



## **Supervisor/Dispatcher**

Location: Des Plaines

Office: Revenue Services

Department: Bus Operations

### Job Description:

Under the direction of the Regional Manager, or designate, performs road supervisor and/or dispatcher duties. Supervision encompasses all field operations including: investigating accidents; passenger incidents; vehicle breakdowns; monitoring the performance of Bus Operators.

Dispatch functions encompassing IBS supervision and coordination of bus routes and Bus Operators. Maintains work assignment board on daily basis. Operates base radio coordinating detours and notifies proper authorities in emergencies, breakdowns or upon Bus Operator's request.

Operates Bus in emergencies and/or times of staffing shortage. Maintains appropriate dispatch paperwork. Answers phones and fields calls. Answers ADA calls and assists as needed. Provides field supervision of Pace Paratransit services, special events and activities. Other duties as assigned or required.

### Qualifications:

Qualified candidate must have at least 5 years experience in transportation. Must be at least 21 years of age and have, or be able to obtain a valid Class "B" Commercial Driver's License with passenger endorsement.

Must possess: good written and verbal communication skills; extensive knowledge of transit system; supervisory ability; excellent interpersonal skills; ability to make quick, accurate decisions. The performance of these duties may be required at any time of the day and night, any day and night of the week.

Skills: proficient Computer skills preferred; Microsoft Outlook, Word, Excel and PowerPoint. Management experience preferred. Qualified candidate must have a good work and attendance history.

Apply online at

[http://www.pacebus.com/sub/about/employment\\_detail.asp?PostingID=394](http://www.pacebus.com/sub/about/employment_detail.asp?PostingID=394)

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## **Temporary Sign & Shelter Technician**

Location: Melrose Park

Office: External Relations

Department: Sign & Shelter

### **Job Description:**

Under the direction of the Supervisor of Passenger Facilities Maintenance, or designate, will install, clean and maintain shelters and bus stop signs throughout the six county region.

Maintenance will include replacing shelter glazing, repairing shelters, replacing signs, installing sign posts, applying decals and maintaining shelter and sign inventory.

Winter conditions may require snow removal duties at Pace shelters and passenger facilities including shoveling, operating a snow blower and snow plowing. Other duties as assigned or required.

### **Qualifications:**

Qualified candidate must be able to repair and clean shelters, signs and perform maintenance at passenger facilities using basic hand and power tools, e.g., pop rivet tool, electric drill and saw, strapping tool, power washer, etc.

Must possess a valid driver's license, good driving record and be capable of heavy lifting. Must be able to keep good records of work performed and complete work orders.

Position reports to Pace Sign and Shelter Shop located at Pace West Division in Melrose Park.

May be required to work occasional evenings and weekends. Must be able to work independently with minimal supervision.

Basic computer skills required. Qualified candidate must have a good work history. This is a safety sensitive position.

Apply online at

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**Foreman**

Location: Evanston

Office: Revenue Services

Department: Maintenance

**Job Description:**

Under the direction of the Superintendent of Maintenance, will assist with supervision of Maintenance personnel.

Performs administrative duties as required. Updates and maintains Vehicle Repair Logs.

Assigns work to Maintenance employees by generating work orders in Oracle, inspecting work and closing work orders.

Monitors and directs vehicle servicing, cleaning and facility cleanliness. Assigns facility repairs/cleaning and ensure work is completed.

Inspect facility to ensure it is safe and secure in accordance with Pace policies and programs. Other duties as assigned.

**Qualifications:**

Must be proficient in computer word processing programs and computer applications to the extent required by specific job functions, and must be prepared to write documents related to job duties using the word processing applications.

Must have a high school diploma and mechanical and supervising/managerial education and be at least 21 years of age.

Class A CDL and A/C certifications required.

The performance of these duties may be required at any time of the day and night, any day and night of the week.

