



### **Full time Road Driver**

Chicago, IL

Job ID: ILCWS37

UPS Freight is hiring individuals to work as Full-Time Road Drivers. This position involves the driving of a tractor-trailer for the over-the-road delivery of freight to two or more service centers and then returning to the original domicile.

Road Drivers must pass a DOT physical and successfully pass a road test.

Qualified applicants must have a valid Class A Commercial Drivers' License with Haz-Mat and Twin Trailer endorsements, issued by this state. Road Drivers are expected to comply with all appearance standards.

Applicants must be at least 21 years of age; and must have at least one year of tractor-trailer experience. Applicants must be able to read, write and speak the English language.

Applicants must also meet the Department of Transportation (DOT) and Company mental and physical requirements; and must be physically and mentally able to safely perform the essential job functions without obvious risk of injury to the employee or co-workers.

Applicants must receive satisfactory results from a background check, as conducted in accordance with applicable laws; and must pass a drug screening.

This job posting includes information about the minimum qualifications (including the UPS Uniform and Personal Appearance Guidelines), locations, shifts, and operations within the locations which may consider my application.

An applicant or employee may request an exception or change to, or an accommodation of, any condition of employment (including the UPS Uniform and Personal Appearance Guidelines) because of a sincerely held religious belief or practice.

UPS is an equal opportunity employer – race/color/religion/□ sex/national origin/veteran/disability.

Apply online at <http://jobs-ups.com/chicago/driver/jobid5577630-full-time-road-driver-jobs>

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### **Storage Customer Service Representative**

U-Haul Storage Facilities  
U-Haul Storage of Marquette Park  
2540 W 63rd St  
CHICAGO , IL

#### **Description:**

Are you interested in becoming a moonlighter? Are you looking for another job to supplement your income? If so, U-Haul is the right place for you! Moonlighters are important and valued members of the U-Haul Team because they help us meet our customers' needs – which are significantly greater on evenings, weekends and holidays – with skilled, talented people who will provide excellent customer service.

Whether your "regular" job is a full-time or part-time position at another company, being in the military, going to school or being a stay-at-home parent, the flexible schedules available at U-Haul will make it possible for you to join our team. We have a variety of positions available for moonlighters and the flexible schedules we offer provide many options.

As a Customer Service Representative perform various duties including:

- Levels inspection. - Clean rental equipment. - Dispense propane.
- Maintain the facility and lot in a clean condition.
- Serve customers in person and on the telephone.
- Use the computer to prepare rental contracts and invoices.

Requirements: A valid driver's license and maintain a good driving record. Ability to maintain good housekeeping practices in the work area and comply with all safety rules and procedures.

Work Status: Moonlighter

Hours Needed: (These hours may change based on business needs)

- Sun - 9am to 5pm
- Mon - 12pm to 7pm
- Tue - 12pm to 7pm
- Wed - 12pm to 7pm
- Thu - 12pm to 7pm
- Fri - 12pm to 8pm
- Sat - 12pm to 7pm

Apply online at [http://jobs.uhaul.com/job\\_detail.aspx?aval\\_job\\_id=140997&mode=](http://jobs.uhaul.com/job_detail.aspx?aval_job_id=140997&mode=)

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**General Manager**

U-Haul Moving Centers  
U-Haul Moving & Storage of Lincoln Park  
1200 W Fullerton Ave  
CHICAGO , IL

**Description:**

Profitably manage a U-HAUL® center according to company policies and procedures. Ensure customers receive the best service and are provided safe, clean and reliable U-Haul products and services.

Position requires a valid driver's license and maintain a good driving record to operate motor vehicles with both types of transmission (automatic or standard).

