



**Job Title Bus Operator**

Location Chicago, IL, US

Job Type Part - Time Temporary

Department Bus Operations

SALARY TARGET: \$16.12 - \$32.35 PER HOUR

**EDUCATION/EXPERIENCE REQUIREMENTS**

Required to submit to and pass drug and alcohol testing as mandated by the Federal Transportation Administration. Required to be at least 21 years of age.

Required to have an acceptable driving record and a valid State of Illinois Class "B" Commercial Driver's License (CDL) or a valid State of Illinois CDL permit with the following three endorsements: KNOWLEDGE, PASSENGER and AIR BRAKES.

Must possess a High School diploma or GED equivalent.

**KNOWLEDGE, SKILLS, AND ABILITIES**

Possess customer service experience or skills to provide outstanding customer service to passengers. Must possess a comprehensive knowledge of the rules, regulations and procedures relative to the operation of surface vehicles. Must possess a comprehensive knowledge of pertinent state and municipal traffic laws. Must possess the skills necessary to accurately read and interpret bus schedules. Must possess a thorough knowledge of the fare structure, transfer regulations and the rules and procedures governing Bus Operators. Required to possess a knowledge of arithmetic.

Required to speak in a clear and accurate manner.

Must possess a thorough knowledge of the preparation and usage of applicable transportation forms.

This is a bargained for position and is not subject to CTA's residency ordinance.

**CTA IS AN EQUAL OPPORTUNITY EMPLOYER**

IT IS THE POLICY OF THE CHICAGO TRANSIT AUTHORITY THAT NO EMPLOYEE OR APPLICANT FOR EMPLOYMENT WILL BE DISCRIMINATED AGAINST BECAUSE OF RACE, COLOR, CREED, RELIGION, SEX, MARITAL STATUS, NATIONAL ORIGIN, SEXUAL ORIENTATION, ANCESTRY, AGE, UNFAVORABLE MILITARY DISCHARGE OR DISABILITY, PROVIDED THAT THE INDIVIDUAL WITH THE DISABILITY IS ABLE TO PERFORM THE ESSENTIAL FUNCTIONS OF THE JOB WHICH HE/SHE DESIRES TO HOLD WITH REASONABLE ACCOMMODATION BY THE AUTHORITY.

Apply online at <https://irecruitment.transitchicago.com/>

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903  
sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)  
email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)  
please feel free to forward job leads to others



### **Cooler Service Field Technician**

Talent Area : Field Service/Equipment and Parts

Location : St Charles, IL, USA

Requisition Number : 00038613

Full or Part Time : Regular Employee FT

#### Position Description

Hours will be 1:00pm - 9:30pm either Thursday – Monday or Saturday - Wednesday.

Responsible for performing mechanical services on cold drink equipment.

- Maneuver equipment in order to perform all mechanical services on cold drink equipment including preventative maintenance.
- Keep all refrigeration equipment in proper operating condition.
- Maintain positive customer relationships.
- Prepare equipment in accordance with company standards.
- Ensure vehicle has appropriate levels of parts inventory.
- Maintain clean and safe work area.
- High school diploma or GED required.
- Refrigeration/HVAC trade or vocational certification preferred.
- 0 to 3 years of general technical experience required.
- 1+ years of refrigeration/HVAC experience preferred.
- Plumbing and electro/mechanical experience.
- Prior diagnostic troubleshooting.
- Demonstrated mechanical, technical and electrical aptitude.
- Basic computer skills.
- Valid driver's license and driving record within MVR policy guidelines.
- HVAC certification preferred.
- I-Fountain or Best certification preferred.
- CMV required, if applicable

Coca-Cola Refreshments is an Equal Opportunity Employer and does not discriminate against any employee or applicant for employment because of race, color, sex, age, national origin, religion, sexual orientation, gender identity and/or expression, status as a veteran, and basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/cooler-service-field-technician-st-charles-illinois-job-1-5991225>

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903  
sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)  
email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)  
please feel free to forward job leads to others



**Maintenance Mechanic - Alsip, IL - 3rd shift / Tuesday to Saturday**

Talent Area : Manufacturing/Production Operations

Location : Alsip, IL, USA

Requisition Number : 00038193

Full or Part Time : Regular Employee FT

**Position Description**

This will mainly be an Oiler / Greaser position and responsibilities will be for all bearing, equipment oiling / greasing throughout the facility.