Apply online at

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## **Inventory Controller II**

Location: Waukegan

Office: Internal Services

Department: Materials Management

### **Job Description:**

Under the direction of the Department Manager, Materials Management will be responsible for maintaining all records utilizing the Oracle system, Fuel Force and Fleetwatch, handling incoming and outgoing shipments, issuing parts to mechanics, evaluating parts usage from equipment repair orders, handling bus down situations, reviewing stock levels, preparing reorder notices to replenish and maintain inventory levels, verifying cycle counts, preparing requisitions, preparing and issuing transfers, maintaining MRO inventory balances, maintaining fluid levels, monitoring gas readings, maintaining a clean and organized stockroom, developing and maintaining good written and verbal communications and good rapport with the Superintendent of Maintenance, maintenance staff, Materials Management personnel, vendors, Buyer Planners, Accounts Payable and mechanics. Responsible for traveling to various locations for parts pick up on an as needed basis and other duties as assigned.

### **Qualifications:**

Qualified candidate must possess typing/word processing skills equivalent to the level of an Inventory Controller.

One (1) to two (2) years progressively responsible transit experience is required. Having stockroom operations experience is helpful.

Experienced with the Oracle system and proficient in personal computer, word processing and spreadsheets are preferred.

Good verbal and written communications skills are required. Must possess the ability to lift 75 lbs. and possess or be able to obtain Forklift certification.

Must be at least twenty-one (21) years old and possess a valid Illinois Drivers License. Must be able to work independently and maintain a high level of confidentiality. Qualified candidate must have a good work history.

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## **Mechanic**

Location: Bridgeview  
Office: Revenue Services  
Department: Maintenance

### **Job Description:**

Under the direction of the Superintendent of Maintenance, or designate, responsible for performing preventive maintenance inspections, diagnosing, troubleshooting and performing general repairs on all company vehicles and equipment.

Removes and replaces all units and rebuilds small components.

Must make service calls, complete all required documents and must account for all materials used in accordance with the work order system.

Must be able to work independently and may perform Foreman's duties as needed. Other duties as assigned or required.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

### **Qualifications:**

Qualified candidate must possess at least three (3) years previous diesel/gas experience and/or technical training.

Must be at least 21 years of age and have, or be able to obtain, a valid "A" Commercial Driver's license with Passenger endorsement and Air Conditioning Certification, successfully pass examination for the position, and have a complete set of hand tools sufficient for performing the duties of the position.

Must have the ability to read/follow blueprints, schematics, maintenance manuals and to operate test equipment. Knowledge of the service area and the ability to operate all company equipment is also required.

Must be capable of heavy lifting. The performance of these duties may be required at any time of the day and night, any day and night of the week. Qualified candidate must have a good work history. This is a safety sensitive position.

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## **Mechanic Helper**

Location: Melrose Park

Office: Revenue Services

Department: Bus Operations

### Job Description:

Under the direction of the Superintendent of Maintenance, or designate, responsible for performing preventive maintenance inspections and general repairs on all Company vehicles and equipment.

Makes all types of service calls, may perform Foreman's duties as needed and must complete all required documents and account for all materials used in accordance with work order system.

Performs duties of the classification and other duties as assigned or required.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

### Qualifications:

Qualified candidate must possess at least one (1) years previous diesel/gas experience and/or technical training.

Must be at least 21 years of age and must have, or be able to obtain, a valid "A" Commercial Driver's license with Passenger endorsement and Air Conditioning Certification. Must successfully pass examination for position and have a good starter set of hand tools sufficient for performing the duties of the position.

Knowledge of the service area and the ability to operate all company equipment is required. Must be capable of heavy lifting.

The performance of these duties may be required at any time of the day and night, any day and night of the week. Qualified candidate must have a good work history.

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### **Hotel Front Desk**

Base Pay:\$9.00 - \$10.00 /Hour

Employee Type: Full-Time/Part-Time

Job Type: Hospitality – Hotel Customer Service Entry Level

Required Education: High School

Required Experience: Up to 1 year(s)

Reference ID:GPPS8P8X16WT1

Location: US-IL-Lake Zurich

**Job Description:** The Holiday Inn Express Lake Zurich is now hiring for Front Desk. We are looking for a reliable, mature, responsible person with great customer skills. This position requires a flexible schedule including weekends and holidays. Although the primary job requires 1st and 2nd shift coverage it is required to be available for 3rd shift periodically. Prior hotel experience is preferred, but not required. This position also requires a valid driver's license with clean driving history as part of the responsibilities require driving the Hotel shuttle.