**Work Status:**

Full-Time

**Hours Needed:**

(These hours may change based on business needs)

Sun - NA

Mon - 6am to 5pm

Tue - 6am to 5pm

Wed - 6am to 5pm

Thu - 6am to 5pm

Fri - 6am to 5pm

Sat - 6am to 5pm

Apply online at [http://jobs.uhaul.com/job\\_detail.aspx?aval\\_job\\_id=138930&mode=](http://jobs.uhaul.com/job_detail.aspx?aval_job_id=138930&mode=)

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**U-Box Customer Care Representative**

U-Haul Moving Centers  
U-Haul Moving & Storage of Logan Square  
4100 W Fullerton Ave  
CHICAGO , IL

**Description:**

Under the direction of the U Box Storage Facility Manager, operate an 8000 pound propane forklift, a truck mounted forklift and a straight truck to load and transport cargo to and from specified destinations. Prepare, receive and provide appropriate documentation for the delivery or pick up of goods. Load, secure, and unload cargo. Ensure warehouse storage facility is clean, dry and secure at all times. Perform "Customer Ready" inspections of UBox containers prior to dispatch. Verify that the container, and any other equipment rented, is returned in the same condition as when rented. Use on-line computerized dispatch and rental systems. Ensure timely delivery; provide customer assistance to include the sale of support items. Maintain radio or telephone contact with dispatcher to receive delivery or pick up instructions. Load storage containers onto truck bed for delivery to storage facility. Use a truck mounted forklift to remove containers from vehicle, and position in the designated storage location. Maintain accurate location information in the system to aid in retrieval of the stored items.

**Requirements:**

Must possess a Class A Commercial Driver License (CDL) or higher, a clean driving record and be able to pass a criminal background investigation. Meet all Department of Transportation (DOT) and U-Haul physical examination requirements.

**Work Status:** Full-Time or Moonlighter/Part-Time

**Hours Needed:** (These hours may change based on business needs)

- Sun - 7am to 7pm
- Mon - 7am to 7pm
- Tue - 7am to 7pm
- Wed - 7am to 7pm
- Thu - 7am to 7pm
- Fri - 7am to 7pm
- Sat - 7am to 7pm

Apply online at [http://jobs.uhaul.com/job\\_detail.aspx?aval\\_job\\_id=137751&mode=](http://jobs.uhaul.com/job_detail.aspx?aval_job_id=137751&mode=)

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**Detail Specialist**

U-Haul Repair Facilities  
Forest Park Shop  
FOREST PARK , IL

Description:

We are looking for a Detail Specialist to ensure that trucks, trailers and other equipment are thoroughly cleaned inside and out.

This person will apply protective dressings to vinyl and rubber surfaces, clean inside and outside of truck cabs and van boxes, clean mirrors and windows, and make sure all equipment is "customer ready."

Work Status:

Moonlighter/Part-Time

Hours Needed:

(These hours may change based on business needs)

- Sun - NA
- Mon - 6am to 3pm
  
- Tue - 6am to 3pm
- Wed - 6am to 3pm
  
- Thu - 6am to 3pm
- Fri - 6am to 3pm
- Sat - NA

Apply online at [http://jobs.uhaul.com/job\\_detail.aspx?aval\\_job\\_id=138775&mode=](http://jobs.uhaul.com/job_detail.aspx?aval_job_id=138775&mode=)

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## **Body Shop Supervisor**

Location: CHICAGO

Department: Maintenance

Application Deadline: Friday, October 31, 2014

#LI-DNP

### Qualifications:

- High school graduate or GED with strong written and verbal communication skills.
- Bachelor's degree in transportation or related field preferred
- 3 + yrs of supervisory/ mgmt. exp. in ground transportation maintenance or related field required
- 3 + yrs of Body Shop repair exp. to include painting and collision repair
- Must have mechanical background
- Proven ability to work up written estimate for collision or routine body repairs
- General knowledge of all OSHA and EPA regulations
- Ability to solve problems and make real-time decisions
- Strong written and verbal communication skills required
- Must understand and be able to operate all bus models
- Driving experience and CDL preferred
- Attention to detail
- Able to led employees to perform the highest quality work and exceed expectations
- Ability to take discipline where required
- Must be motivated and possess strong interpersonal skills
- Union knowledge and experience preferred
- Experience interviewing and training preferred

### Additional Information:

The Maintenance Supervisor is responsible for the overall efficient supervision of maintenance employees and the quality and repair of the fleet.

This position will work as team with various external agencies and internal customers such as MRD, Driver Operations, Customer Service, Safety, Operations Support Center and various corporate key interfaces to ensure a pleasant customer experience.