Responsible for troubleshooting and providing immediate preventative and corrective maintenance support to production lines and facilitating change-over.

- Troubleshoot equipment problems and perform immediate repairs and preventative maintenance on equipment.
- Overhaul and install new equipment.
- Rebuild and fabricate parts.
- Perform facility maintenance and maintain clean and safe work area.
- Generate parts request to ensure adequate inventory.
- Generate and complete work orders as assigned.
- Perform equipment change-overs and production line set ups.
- Refrigeration/HVAC Trade or Vocational certification preferred.
- 0-5 years of industrial maintenance experience required.
- 1+ years of mechanical/electrical experience preferred.
- Prior diagnostic/troubleshooting and preventative maintenance experience preferred.
- Previous experience within high-speed industrial environment.
- Demonstrated mechanical and technical aptitude.
- Basic computer skills.
- Ability to follow manufacturers specifications and schematics.
- Programmable Logic Control (PLC) knowledge preferred.
- May be required to supply hand tools.

Coca-Cola Refreshments is an Equal Opportunity Employer and does not discriminate against any employee or applicant for employment because of race, color, sex, age, national origin, religion, sexual orientation, gender identity and/or expression, status as a veteran, and basis of disability or any other federal, state or local protected class.

Apply online at <http://www.enjoycareers.com/en/jobs/descriptions/maintenance-mechanic-alsip-il-3rd-shift-tuesday-to-saturday-alsip-illinois-job-1-5973745>

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903  
sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)  
email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)  
please feel free to forward job leads to others



## **ACCOUNTING SENIOR MANAGER**

National Able Network, a dynamic and growing organization specializing in the provision of innovative employment and training programs has an immediate opening for an experienced accounting professional who will perform the broad-based accounting duties detailed below.

### **RESPONSIBILITIES:**

Prepare budgets; work with Agency senior managers to develop and present monthly forecasts for major program areas.

Provide direct support and advice to senior management on forecast impacts and recommend solutions. Work with internal and government auditors to provide and interpret requested information and assure no findings.

Supervise and train junior accounting staff in selected areas as needed.

Support the continuous quality improvement efforts of the finance and accounting department, including review and updating of key policies.

Assist in the company wide close process to meet required reporting timelines.

Prepare monthly journal entries, maintain cost allocation spreadsheets, and update as appropriate. Assist in the preparation of monthly financials.

Prepare billings for the assigned programs.

Review general ledger activity for accuracy and necessary reclassifications.

Complete bank reconciliations for operating accounts; Prepare assets and liabilities accounts reconciliations.

Assist in preparing journal entries for monthly close.

Oversee/Process accounts payable, accounts receivable and daily cash when necessary.

Complete any special projects as assigned.

### **QUALIFICATIONS:**

Bachelor's Degree in Accounting; Advanced Degree or CPA preferred.

3+ years of relevant accounting experience; recent experience involving federal contracts, compliance with OMB, and non-profit accounting practices preferred.

Proficiency with Great Plains accounting software including generating & designing reports and general ledger maintenance, preferred.

Proficiency in payroll software systems.

Must have excellent analytical skills, effective communication and presentation skills.

Must be computer literate and proficient in use of word and computerized excel spreadsheets.

Must have strong problem solving skills and be willing to learn and take initiative.

### **TO APPLY:**

Please submit resume, cover letter and salary history to: [careers@nationalable.org](mailto:careers@nationalable.org)

**NOTE: BE SURE TO NAME THIS SPECIFIC POSITION IN THE SUBJECT LINE OF YOUR EMAIL EEOE M/F/D/V**

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903

sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)

email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)

please feel free to forward job leads to others



**Job Title: Pharmacy Tech 3, Specialty Pharmacy**

Department: Pharmacy

Shift: 1st

Full/Part: Type 1 (72-80 Hrs/PP)

Job Number: 2015-2678

**Job Description:**

Are you a Pharmacy Technician with a passion for patient care who is seeking:

A full-time position

Work at one of the top academic medical centers in America

To build your career working with the most advanced technology

Opportunity to work with a great team of professionals

Great opportunity for growth and development

**Position Qualifications:** The Pharmacy Technician III, under the direction of the Assoc. Director – Specialty Pharmacy and under the general supervision of registered pharmacists, performs duties such as prescription data entry, labeling, preparing and filling of medication orders for patients of the Specialty Pharmacy. Obtaining prior authorization for prescriptions and shipping of verified prescriptions to the patient's home is also performed. Exemplifies the Rush mission, vision and values and acts in accordance with Rush policies and procedures.