### **Job Requirements:**

All candidates for this position must also possess these qualities:

- Professional attitude toward all guests and co-workers
- Professional image through appearance and dress code
- The ability to multi-task under pressure
- Able to provide courteous, efficient, & professional service
- Self-motivated and detailed oriented
- Must have excellent communication skills (both verbal & written)
- Basic accounting skills

If you posses these qualities, please reply with your resume. For faster consideration (highly recommended), **please apply in person** at the Holiday Inn Express Lake Zurich at 197 S Rand Rd Lake Zurich IL. *Please no phone calls.*

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## **Operations Administrator II**

Location: Chicago

Office: Revenue Services

Department: Paratransit

**Job Description:** Under the direction of the Sr. Project Manager, Chicago ADA Services this position is responsible for providing support services for the oversight of the various Pace paratransit program and/or projects. This position assists with administering all paratransit programs and/or projects including, but not limited to: Mobility Direct, Taxi Access Program, and ADA paratransit services, local dial a ride programs and local coordinated paratransit projects. This individual would be responsible for collection, review, and data documentation required by Pace from Chicago paratransit providers to ensure compliance with contractual obligations. Duties include representing Pace at meetings including, but not limited to, Chicago Department of Business and Consumer Affairs, MOPD, advocate consumer agencies, and ADA Advisory Committees. This position is responsible for the timely processing of service provider and or TAP payments to vendors and managing inquiries or issues associate with all paratransit services, including, but not limited to Chicago area ADA services, local DAR paratransit programs, Mobility Direct, Taxi Access program, and other paratransit service as they are implemented throughout the Pace service area. In addition, this position may be responsible for the adherence of policies and procedures for the purpose of quality control and compliance with federal, state, and local laws and regulations. This position processes complaints and implements the Pace no show policy, investigates incidents, passenger behavior issues and driver and or contractor staff behavioral issues. In addition, this position assists with the development of procedural and operating manuals and provides support in Paratransit daily operations.

**Qualifications:** Qualified candidate must have at least one (1) year operations experience in Paratransit or Mobility Management, or have equivalent relevant work experience. A Bachelor's Degree, and prior demand response and/or dispatching experience are preferred. Candidate should have the ability to work with numerous communities, social and municipal agencies. A good math aptitude, budget experience and accounting knowledge are also preferred. Previous experience with Microsoft Word, Excel, PowerPoint, database programs and other reporting software is required. Knowledge of Trapeze is preferred. Candidate must have excellent written and oral skills. Applicant must be able to undertake public speaking. Applicant must have a good work history and possess a current and valid drivers license. Must be able to manage traveling by vehicle within the six (6) county RTA region and access other modes of transportation to travel outside of the RTA region. This includes carrying equipment and documents needed.

Apply online at

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### **Part-time Bus Operators**

Location: Elgin

Office: Revenue Services

Department: Bus Operations

#### Job Description:

Transports passengers on a pre-determined route and assists with route and fare information as well as boarding and deboarding bus.

Monitors farebox to ascertain correct fare has been deposited, dispenses and collects transfers.

Files a defect card daily, noting mechanical and body defects on vehicle.

Reports to dispatcher via radio any route detours, or whenever passengers might require assistance of police, medical or other services.

Records farebox readings and special passenger counts as required.

Maintains daily work sheet and completes accident/incident reports when necessary. Other duties assigned or required.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

#### Qualifications:

Must be at least 21 years of age, and be able to obtain a valid class "B" Illinois Commercial Drivers license.

Must have a good work history and a record of safe driving (5 years). Must successfully pass a training and route familiarization program. Excellent oral and written communication skills are required. Must be able to work long hours, split shifts and weekends.

Apply online at

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**Part-Time Servicer (1)**

Location: Markham

Office: Revenue Services

Department: Maintenance

**Job Description:**

Under the direction of the Superintendent of Maintenance, or designate, responsible for maintaining proper fluid levels and for fueling company vehicles, while accurately recording both.