Apply online at <https://www.greyhound.com/en/careers/details.aspx>

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## **SERVICE LANE TECHNICIAN**

Location: CHICAGO

Department: Maintenance

Application Deadline: Friday, October 31, 2014

### Key Duties:

- Performs preventive maintenance inspections on motor coaches in accordance with company standard operating procedures to include but not limited to checking and filling oil, antifreeze, power steering, transmission fluid, brake fluid, windshield washer fluid
- Completes a safety risk assessment prior all work performed
- Ensures work orders are completed properly and accurately
- Conducts appropriate course of action for repairs and follow up on written/printed repairs orders and ensures proper information flow of work order data both on daily vehicle inspection reports and input into maintenance computer system
- Inspects all buses during fueling or on a regularly scheduled basis for physical damage. Any damage will be reported immediately to the supervision/foreman
- Performs light interior & exterior maintenance on buses as required (i.e. seat repair, mirror adjustment & replacement, jump starting buses & lamp replacement)
- Evaluates completed work prior to release and seeks supervisor/foreman approval where required.
- Ensures safe use of all shop equipment, power and hand-held tools.
- Moves vehicles safely between job and work area and maintains the appropriate credentials to operate a motor coach
- Communicates professionally with team members, supervisors, and customers.
- Actively participates in safety or educational training as required
- In the event of a fuel or fluid spills, takes all necessary steps to contain the spill
- Follows all safety standards & guidelines, including but not limited to, wearing of safety glasses, wearing of steel-toed/safety shoes, appropriate safety gloves as needed, and proper attire
- Performs any other management requests or directives as requested

Qualifications: •High School Diploma •Commercial Driver's License (Passenger endorsement preferred) •Ability to utilize computer systems to diagnose vehicle systems •Some computer skill requiring basic data entry into maintenance database •Knowledge of machines and tools, including their designs, uses, repair, and maintenance •Must be able to speak and read conversational English

### Additional Information:

Under general supervision of the Lead Man or Foreman, Supervisor or Manager, the Service Technician performs work required to meet and adhere to the company's maintenance policies and requirements.

Apply online at <https://www.greyhound.com/en/careers/details.aspx>

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**Job Title Production Assistant**

Auto req ID 20033BR

Job Type Full Time

Market Chicago

Station WXRT-FM

Format AAA

CBS Business Unit CBS Radio

**Required Qualifications**

ESSENTIAL DUTIES & RESPONSIBILITIES include the following:

- Focus will be on station imaging production which will also include creative writing of promo's sweepers, station ID's and contesting elements to completion.
- Will work collaboratively with programming and promotions department to shape the brand elements of the radio station.
- Assisting with commercial production
- Maintain production imaging library elements and services
- Other duties as required by management

**Additional Information**

NOTE: The statements herein are intended to describe the general nature and level of work performed by the employee, but are not a complete list of responsibilities, duties, and skills required.

Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.

"It is the continuing policy of CBS Radio to afford equal employment opportunity to qualified individuals regardless of their race, color, religion, sex, or sexual orientation, national origin, age or physical or mental disability, veteran or disabled veteran status, and to conform to applicable laws and regulations.

We solicit assistance on these openings and future openings. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position."

EEO Statement Equal Opportunity Employer Minorities/Women/Veterans/Disabled

Apply online at

[https://sjobs.brassring.com/EN/ASP/TG/cim\\_jobdetail.asp?jobId=503992&partnerid=25084&siteid=5132&type=search&JobReqLang=1&codes=Indeed\\_com\\_CBS](https://sjobs.brassring.com/EN/ASP/TG/cim_jobdetail.asp?jobId=503992&partnerid=25084&siteid=5132&type=search&JobReqLang=1&codes=Indeed_com_CBS)

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**Job Title: Telecommunicator**

Salary: \$42,543.00 Annually

Job Type: Full Time

Location: Police Department, North Chicago, Illinois

**Description Benefits Supplemental Questions**

Under the direction of the Deputy Police Chief this position performs varied communications work, involving prompt operation of police and fire radios, telephones and alarms. The incumbent is also responsible for the operation of telephone equipment that services the police and fire departments, non-emergency police telephone and the transmission of radio messages of several frequencies for the recording of necessary information received. The incumbent will receive and prioritize 911 emergency and non-emergency calls. Operate radio equipment to dispatch police, fire and emergency medical personnel. Track status of units and maintain related records. Monitor alarm system, process warrants, relay messages. Computerized data entry and access City Network and a variety of databases to retrieve related information as required.