**Knowledge, Skills and Abilities:** High School Diploma or GED required. Valid State of Illinois Pharmacy Technician license required. Valid PTCB Pharmacy Technician Certification (CPhT) highly desirable. Two years' experience in a customer service oriented pharmacy environment. Excellent data entry skills. Flexibility with work schedule. Good problem solving skills and the ability to work independently and quickly in responding to and resolving a wide range of problems. Excellent verbal communication skills. Dependable in attendance and job performance. Good organizational and time management skills. Team player with a positive attitude and work ethic.

Rush University Medical Center is an Equal Opportunity Employer that welcomes and encourages all applicants to apply regardless of age, race, sex, religion, color, national origin, disability, veteran status, sexual orientation, gender identity and/or expression, marital or parental status, ancestry, citizenship status, pregnancy or other reason prohibited by law.

Apply online at

[https://rush.igreentree.com/CSS\\_external/CSSPage\\_JobDetail.ASP?T=20151124124843&](https://rush.igreentree.com/CSS_external/CSSPage_JobDetail.ASP?T=20151124124843&)

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903

sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)

email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)

please feel free to forward job leads to others



### **ACCOUNTING SPECIALIST (FULL TIME OR PART TIME)**

National Able Network, a dynamic and growing organization specializing in the provision of innovative employment and training programs has an immediate opening for an experienced accounting professional who will perform the broad-based accounting duties detailed below.

#### **RESPONSIBILITIES:**

Process payroll and related activities.

Perform the processing and recording of accounts payable transactions and ensure that all invoices and staff reimbursements are paid accurately and in accordance with Finance policies and procedures

Manage the processing of cash receipts, recording of revenues and receivables.

Support monthly financial statement close work and actively participate in and contribute to the annual fiscal budget process and creation of financial projections.

Prepare monthly journal entries and maintain cost allocation spreadsheets.

Assist in and support the department's continuous quality improvement processes including updates to policies and procedures.

Use allocation spreadsheets and trial balances to update the forecasts for the assigned programs.

Review general ledger activity for accuracy and necessary reclassifications.

Complete bank reconciliations.

Assist in preparing journal entries for monthly close.

Perform general accounts analysis and reconciliations, including bank statements, fixed assets, employer's benefit costs, accruals and prepaid expenses.

Complete any special projects as assigned.

#### **QUALIFICATIONS:**

Bachelor's Degree in Accounting required; Master's Degree in progress or obtained a plus. 1-2 years of Accounting experience with a strong willingness to learn. Experience or interest in government contracting and compliance a plus.

Proficiency with Great Plains accounting software and reports and with Paycom payroll software preferred.

Must have excellent analytical skills, effective communication and presentation skills.

Must be computer literate and proficient in use of word and computerized excel spreadsheets. Must work well within a team.

#### **TO APPLY:**

Please submit resume, cover letter and salary history to: [careers@nationalable.org](mailto:careers@nationalable.org)

**NOTE: BE SURE TO NAME THIS SPECIFIC POSITION IN THE SUBJECT LINE OF YOUR EMAIL EEOE M/F/D/V**

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903  
sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)  
email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)  
please feel free to forward job leads to others



## Security Officer

St. Bernard Hospital and Health Care Center is committed to participate as an active partner in the well-being of the community we serve. Since our founding in 1904, St. Bernard Hospital and Health Care Center has been a continuously growing entity within Englewood and the Southside communities of Chicago.

### Description:

Inspect, monitor, control and patrol work sites. Continuously monitor environment for hazards and safety conditions. Maintain visitor control log in accordance with hospital regulations. Assist medical personnel. Protect hospital employees and assets, as needed.

EOE

"A Tradition of Caring" since 1904.

### Requirements:

High School diploma or GED, 20-hours security training certificate, current PERC card, 25 years of age, and valid drivers' license are absolutely required.

(Please do not apply for this position if you do not meet the minimal requirements listed above.)

At least 1 year of pertinent experience.

Hospital assignment background is a major plus.

Excellent verbal, writing and interpersonal skills are essential.

Good computer skills.

