

Key receive Direct Shipments

Verify floor readiness of pre-ticketed cartons and move to floor ready staging area

DIRECT ASSOCIATE

Help receive and sort direct cartons when they arrive

Prepare and finish appropriate paperwork for Direct cartons

Open cartons, sort, hang, and tag products

PROCESSING ASSOCIATE

Take unprocessed garments from Line Handler; Check, ticket, and hang garments

Identify errors in garment count and ticketing

Handle hang sorter cartons and bring to floor staging area

LINE HANDLER

Open boxes, identify items, and debug garments

Direct unprocessed garments to Production Associates

Identify "exceptions" and remove from regular assembly line

Sort cartons as they come off the Nest-a-flex

Burlington Coat Factory is an equal opportunity employer committed to workplace diversity.

Apply online at <http://careers.burlingtoncoatfactory.com/jobs/descriptions/receiving-associate-north-riverside-illinois-job-5017277-em-11003>

4800 W. Chicago Avenue, Chicago, Illinois 60651
773.378.5902 fax 773.378.5903

sign up for daily job leads www.lashawnford.com

email job leads to workforce@lashawnford.com

please feel free to forward job leads to others