**Minimum Qualifications:** The incumbent must possess the following knowledge, skills and abilities in order to successfully perform the essential functions: Possession of a High School Diploma, and/or some college or Associate's degree preferred; and at least one (1) year of progressively responsible experience in a communication management, emergency communications field, experience in a 911-Center preferred; or fast paced, high stress environment; or any equivalent combination of education, training and experience that provides the requisite knowledge, skills and abilities for this job; Considerable knowledge of and ability to use computer systems and networks, Internet search engines, word processing software, email, and Windows operating systems; Ability to apply principles of rational systems to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. To interpret a variety of instructions furnished in written, oral, diagrammatic, or schedule form; Ability to prepare work assignments, summaries, reports, memos, and purchase recommendations using prescribed formats and conforming to all rules and punctuation, grammar, diction, and style; General understanding of principles underlying the laws and regulations of the municipality; Requires knowledge of geographical layout of municipality; Excellent organizational skills; Excellent oral, written and interpersonal communication skills in dealing with individuals and groups at all levels; Typing ability of 50 wpm; Self motivated, disciplined, organized, and reliable; Innovative, creative, resourceful and independent thinking. Successful completion of FTO program. Special Licenses & Requirements: EMD/LEAD/CPR Certifications (or ability to obtain with annual renewal).

Apply online at

<http://agency.governmentjobs.com/northchicago/default.cfm?action=viewJob&jobID=306652>

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**Job Title: Assistant to the Mayor - Chief of Staff**

Salary: \$99,650.00 Annually

Job Type: Full Time

Location: City Hall - 1850 Lewis Ave., North Chicago, Illinois

**Description Benefits Supplemental Questions**

Under the direction of the Mayor, this position is responsible for the proper administration of all departments, offices and affairs of the City of North Chicago and shall act in the capacity of the Mayor in the Mayor's absence with all decision making authority. Support and lead strategic, tactical and operational initiatives to grow revenue, reduce costs, budget strategy, improve efficiency and improve the overall image of the city.

**Minimum Qualifications:**

- Requires knowledge, skill and mental development equivalent to the completion of four (4) years of college with a degree in business administration, public administration, human resources, or a related field;
- Requires a Masters Degree with high academic achievement;
- Requires prior experience as either a Director, Assistant Director and/or manager of a municipal Department preferably in a unionized and/or public sector environment;
- Requires a minimum of five (5) years experience in government administration;
- Requires flexibility to work outside of normal City business hours;
- Requires the ability to build trusting partnerships to enlist support and participation in the vision;
- Knowledge of Federal employment laws and regulations, State of Illinois laws and regulations;
- Requires familiarity and experience with dispute resolution, impasse, and collective bargaining strategies;
- Able to direct department services and supervise the activities of subordinate staff;
- Provide technical assistance in the development of the city budget as it applies to personnel needs and costs;
- Research data and prepare reports as requested/required;
- Communicate effectively both orally and in writing;
- Establish and maintain good working relationships with general staff, city officials, employees, and union representatives, and the general public.

Apply online at <http://agency.governmentjobs.com/northchicago/default.cfm?action=>

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## Laundry Worker

### JOB DESCRIPTION

Under the supervision of the Director of Environmental Services, the Laundry Worker II is responsible for the general cleaning, drying, and distribution of various linens and clothing for the Cook County Juvenile Temporary Detention Center (JTDC) facility.

The Laundry Worker II should meet the following requirements:

High School Diploma or GED required. 1 year previous experience in a laundry or custodial capacity and knowledge of cleaning methods; institutional, correctional, or governmental experience strongly preferred. United States citizenship.

21 years of age at the time of application submission. The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Knowledge, Skills, Abilities and Other Characteristics. Highly accountable, reliable, prompt, with a strong work ethic and the ability to function independently in the laundry area. Flexible and effective under pressure in a fast-paced environment.

Ability to: lift, push, pull, and otherwise move objects weighing up to 50 pounds; stand and/or walk for long periods of time; and exercise safety and care to avoid injuries or breakage. Ability to work with cleaning compounds, solvents, and chemicals.