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

Applicants may submit [downloaded employment applications](#) and resumes in the following ways:

Email: [employment@stbh.org](mailto:employment@stbh.org)

Fax: (773) 962-0034

Mail:

Human Resources Department

St. Bernard Hospital

326 West 64th Street

Chicago IL, 60621

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903

sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)

email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)

please feel free to forward job leads to others



*UNITED CENTER*

The United Center, the premiere sports and entertainment facility and home of the Chicago Blackhawks and the Chicago Bulls, is currently hiring for the following position:

**Building Security Officer**

At Your Service (AYS) is hiring at the United Center, home of the Chicago Blackhawks and the Chicago Bulls.

AYS seeks a well-organized individual to be Building Security Officer.

Responsibilities include but are not limited to: enforcing compliance with building security procedures, inspecting and screening employee, contractor, and media bags, and handling guest complaint resolution.

The ideal candidate will have good communication skills, leadership ability and good interpersonal skills. Security experience is a plus.

Must have weekend and holiday availability and a valid driver's license.

Average hours will not exceed 30 hours per week.

To apply for these positions or to be considered for future job opportunities, [submit your resume online](#), or mail or fax a resume to:

United Center  
1901 W. Madison St.  
Chicago, IL 60612  
Attn: Human Resources

FAX: (312) 455-4750

No phone calls please.

EOE in a Drug Free Workplace

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903  
sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)  
email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)  
please feel free to forward job leads to others





## UNITED CENTER

The United Center, the premiere sports and entertainment facility and home of the Chicago Blackhawks and the Chicago Bulls, is currently hiring for the following position:

### **Crowd Manager**

At Your Service (AYS) is hiring at the United Center, a premiere sports and entertainment facility and home of the Chicago Blackhawks and the Chicago Bulls.

AYS seeks a well-organized individual to be Crowd Manager.

Responsibilities include but are not limited to: enforcing all guest conduct policies, assisting guests with disabilities and imparting guest information and direction, guest complaint resolution, limiting access to restricted areas, clearing seating areas and concourses post-event, and facility policy enforcement.

The ideal candidate will have good communication skills, leadership ability and good interpersonal skills.

Must have evening, weekend, and holiday availability.

Average hours will not exceed 30 hours per week.

Salary requirements MUST accompany application and/or resume.

To apply for these positions or to be considered for future job opportunities, [submit your resume online](#), or mail or fax a resume to:

United Center  
1901 W. Madison St.  
Chicago, IL 60612  
Attn: Human Resources

FAX: (312) 455-4750

No phone calls please.  
EOE in a Drug Free Workplace

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903  
sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)  
email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)  
please feel free to forward job leads to others



*UNITED CENTER*

The United Center, the premiere sports and entertainment facility and home of the Chicago Blackhawks and the Chicago Bulls, is currently hiring for the following position:

**Guest Services Team Leader**

At Your Service (AYS) is hiring at the United Center, a premiere sports and entertainment facility and home of the Chicago Blackhawks and the Chicago Bulls.

AYS seeks well-organized individual to fill position of Guest Services Team Leader.

Responsibilities include but are not limited to: supervising event staff, assisting the manager on duty, new hire orientation, and administration of Guest Services department training.

Candidate must be able to handle multiple projects in a timely and efficient manner.

Candidate must also have flexible availability including evening and weekend hours.

Average hours may total approximately 20 hours per week.

Some college or one to two years related experience preferred. Competitive salary and benefits.

Salary requirements MUST accompany application and/or resume.

To apply for these positions or to be considered for future job opportunities, [submit your resume online](#), or mail or fax a resume to:

United Center  
1901 W. Madison St.  
Chicago, IL 60612  
Attn: Human Resources

FAX: (312) 455-4750

No phone calls please.  
EOE in a Drug Free Workplace

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903  
sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)  
email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)  
please feel free to forward job leads to others



## **LEVY RESTAURANTS**

Levy is currently hiring for the following positions:

**Accounting** - Cashroom Teller

**Concessions** - Food Preps, Runners

**Culinary** - Dishwashers

**Retail** - Team Store Team Member, Retail Warehouse Team Member

**Sanitation** - Houskeeping, Laundry Room Attendant

**Suites** - Runners

**Warehouse** - Mid-day Distribution

**Vidanta Resorts Theater Boxes** - Bar-back

**Chicago Stadium Club** - Server Assistant

**Blackhawks Michigan Ave Flagship Store** - Retail Sales Associate

**Blackhawks Oak Brook Store** - Retail Supervisor, Retail Sales Associates

**Blackhawks Old Orchard Store** - Retail Supervisor, Retail Sales Associates

No phone calls please.