Must operate and service washrack/cleaner, empty farebox vaults, take farebox readings and park/spot equipment, as directed.

Responsible for completing all required documents and reports for work performed.

Other duties as assigned or required.

NOTE: This is a bargained for position (Union) and is in accordance with the Collective Bargaining Agreement.

**Qualifications:**

Qualified candidate must be 21 years of age and have, or be able to obtain, a valid class "B" Commercial Driver's License with Passenger and Airbrake endorsements, have knowledge of service area and the ability to operate all company equipment.

The performance of these duties may be required at any time of the day and night, any day and night of the week.

Qualified candidate must be capable of heavy lifting.

This is a safety sensitive position.

Qualified candidate must have a good work history

Apply online at

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**Payroll Administrator**

Location: Markham

Office: Revenue Services

Department: Bus Operations

**Job Description:**

Under the direction of the Division Manager, or designate, responsible for accurately and efficiently processing payroll for both union and non-union divisional employees.

Responsibilities include tracking vacations and floating holidays for all employees, maintaining employee files, verifying and adjusting payroll reports, answering employee payroll questions, notifying employees of tax levies and wage deduction orders in addition to calculating the amounts, calculate manual checks, union progressions, etc., acts as liaison for 401K pension questions and changes, serves as petty cash custodian and back up receptionist as needed. Other duties as assigned.

**Qualifications:**

Qualified candidate must possess a High School Diploma with two years office and automated payroll experience, preferably with union contracts.

Proficiency in use of office machines including calculator and computer is required.

Qualified candidate must possess good organizational and communications skills, adaptability, flexibility, and exercise sound, independent judgment while always maintaining confidentiality.

Must have good work and attendance history. Experience with Microsoft Office and Excel.

Must be willing to work occasional weekends or holidays during the payroll processing week. Knowledge of Oracle, ADP and ProBusiness is preferred.

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**Job Title : Field Representative**

\$25/hour- Pick-Up Cable TV Equipment

Labs Inc. - Chicago, IL

\$25 an hour

On average you can earn a commission of \$15/hour during weekdays and \$25/hour on weekends, plus a Monthly Bonus

Job Description : As a Field Representative are responsible for contacting former customers and recovering Cable TV equipment. As an employee you will be assigned designated territories and required to drive your own insured vehicle.

This job is simple but not easy . . . not everyone can handle the benefits of working independently and being part of a strong team. You will enjoy a casual dress code and will not be under constant supervision.

**WHAT DOES A FIELD REPRESENTATIVE DO?**

The job is fairly simple here is a typical day of a field rep.

1) Check in at the office / warehouse to receive your daily list. This list is the address and equipment of the customers that you will go to pick up their equipment.

2) Find the address. When you get to an address you will knock on the door and introduce yourself and state you are there to pick up the cable equipment. Customers are not surprised you are there as they know their cable has been turned off by their own choice or due to lack of payment. You will have between 50-65 addresses a day.

3) Turn in equipment. The next scheduled check-in day you will turn in all your equipment that you collected and receive a NEW list.

That is basically it we will of course show you tips and tricks of the business after all we have been doing this for more than 35 years!

**HERE ARE SOME THINGS YOU NEED TO HAVE TO BE A SUCCESS**

Good communication skills: Good reliable vehicle

MUST HAVE a Smart phone - with Google Maps

Ability to lift and carry 15 pounds: Strong work ethics and be a self-starter

Valid driver's license and insurance

**COMPENSATION:** On average you can earn a commission of \$15/hour during weekdays and \$25/hour on weekends, plus a Monthly Bonus

To learn more about our company please go to [www.LabsServices.com](http://www.LabsServices.com)

FILL OUT AN ONLINE APPLICATION - by clicking "Apply Now"

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## **Inventory and Purchasing Clerk - TH20151806-98829**