Ability to effectively understand, communicate, and follow instructions in English (verbally and written). Demonstrates basic computer skills in Microsoft Office Suite, including Word, Excel, and PowerPoint preferred.

Bilingual communication skills preferred.

### Hiring Requirements

Illinois residency obtained within 90 days of date of hire.

Pass a pre-employment drug screen and background check including but not limited to LEADS, CANTS, and professional references.

A result of negative from the Illinois Department of Children and Family Services (DCFS) Child Abuse Registry.

Open daily availability for days, evenings, weekends, and holidays (shifts subject to change).

Inquire & apply online at

[http://www.careerbuilder.com/jobseeker/jobs/jobdetails.aspx?utm\\_source=indeed.com&rx\\_source=indeed&utm\\_campaign=organic&siteid=cb001&job\\_id=JHP1G674NBGP8VWJ9C0&utm\\_medium=aggregator&IPath=EXINDSEP\\_G](http://www.careerbuilder.com/jobseeker/jobs/jobdetails.aspx?utm_source=indeed.com&rx_source=indeed&utm_campaign=organic&siteid=cb001&job_id=JHP1G674NBGP8VWJ9C0&utm_medium=aggregator&IPath=EXINDSEP_G)

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### **Experienced Tow Truck Driver**

North Shore Towing - Evanston, IL

Large reputable towing company is looking for experienced truck drivers. We are willing to train. Open positions for Light, Medium and Heavy Duty tow truck drivers. Must be able to operate a stick shift. There is a 90 day probationary period. After the probationary period the driver will receive a signing bonus and will be eligible for other benefits that the company offers.

Full time position; Fast paced towing company; Must have knowledge of city and surrounding suburbs; Customer service oriented; Must be available to work weekends We provide Direct Connect Radio Phones to be in contact with office at all times

Apply online at [http://www.indeed.com/viewjob?cmp=North-Shore-Towing&t=Experienced+Tow+Truck+Driver&jk=c60b88105c7a7e02&sdu=QwrRXKrqZ3CNX5W-09jEvfWeEUhAr3amPxUm5TO9U7Zl9nR7JK5lw\\_Pm6Km2aTtN0m33J6bn0ibtulhcrH6IpiTMrUIX25IHdPbID-AIYM](http://www.indeed.com/viewjob?cmp=North-Shore-Towing&t=Experienced+Tow+Truck+Driver&jk=c60b88105c7a7e02&sdu=QwrRXKrqZ3CNX5W-09jEvfWeEUhAr3amPxUm5TO9U7Zl9nR7JK5lw_Pm6Km2aTtN0m33J6bn0ibtulhcrH6IpiTMrUIX25IHdPbID-AIYM)

### **Front Office Assistant**

H&B Inc.

We are currently looking for our next great Front Office Assistant to join our successful team this is Full-Time position. As a customer service professional, you will interact with customers by phone to answer questions, resolve concerns, verify customer information. You will also be responsible for other related administrative duties.

As an associate you will enjoy:

Ability to work independently as part of a team ; Competitive Salary and Bonus Program; Varying Benefit Packages; Industry and Company Training Advancement Opportunities

#### **Job Requirements**

We are looking for highly motivated and passionate individuals who meet the following:

- \* High School Diploma (or GED) \* Excellent oral and written communication skills
- \* Advanced problem solving skills and proven time management
- \* Ability to multi-task \* Ability to work in a fast paced, results-oriented environment
- \* Previous knowledge of MS Office, excel, word.

Location: Chicago, Illinois, United States

Apply online at <http://hbinc.catchthebest.com/apply/5753/61eb>

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## **Registrar-1465242**

### Description

Registers patients and processes related paperwork.

Duties include interviewing patients, preparing standard registration forms, and performing other admission or transfer related tasks.

May be expected to perform clerical and secretarial work.

Relies on limited experience and judgment to plan and accomplish goals.

Performs a variety of tasks.

Typically reports to a supervisor and/or manager.

Typically Non-exempt.

### Qualifications

Requires a high school diploma and 0-2 years of experience in the field or in a related area.

Familiar with standard concepts, practices, and procedures within a particular field.