EOE in a Drug Free Workplace

Inquire at <http://www.unitedcenter.com/venue/job-opportunities/>

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903  
sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)  
email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)  
please feel free to forward job leads to others



## **AT YOUR SERVICE, LLC**

Are you friendly and dependable? Do you enjoy entertainment? At Your Service is now hiring. Many positions offer year-round employment at the United Center and U.S. Cellular Field. All positions require evening, weekend and holiday availability.

Motivated guest service personnel needed in the following positions:

*Guest Service Representative - Greeter, Ticket scanner, Usher*

*Event Security Representative - Active or retired law enforcement certification required*

*Security Crowd Managers - Criminal justice studies preferred*

*Guest Relations Representatives - Dedicated guest service booth representatives, complaint resolution*

*Suite Representatives - Premium Seating access control*

*Building Security - Round the clock, facility security*

Apply online today by visiting the [At Your Service website](#).

No phone calls please.  
EOE in a Drug Free Workplace

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903  
sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)  
email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)  
please feel free to forward job leads to others



**Posting Title Merchandise Associate**

Auto req ID 994BR

Job Location Chicago Zoological Society-Brookfield Zoo

Department Merchandise Operations

Union Status Non-Union

Work Shift Any 5 out of 7 days/week

As a Merchandise Associate you will assist our many guests and greet them with a welcoming smile as customer service is a number one priority at Brookfield Zoo. Along with that enthusiastic and friendly greeting, your professional and knowledgeable assistance to guests while they browse and shop for their favorite stuffed animal will enhance their guest experience. Your friendly demeanor greeting customers upon their arrival and thanking them for supporting the Society when they leave will contribute positively to merchandise sales and the guest experience. In addition, you will be operating the cash register to accurately ring up sales; balancing the cash drawer at the end of each work day (including completion of daily cash sheets and location records); participating in daily operations by cleaning, stocking, pricing, displaying merchandise and taking accurate inventories. As a Merchandise Associate, you will follow and ensure all applicable institutional policies, procedures, and departmental protocols are followed; and, communicate to supervisors any needs, concerns, or suggestions involving merchandise operations. All of these activities are extremely important in maintaining a high-quality experience for our more than 2 million guests each year. Merchandise Associates may be assigned to work in gift shops, tents, souvenir stands, photo booths, and carts.

Position Requirements and Specifications: The requirements for this position include the following: Must be able to quickly learn how to use a cash register accurately and efficiently. Accurate basic math skills required. Some experience serving guests or customers required. Experience working under pressure and meeting deadlines required. Ability to interact with others in a friendly, courteous and helpful fashion required. Ability to handle multiple tasks. Experience and/or ability to work and interact effectively with a diverse, multicultural audience.

The desirable qualifications include: High School graduate or (GED) equivalent preferred. Multilingual ability, Spanish fluency a plus.

The Chicago Zoological Society is an Equal Opportunity Employer / Affirmative Action Employer – Minorities / Women / Veterans / Disabled.

Apply online at

[https://sjobs.brassring.com/TGWebHost/jobdetails.aspx?SID=%5eyChiEoylGdMIs3oET\\_slp\\_rhc\\_3RSH10JVrVKLS4sxLuIMRsXCirtg7MvsscKXj4CYYgwjP1&jobId=286694&type=search&JobReqLang=1&recordstart=1&JobSiteId=5163&JobSiteInfo=286694\\_5163&GQId=0](https://sjobs.brassring.com/TGWebHost/jobdetails.aspx?SID=%5eyChiEoylGdMIs3oET_slp_rhc_3RSH10JVrVKLS4sxLuIMRsXCirtg7MvsscKXj4CYYgwjP1&jobId=286694&type=search&JobReqLang=1&recordstart=1&JobSiteId=5163&JobSiteInfo=286694_5163&GQId=0)

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903

sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)

email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)

please feel free to forward job leads to others



## Dental Assistant/Expanded Duties

St. Bernard Hospital and Health Care Center is committed to participate as an active partner in the well-being of the community we serve. Since our founding in 1904, St. Bernard Hospital and Health Care Center has been a continuously growing entity within Englewood and the Southside communities of Chicago.