**QUALIFICATIONS:** Required: Illinois Pharmacy Technician License; High School Diploma. Desired: Certified Pharmacy Technician; 1-2 Years of College; Pharmacy or Medical Experience. **ESSENTIAL FUNCTIONS:** This position supports the inventory, purchasing, compounding, and prepackaging functions of the Department. The Inventory and Purchasing Clerk coordinates the daily operations of the storeroom; performs pharmaceutical purchasing functions in the absence of the Coordinator, assists the Coordinator in maintaining adequate inventory of pharmaceuticals and the required records; and oversees the manufacturing and repackaging functions of the storeroom. Coordinates the manufacturing and repackaging function of the storeroom. Schedules the products to be manufactured, insuring quality control, and maintains accurate manufacturing records. Receives pharmaceuticals into the storeroom and updates appropriate records. Resolves discrepancies in the orders with the vendors. Maintains inventory of supplies for the emergency carts and assures prompt restocking. At the direction of the Coordinator, places orders with outside vendors by telephone, computer, or written requisition. Answers all questions relating to the availability of drugs in the storeroom or from vendors, assigns tasks that are necessary to the daily operation of the storeroom, and solves any problems that might occur. Schedules the processing and return of recalled pharmaceuticals to outside vendors and maintains appropriate records. Ensures that the wholesale vendor returns are processed promptly. Removes expired products promptly from the active inventory, places it in a separate area, and makes the appropriate record adjustments. Ensures that all products are stored under appropriate storage conditions. Maintains the safety, cleanliness, security, and general condition of the storeroom. In conjunction with the Coordinator, performs all controlled drug inventory transactions involving the storeroom and prepares distribution records and audit reports. Acts as a service representative to pharmacy and hospital cost centers to ensure that user needs are being met, to review ordering procedures, to monitor product use, and to provide advice and guidance in product selection. Trains Technician II employees when new to the Department or when new procedures are implemented. Performs all the duties of the Technician II as needed. Ensures compliance with hazardous waste collection and disposal procedures. Performs other tasks as assigned. Monitors emergency cart maintenance, assists in maintaining accurate inventory and inventory records to meet regulations for controlled substances and tax free alcohol. Verifies that recalled or outdated drugs are isolated and that the proper records and reports are prepared. Assures that formulas are compounded correctly and made available for checking by a pharmacist. AA/EOE.

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### **Stock Associate**

Trunk Club - Chicago, IL

Location: Chicago Warehouse

Type: Part-time

Reports to: Manger of Operations

Experience: Entry Level

#### About us

Trunk Club (trunkclub.com) was started to solve a simple problem – shopping for clothes in stores or online just doesn't work for most guys. It's overwhelming, inconvenient, and takes way too much time.

With Trunk Club, guys discover awesome clothes that are perfect for them without ever having to go shopping.

We combine top brands, expert service, and unparalleled convenience to deliver a highly personalized experience that helps guys look their best and saves them time.

#### Job Specifications:

You have a flexible schedule and are ALWAYS on time

You're looking to get your foot in the door with a cool startup

You're excited about learning the business in an entry-level position

You're willing to get your hands dirty to get a task completed

You have prior retail experience (a plus but not required)

#### Requirements:

Able to work scheduled shifts including overtime, nights and/or weekends based on business needs and consistently arrive for work on time

Able to lift up to 50lbs

Able to stand and walk continuously during shift

Able to bend, stoop, reach above, and push/pull frequently

Able to follow all safety polices and procedures

Able to read, document, and communicate in English

Must be 18 or older

May be required to help out in other departments as needed

NOTE – This is not a sales/stylists or customer-facing role

Apply online at

<http://www.indeed.com/viewjob?jk=73bd3201c6dc9e26&q=warehouse&l=Chicago%2C+IL&tk=1a0v2g5bi5v0k9mr&from=web>

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**Line Workers / Packers / General Labor – Hiring Now!**

Nexus Employment Solutions Plus, Inc. - Chicago, IL

\$10 an hour

Nexus Employment is currently hiring for Packers, Production and General Labor workers

All positions are located in Bolingbrook and start at \$10.00/hour +

We have extended our hours and are hiring on the spot!

Apply in person Monday- Friday from 7:00am-4:00pm at:

Nexus Employment

150 Anton

Romeoville, IL 60446

Please bring two forms of employment identification.