### Job Registration

Primary Location: IL-Waukegan (Chicago region)

Organization Vista Medical Center East

Shift Day Shift - with rotation if needed

Forecasted paid hours per shift 8

Forecasted hours per pay week 40

Employee Status Full-time

Apply online at

<https://chs.taleo.net/careersection/10001/jobdetail.ftl?job=1465242&src=JB-12080>

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**Truck Driver, Class B-Full Time - HazMat Needed - Romeoville, IL**

Requisition ID 2014-11159

Primary State/Province IL

Posted Date 10/15/2014

Primary City Romeoville

Category Drivers

Additional Work Locations ..

Employment Type Regular - Full Time (4)

Travel Requirements Driver

Position Description: Mon thru Fri - Home Daily!

Great Pay: estimated annual average \$45K+; Local Work transporting HVAC equipment such as air conditioners. Work Schedule: Monday thru Friday. Rotational starting at 2am one week and 6am the next.

Requirements: Must be a minimum of 22 years of age; 9 months verifiable driving experience; Valid Class B CDL Ability to meet Ryder's driving qualifications

**ADDITIONAL REQUIREMENTS:**

Ability to follow written and/or oral instructions Ability to read, interpret and apply laws, rules, regulations policies and/or procedures Delivery Experience

Responsibilities: This position is primarily responsible for safely driving a commercial vehicle and requires compliance with safety & DOT Regulations, continuous training and customer service

Additional Responsibilities include but are not limited to: Ensuring compliance with applicable federal and/or state laws, regulations, and/or agency rules, standards and guidelines. Detecting and eliminating or minimizing safety hazards  
Maintaining accurate records and logs Loading/Unloading freight or assisting in the loading/unloading of freight if required by customer  
Other tasks as assigned

Ryder is proud to be an Equal Opportunity Employer and Drug Free workplace. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, age, status as a protected veteran, among other things, or status as qualified individual with disability.

Apply online at <https://driver-ryder.icims.com/jobs/11159/truck-driver%2c-class-b-full-time---hazmat-needed---romeoville%2c-il/job?hub=9&mode=job&iis=Indeed&iisn=Indeed.com&mobile=false&width=768&height=500&bga=true&needsRedirect=false>

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## **CASHIER DIETARY CAFETERIA (PART TIME)**

Job Location: Chicago, IL

**Position Highlights:** Operates cash register during meal service; reconciles bank at start of shift and bank, cash, meal tickets and register receipts at end of shift.

### **Position Responsibilities:**

Counts and reconciles bank at start of shift

Operates cash register during meal services; informs customers of total charge; completes transaction, issues receipt to customer.

Counts and reconciles bank, cash, credit card & freedom pay transactions, meal tickets and register receipts at end of shift

Completes deposits of cash, meal tickets per department procedure

Programs register for daily menu and prices.

Maintains clean and organized work area.

Restocks food and supplies as directed.

Complies with all regulatory agency standards and all department policies and procedures. Orients dietetic interns to work areas as assigned.

### **Position Qualifications Include:**

High School diploma is required

Ability to read, write, speak English

Bilingual preferred

Strong math skills

Illinois Department of Public Health & City of Chicago Sanitation Certification required within three months of hire.

Minimum of one year experience as cashier in a high volume foodservice operation

Interpersonal skills, customer service oriented, problem solving

Ability to exert 25 pounds of effort to push or pull a cart,

Ability to lift and carry 40 pounds minimum,

Stooping, kneeling, reaching, sufficient dexterity to operate kitchen utensils, cash register keyboard,

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## **Inventory Control Clerk**

Taylor Farms Chicago, IL 10/14/2014

### **JOB DESCRIPTION**

Procedure Title: Inventory Control Clerk

Reports to: Receiving Manager

### **Employment Requirements for Inventory Control Clerk Position:**

High School or GED. Receiving/storage experience in a food products environment. Math proficiency English and/or Spanish, oral and written, communication skills are required. Must pass pre-employment drug screen. Must pass forklift certification test. Microsoft Office.

### **Other Skills and Abilities:**

Minimum 1 years of experience operating a stand up and sit down forklift. Previous experience in warehouse inventory management system. Knowledge of Microsoft Excel, Warehouse Management System required. Excellent mathematical skills with attention to detail; Ability to count accurately; consistently; Input data as necessary in WMS system. Self-motivation and initiative to follow through on daily assignments. Dependability. Effective communication skills. Ability to multi-task in a fast moving environment. Must be flexible and a team player. Ability for work a full-time schedule including nights, weekends and holidays as needed. Ability to lift 50 pounds and to stand for extended periods of time. Ability to work in a refrigerated environment.