### Description:

The Dental Assistant performs a variety of patient care, office, and laboratory duties. S/he works chair side with the dentist for examinations and treatments. Dental Assistant duties include performing dental treatment room disinfection, preparing and maintaining dental instruments, supplies, and equipment; collecting and recording patient health histories; taking X-rays, dental charting; prepare casting models and inventory control and management and any authorized or prescribed services or procedures for which dental assistant is considered competent by the supervising dentist. The Expanded Duties include prophylaxis, fluoride treatments, application of pit and fissure sealants, monitor patient while nitrous oxide is being administered

EOE

"A Tradition of Caring" since 1904.

### Requirements:

Graduate from an accredited dental assistant program

Dental Assistant certification (optional but preferred)

Expanded Duties certification

Minimum of 3 years of experience as a Dental Assistant/Expanded Duties

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

Applicants may submit [downloaded employment applications](#) and resumes in the following ways:

Email: [employment@stbh.org](mailto:employment@stbh.org)

Fax: (773) 962-0034

Mail:

Human Resources Department

St. Bernard Hospital

326 West 64th Street

Chicago IL, 60621

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903

sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)

email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)

please feel free to forward job leads to others



### **Mental Health Worker**

St. Bernard Hospital and Health Care Center is committed to participate as an active partner in the well-being of the community we serve. Since our founding in 1904, St. Bernard Hospital and Health Care Center has been a continuously growing entity within Englewood and the Southside communities of Chicago.

#### Description:

The Mental Health Worker completes delegated aspects of the patient admission/transfer and/or discharge process. S/he observes patient behaviors, symptoms, and problems and reports findings. The Mental Health Worker completes and maintains patient records; assures environment is safe and sanitary; and assists in medical and psychiatric emergencies. S/he provides direct patient care including: assisting with ADLs, 1:1 observation, escorting patients on/off unit, taking vital signs, and assisting in milieu management. The Crisis Worker also obtains intake information needed to facilitate disposition of patients requiring a higher level of care.

EOE

"A Tradition of Caring" since 1904.

#### Requirements:

High school diploma or GED

Minimum of 2 years of experience in the mental health field required.

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

Applicants may submit [downloaded employment applications](#) and resumes in the following ways:

Email: [employment@stbh.org](mailto:employment@stbh.org)

Fax: (773) 962-0034

Mail:

Human Resources Department

St. Bernard Hospital

326 West 64th Street

Chicago IL, 60621

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903

sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)

email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)

please feel free to forward job leads to others



## **Patient Care Technician**

St. Bernard Hospital and Health Care Center is committed to participate as an active partner in the well-being of the community we serve.

Since our founding in 1904, St. Bernard Hospital and Health Care Center has been a continuously growing entity within Englewood and the Southside communities of Chicago.

### Description:

Perform various direct patient care activities under the supervision of a Registered Nurse.

Collect and assist with blood specimens, weighing, bathing, toileting and feeding.

Assists medical staff with admissions, transfers, discharges, pre-operative and post-operative care and stocking of supplies.

### EOE

"A Tradition of Caring" since 1904.

### Requirements:

High school diploma or GED

Must be certified Phlebotomist and CNA.

Minimum of 1 years of experience in a hospital setting required.

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

Applicants may submit [downloaded employment applications](#) and resumes in the following ways:

Email: [employment@stbh.org](mailto:employment@stbh.org)

Fax: (773) 962-0034

Mail:

Human Resources Department

St. Bernard Hospital

326 West 64th Street

Chicago IL, 60621

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903

sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)

email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)

please feel free to forward job leads to others





## Ultrasound Technologist

St. Bernard Hospital and Health Care Center is committed to participate as an active partner in the well-being of the community we serve. Since our founding in 1904, St. Bernard Hospital and Health Care Center has been a continuously growing entity within Englewood and the Southside communities of Chicago.

Description:

The Ultrasound Technologist performs diagnostic sonographic examinations utilizing ultrasonic equipment to locate, evaluate, and record critical functional, pathological, and anatomical data. S/he schedules and coordinates tests; records test results, and prepare and maintain operational logs. The Ultrasound Technologist calibrates and maintains equipment and orders supplies when needed.

EOE

"A Tradition of Caring" since 1904.

Requirements:

Graduate from an AMA approved school of Radiologic Technology

A.R.R.T. certification required.

ARDMS (American Registry of Diagnostic Medical Sonographers) certificate.

Experience in performing NT (Nuchal Translucency) procedure.

Minimum of 2 years of Ultrasound Technologist experience

Meditech computer experience is a plus.