**Inventory Control Specialist**

M^M Quality Grinding - Chicago, IL

\$14 an hour

This is a two Month project to check existing Inventory count and re-label inventory stock and enter in computer. Will Pay up to \$18.00 for High Quality Person!

Job Type: Temporary

Salary: \$14.00 /hour

Local candidates only: Chicago, IL

Required education: High school or equivalent

Required language: Data Entry Required

Inventory Control Specialist

M^M Quality Grinding - Chicago, IL

This is a two Month project to check existing Inventory count and re-label inventory stock and enter in computer. Will Pay up to \$18.00 for High Quality Person!

Job Type: Temporary

Local candidates only: Chicago, IL

Apply online at <http://www.indeed.com/viewjob?cmp=M%5EM-Quality-Grinding&t=Inventory+Control+Specialist&jk=b6dcf38240fbad4&q=warehouse>

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**Job Title: Seadog Ticket Office Agent**

Department: Sales

FLSA status: Non-exempt

Reports to: Ticket Office Supervisor

**Additional Responsibilities:**

Prepared to work during submitted availability and scheduled time

Maintain uniform and personal grooming in compliance with appearance standards

Attend applicable meetings and training sessions as designated or necessary

Other duties as assigned by the manager or supervisor on duty

**Accountabilities:** The successful ticket office agent will personally contribute to the unforgettable guest experience, be favorably viewed by supervisors and peers, and be swift and efficient in the execution of their assigned duties. Performance will be measured by sales, departmental tests, management evaluation, and feedback from peers on the city's team.

**Job Specifications / Qualifications:**

Minimum of one (1) year customer service experience preferred

Must be at least 16 years of age

High school diploma or equivalency is preferred

Communicate effectively in oral and written form

Maintain high level of organization

Be detail oriented

Handle multiple tasks/projects at one time

Focus on customer needs

Establish and maintain effective working relationships as required by job responsibility

Listen effectively, assesses the situation, determine relevant issues, & suggest solutions

Cash handling experience a plus

Must be energetic and upbeat

Must be self-motivated

Must be self-driven reliable

Satisfactory background check

For purposes of this job description only, references to the 'Company' are to the following subsidiaries of Entertainment Cruises, Inc.: Premier Yachts, Inc., Mystic Blue Cruises, Inc., Seadog Ventures, Inc., and Spirit Cruises, LLC. You are employed by one of these subsidiaries, not by Entertainment Cruises, Inc.

Apply online at

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**Job Title: Security Officer**

Department: Security

Shift: 1st

Full/Part: Type 1 (72-80 Hrs/PP)

Specialty: Security

Full Time

1st Shift

6:30a – 3:00p

**Position Highlights:**

Under the general supervision of a security supervisor, the Security Officer will provide physical protection for all Rush Medical Center patients, visitors, students and employees. The security officer will report and document all infractions of rules, regulations and policies of Rush, Federal, State and local laws and ordinances. Exemplifies the Rush mission, vision and values and acts in accordance with Rush policies and procedures.

**Position Qualifications Include:**

High School Diploma/GED. Previous hospital security experience preferred

Valid Driver's (Illinois, Indiana, Wisconsin) license required.

Must have a prior driving record deemed acceptable to Rush based upon the results of a Motor Vehicle Report checked and conducted by Human Resources.

Must possess and be responsible for maintaining current Permanent Employee Registration Card (PERC) or, if hired Before January 2004,

Must have completed 20 hours firearm training as demonstrated through a certification of successful completion of Firearms Training Course.

Must be eligible to obtain a Firearm Control Card (FCC) within six months of employment. Illinois Firearm's Owner's Identification Permit (FOID) required..

International Association for Healthcare Security and Safety ("IAHSS") certification required within six months of employment and maintained thereafter.

Rush University Medical Center is an Equal Opportunity Employer that welcomes and encourages all applicants to apply regardless of age, race, sex, religion, color, national origin, disability, veteran status, sexual orientation, gender identity and/or expression, marital or parental status, ancestry, citizenship status, pregnancy or other reason prohibited by law.