Employment Type Full-Time  
Job Type Warehouse, Manufacturing, General Business  
Education High School  
Experience At least 1 year(s)  
Manages Others Not Specified  
Industry Agriculture, Consumer Products, Manufacturing  
Required Travel Not Specified

Apply online at

[http://www.careerbuilder.com/jobseeker/jobs/jobdetails.aspx?utm\\_source=indeed.com&rx\\_source=indeed&utm\\_campaign=non-dma-warehouse&rx\\_campaign=indeed16&siteid=sep\\_cb001\\_ware&job\\_id=JHR44V5YDGO\\_MHCY6J3H&rx\\_medium=cpc&showNewJDP=yes&utm\\_medium=aggregator&IPath=EXINDSEP\\_G](http://www.careerbuilder.com/jobseeker/jobs/jobdetails.aspx?utm_source=indeed.com&rx_source=indeed&utm_campaign=non-dma-warehouse&rx_campaign=indeed16&siteid=sep_cb001_ware&job_id=JHR44V5YDGO_MHCY6J3H&rx_medium=cpc&showNewJDP=yes&utm_medium=aggregator&IPath=EXINDSEP_G)

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### **Safe Haven Residential Staff Substitute**

15-Oct-2014 to 31-Oct-2014 (CST) Support Staff Chicago, IL, USA 12.56 Hourly

Description: This position is responsible for daily Safe Haven operations including scheduling and training of Safe Haven volunteers; maintaining timely and accurate logs; meal preparation and delivery; crisis intervention; conducting Safe Haven activities; ensuring safety and integrity of Safe Haven space.

#### Duties:

##### Program Management

Know and comply with policies and procedures of Deborah's Place and the Safe Haven. Coordinate the scheduling and training of Safe Haven volunteers. Communicate directly and effectively with other Safe Haven staff and residents. Communicate directly and effectively concerns and observations to internal and external service providers. Ensure program safety, security, cleanliness and integrity of the building during designated hours. This includes staying awake on the overnight shift. Prepare and serve meals. Ensure the proper ordering, stocking and storage of goods and supplies. With Safe Haven team, plan & conduct Safe Haven operations and activities. Timely and appropriate crisis intervention.

##### Other

Maintain required professional knowledge and job skills. Attend and participate in required educational programs and staff meetings. Represent Deborah's Place mission and values to participants, visitors, and others. Perform other duties as assigned.

Qualifications: Education: High School Diploma

Job Experience: 2-3 years residential experience; 2-3 years working with people with mental illness

Special Knowledge & Skills: Knowledge of issues surrounding homelessness, mental illness, chemical dependency and MISA issues; basic computer skills; ability to communicate effectively with case management team, psychiatrist and other providers around mental health and medical issues; current driver's license; Food Handling and Sanitation Certification within 6 months of employment if needed.

Unusual Physical Requirements: Availability to work evenings, weekends and holidays; ability to do some lifting (no more than 50 pounds); must demonstrate qualities of energy, creativity, flexibility and tolerance; ability to climb stairs; visual acuity; auditory and vocal responses necessary; female gender

Apply online at <https://deborahsplace.applicantpro.com/jobs/148769-42167.html>

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## **Cook/Food Prep - Home Run Inn/Power Play**

### Description

Prepare kitchen ingredients and food items to create appetizers, salads, pastas, sandwiches, and desserts.

### Work from verbal and written orders:

1. Read order tickets to determine amount and kind of foods and supplies to be packaged.
2. Fill individual serving cartons with portions of various foods and condiments.
3. Monitor quality of food and spoilage.
4. Refill and rotate stock as necessary. Assist in inventory counts and ordering.
5. Follow standard recipes for preparation of menu items. Prepare foods for cooking and assist other cooks as instructed.
6. Operate fryer, oven and other cooking equipment.
7. Ensure cleanliness of food preparation areas.
8. Stock and prepare necessary food ingredients and dry goods needed for food preparation.
9. Rotate perishable food items based on FIFO method of inventory.
10. Follow SOP's of food preparation adhering to specific weight, measures, portioning and safe food handling.
11. Prepare food quickly and efficiently to meet the HRI prep time goals.