Knowledge and ability to use automated and conventional radiology equipment.

Qualified candidates must be familiar with standard concepts, practices, and procedures within their field.

Applicants may submit [downloaded employment applications](#) and resumes in the following ways:

Email: [employment@stbh.org](mailto:employment@stbh.org)

Fax: (773) 962-0034

Mail:

Human Resources Department

St. Bernard Hospital

326 West 64th Street

Chicago IL, 60621

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903

sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)

email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)

please feel free to forward job leads to others



**Public Area Attendant**  
HYATT

Description

Job overview

Lobby Attendant is responsible for maintaining all public restroom and public areas of the hotel in keeping with IHR's high standards of quality.

Requirements

The ability to interact with guests in a courteous and friendly manner.

Must be available to work flexible schedule, including weekends and holidays and all hours of the day.

Property: Hyatt The Loop Chicago

Company: Interstate Hotels & Resorts

Primary Location: United States-Illinois-Chicago

Schedule: Full-Time

Job: Housekeeping/Laundry

Req ID: 729044

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=729044&LangID=1>

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903  
sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)  
email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)  
please feel free to forward job leads to others



**Part-time PM Server Assistant (Busser)-Shor Restaurant**  
HYATT

Description: The Food Server Assistant is responsible primarily for assisting the Food Server in serving the guest. This person must have good communication skills as well as the ability to lift, pull and push moderate weight. This is a fast paced position with continual customer contact.

Property: Hyatt Regency McCormick Place  
Company: Hyatt Hotel Properties  
Primary Location: United States-Illinois-Chicago  
Pay Basis: Hourly US Dollar (USD)  
Schedule: Part-time  
Job Level: Hourly/Entry Level Employee  
Job: Food and Beverage/Culinary  
Job Category: Bars/Restaurants/Outlets  
Req ID: CHI007152

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=CHI007152&LangID=1>

**Houseperson - Events (Part-time)**  
HYATT

Description: The Houseperson - Events is responsible for setting up and breaking down all meeting spaces with tables/chairs/water, etc. This person must have good communication skills as well as the ability to lift moderate weight. This is a fast paced position. Hyatt associates work in an environment that demands exceptional performance yet reaps great rewards. Whether it's career opportunities, job enrichment or a supportive work environment; if you are ready for this challenge, then we are ready for you.

Property: Hyatt Regency McCormick Place  
Company: Hyatt Hotel Properties  
Primary Location: United States-Illinois-Chicago  
Pay Basis: Hourly US Dollar (USD)  
Schedule: Part-time  
Job Level: Hourly/Entry Level Employee  
Job: Food and Beverage/Culinary  
Job Category: Banquets  
Req ID: CHI007313

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=CHI007313&LangID=1>

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903  
sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)  
email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)  
please feel free to forward job leads to others



**Part-time Server- In-Room Dining**  
HYATT

Description

At Hyatt, we believe our guests select Hyatt because of our caring and attentive associates who are focused on providing efficient service and meaningful experiences. In Room Dining Servers are responsible for presenting guest food and beverage preferences timely and to temperature. Servers engage in casual conversation and enhance the experience by their style and service attributes. Other duties include general in room dining preparation, removal of serving trays, and maintaining a sanitary environment.

Hyatt associates work in an environment that demands exceptional performance yet reaps great rewards. Whether it's career opportunities, job enrichment or a supportive work environment, if you are ready for this challenge, then we are ready for you.

Qualifications

A true desire to satisfy the needs of others in a fast paced environment.  
Refined verbal communication skills. Must have physical stamina to lift moderate amounts of weight.

Property: Hyatt Regency McCormick Place

Company: Hyatt Hotel Properties

Primary Location: United States-Illinois-Chicago

Pay Basis: Hourly US Dollar (USD)

Schedule: Part-time

Job Level: Hourly/Entry Level Employee

Job: Food and Beverage/Culinary

Job Category: Room Service

Req ID: CHI007178

Apply online at <http://search.hyatt.jobs/JobDetails.aspx?id=CHI007178&LangID=1>

4800 W. Chicago Avenue, Chicago, Illinois 60651  
773.378.5902 fax 773.378.5903  
sign up for daily job leads [www.lashawnford.com](http://www.lashawnford.com)  
email job leads to [workforce@lashawnford.com](mailto:workforce@lashawnford.com)  
please feel free to forward job leads to others