Apply online at

[https://rush.igreentree.com/CSS\\_External/CSSPage\\_JobDetail.ASP?T=20151006124905&](https://rush.igreentree.com/CSS_External/CSSPage_JobDetail.ASP?T=20151006124905&)

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**General Laborers (Full Time)**

Location: Naperville, IL

**\*\*NO EXPERIENCE REQUIRED\*\***

American Technologies, Inc. is a national leader in construction restoration. ATI takes pride in assisting all of our customers and clients -- no project is too big or too small.

As a part of our national expansion efforts, we are adding to our teams. We have immediate openings for General Labor positions in Chicago, IL.

Must be willing to work 7 days a week, nights, weekends, and willing to travel.

Restoration or demo experience is a plus.

Pay could be anywhere from \$10-20 per hour depending on experience.

Clean driving record is a plus.

Potential for benefits after 90 days.

Job Opportunities:

Carpentry

Drywall

Painters

Framers

Demolition Workers

Water/Mold/Asbestos/Lead Technicians

Apply online at <https://www.irecruit-us.com/jobRequest.php?OrgID=I20131212&RequestID=5613756e72193&source=IND>

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**Seasonal Gourmet Food and Wine Food Sales Associate Part Time Macy's State Street**

Location: Chicago, Illinois

Job Category: Restaurant/Food Service

Requisition ID: 71239857

Overview: The Seasonal Food Sales Associate's primary responsibility is to sell food items by using MAGIC selling and providing service using product knowledge and sampling. Perform other duties as assigned.

**Qualifications:**

**Education/Experience:** No specific educational accomplishment is necessary. Previous restaurant/hospitality experience is preferred but not required. Health department license or certification and/or alcohol certification as required by state or local requirement. Per state law, a Food Handler's certificate may be required for all food service employees who prepare, store or serve food at restaurants, coffee bars or any other food service establishment.

**Communication Skills:** Ability to read, write, and interpret instructional documents such as safety rules, reports, and procedure manuals. Excellent written and verbal communication skills. Ability to communicate in Spanish is preferred but not required.

**Mathematical Skills:** Basic math functions such as addition, subtraction, multiplication, and division. Able to use a calculator. Must be able to make change using American monetary units.

**Reasoning Ability:** Must be able to work independently with minimal supervision. Must be able to follow instructions.

**Physical Demands:** This position involves regular walking, standing, hearing and talking. May occasionally involve stooping, kneeling, or crouching. Must be able to move and/or lift at least 30 lbs. Involves close vision, color vision, depth perception, and focus adjustment.

**Other skills:** Must possess excellent customer service skills. Must be able to work effectively in a fast-paced environment. Must meet any state and or local age requirements for serving alcoholic beverages.

**Work Hours:** Ability to work a flexible schedule based on department and store/company needs.

**Disclaimer**

This job description is not all inclusive. In addition, Macy's, Inc. reserves the right to amend this job description at any time. Macy's, Inc. is an Equal Opportunity Employer, committed to a diverse and inclusive work environment.

Apply online at <http://www.macysjobs.com/Search/JobDetail/71239857>

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**HOTEL: Laundry Attendant**

The Holiday Inn Express Lake Zurich

Job Description:

The Holiday Inn Express Lake Zurich is now hiring for an evening Laundry Attendant. We are looking for a reliable, mature, responsible person with great customer skills. This position requires a flexible schedule including weekends and holidays and is part-time. This position requires a valid driver's license with clean driving history as part of the responsibilities require driving the Hotel shuttle.

Job Requirements:

All candidates for this position must also possess these qualities:

- Professional attitude toward all guests and co-workers
- Ability to work independently
- The ability to multi-task under pressure
- Able to provide courteous, efficient, & professional service
- Ability to clean hotel guest rooms as needed
- Lift 50 lbs
- Must have excellent communication skills (both verbal & written)

If you posses these qualities, please reply with your resume. For faster consideration (highly recommended), **please apply in person** at the Holiday Inn Express Lake Zurich at 197 S Rand Rd Lake Zurich IL. *Please no phone calls.*

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