Use kitchen and cooking appliances and equipment.

Follow safety rules and keep work area in a clean and orderly condition.

Perform other related duties as assigned.

You are applying at the following locations:

Home Run Inn

Apply online at

<https://my.peplematter.com/homeruninnpizza/Hire/Application/?alias=homeruninnpizza&jobPostId=75221fb7-9506-4370-acd4-a3c60041ebf4&jobOpeningId=84381252-6887-4819-bb7c-a3aa01000b43&d=1>

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**Lunchroom Attendant (Lunchroom Services)(Job Number: P018518)**

CLASS TITLE: Lunchroom Attendant

**CHARACTERISTICS OF THE CLASS:**

Under immediate supervision, assists in the preparation and serving of food and the sanitation of food service facilities and equipment; and performs related duties as required.

**ESSENTIAL FUNCTIONS:**

Opens cans and packages, washes, peels, cuts, chops, mixes, weighs and portions ingredients; sets up and restocks steam tables, counters, and canteen; washes pots, pans, trays, dishes, and utensils; cleans and sanitizes counter tops, work areas, storage areas, and various food service equipment; assists with placing food items in proper storage areas; serves food to customers using proper utensils and in correct portions; follows departmental personal hygiene requirements; operates food service equipment in accordance with established safety practices and policies.

**MINIMUM QUALIFICATIONS:**

Training and Experience.

Willingness and ability to perform the duties of the position.

Knowledge, Abilities, and Skill.

Knowledge of routine kitchen sanitary principles and practices, working knowledge of kitchen utensils and basic food service equipment.

Ability to follow oral and written instructions.

Basic skill in the use of kitchen utensils and basic food service equipment.

Physical Requirements.

Medium Work: Exerting twenty (20) to fifty (50) pounds of force occasionally, or ten (10) to fifteen (15) pounds of force frequently, or greater than negligible up to ten (10) pounds of force constantly to move objects.

Physical demands are in excess of those for Light Work.

Apply online at <https://cpsk12il.taleo.net/careersection/3/jobdetail.ftl?job=53626>

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## **Dishwasher**

Location: Chicago, IL

Job Code: 473

# of openings: 50

Department: Food & Beverage

FLSA status: Non-exempt

Reports to: Chef, Sous Chef, or Supervisor on duty

**Job Summary:** Inspired by a commitment to excellence, Shipmates at our Company\* create unforgettable memories for our guests. The successful dishwasher efficiently cleans china and other wares, ably assists in food preparation and production, contributes to general galley operations including receiving and storing provisions, is hospitable and cordial to coworkers and guests, and acts safely and responsibly.

**Accountabilities:** The successful Dishwasher will enable professional and efficient galley operations, be favorably viewed by supervisors and peers, and be swift and effective in the execution of assigned duties. Performance will be measured by management evaluation, and peer feedback. High performers will be selected to learn new skills; compensation will reflect a shipmate's overall contribution to the operation.

**Job Specifications / qualifications:** Previous kitchen experience preferred  
Energetic and enthusiastic personality essential  
Will be closely supervised; must be able to take direction  
Must be able to effectively understand and convey verbal information to coworkers  
Must possess a service orientation – actively looking for ways to help others  
Will work for extended periods without sitting  
The nature of the work may be strenuous and the work environment may be warm  
Required to lift and move heavy items such as cases of provisions and stacks of china  
Will be required to be available for work on all major holidays  
Must meet minimum state age requirements  
Per US Coast Guard regulation, must be a US Citizen or a Permanent Resident

\*For purposes of this job description only, references to the 'Company' are to the following subsidiaries of Entertainment Cruises, Inc.: Premier Yachts, Inc., Mystic Blue Cruises, Inc., Seadog Ventures, Inc., and Spirit Cruises, LLC. You are employed by one of these subsidiaries, not by Entertainment Cruises, Inc.

Apply online at

<http://ch.tbe.taleo.net/CH07/ats/careers/requisition.jsp?org=ENTERTAINMENTCRUISE&cws=1&rid=473&source=Indeed.com>

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