



Job Title: **Forensic Science Administrator I**  
Agency: State Police  
Closing Date/Time: Wed. 10/12/16 4:00 PM Central Time  
Salary: \$6,408.00 - \$9,467.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **VR704**  
Bid ID#: **21-31-ISP16-101**

Under direction of the Criminalistics Section Chief, performs as group supervisor to a staff of latent print examiners. Organizes, plans, prioritizes and coordinates the assignment, production and performance of casework of subordinates. Provides training, technical assistance, and coaching for subordinate development. Technically reviews casework of subordinates to ensure proper procedures are being followed

Agency Contact:  
Robert Huck  
Public Safety Shared Services Center  
1301 Concordia Ct.  
Springfield, IL 62702  
217-557-6010 ext. 4217  
217-782-8916 – Fax



Job Title: **Forensic Science Administrator I**  
Agency: State Police  
Closing Date/Time: Wed. 10/12/16 4:00 PM Central Time  
Salary: \$6,408.00 - \$9,467.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **VR704**  
Bid ID#: **21-31-ISP16-096**

Under direction, performs technical and supervisory duties as the group supervisor of the Forensic Science Center at Chicago (FSC-C) Chemistry Unit.

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Public Safety Shared Services Center  
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Plan/BU: **VR704**  
Bid ID#: **21-31-ISP16-097**

Under direction, performs technical and supervisory duties as the group supervisor of the Forensic Science Center at Chicago Chemistry Unit.

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Public Safety Shared Services Center  
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Job Title: **Guardianship Representative (Intake Unit)**  
Agency: Guardianship & Advocacy Commission  
Closing Date/Time: Fri. 10/07/16 5:00 PM Central Time  
Salary: \$4,159.00 - \$6,218.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **17710-50-70-123-1003**

Serves as a representative from the Office of State Guardian (OSG), a division of the Guardianship and Advocacy Commission to adult individuals whose disabilities hinder day to day management of personal and financial affairs; visits, assesses and counsels wards at scheduled intervals and travels to conduct visits;

Send Bids & Applications by Mail or Fax Only:  
Bobbie Fox, HR Director  
Illinois Guardianship & Advocacy Commission  
160 N. LaSalle Street, Room 500  
Chicago, IL 60601

Fax # 312-793-4311



Job Title: **Health Facilities Surveillance Nurse**  
Agency: Public Health  
Closing Date/Time: Wed. 10/05/16 5:00 PM Central Time  
Salary: \$5,293.00 - \$7,197.00 monthly  
Job Type: Full-Time  
Location: Cook County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC023**  
Bid ID#: **IDPH 49-16-0054**

Under general supervision of the Health Facilities Surveillance Nurse Supervisor, conducts inspections, investigation and surveys of health facilities (hospitals, Ambulatory Surgical Treatment Centers (ASTCs))

Office of Human Resources  
535 W. Jefferson St. 4th fl  
Springfield, IL 62761  
Phone: 217-785-2031  
Fax: 217-785-2038  
Email: [DPH.HRApplications@illinois.gov](mailto:DPH.HRApplications@illinois.gov)



Job Title: **Health Facilities Surveillance Nurse**  
Agency: Public Health  
Closing Date/Time: Tue. 10/11/16 5:00 PM Central Time  
Salary: \$5,293.00 - \$7,197.00 monthly  
Job Type: Full-Time  
Location: Peoria County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC023**  
Bid ID#: **IDPH 44-16-0188**

Under general supervision, conducts surveys, investigations and monitoring visits of facilities for persons with intellectual/developmental disabilities to determine compliance with State Licensure requirements and/or Federal Medicaid certification regulations

Office of Human Resources  
535 W. Jefferson St. 4th fl  
Springfield, IL 62761  
Phone: 217-785-2031  
Fax: 217-785-2038  
Email: [DPH.HRAApplications@illinois.gov](mailto:DPH.HRAApplications@illinois.gov)



Job Title: **Highway Maintainer - INFORMATIONAL POSTING**  
Agency: Transportation  
Closing Date/Time: Continuous  
Salary: \$4,460.00 / Month  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **1**  
Bid ID# :

Under direct supervision, performs maintenance and repair of roads, bridges, signs, road striping and related functions by semi-skilled operations of tools, equipment, and light and heavy vehicles.

Examples of work for a Highway Maintainer position include: repairs, replaces and patches bituminous, concrete and other road surfaces; repairs and cleans culverts, storm sewers, gutters and other drainage facilities; fills low places and ruts in shoulders; repairs and paints guardrails;

For more information you may contact the agency contact listed above OR by contacting CMS at (217) 782-7100, (217) 785-3979 (TTD/TTY), (800) 526-0844 (TTY Only)





Job Title: **Human Resources Representative**  
Agency: Human Services  
Closing Date/Time: Thu. 10/13/16 5:00 PM Central Time  
Salary: \$4,159.00 - \$6,218.00 monthly  
\$49,908.00 - \$74,616.00 annually  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **10-11-97945**

Under direction, assists with the integration of recruitment and selection activities and projects; establishes and maintains effective working relationships and public relations with private and public organizations in order to recruit and interview potential candidates for the Department. Serves as a Rutan-certified interviewer. Requires travel in the performance of duties.

Bureau of Employee Services  
Missy Mizera  
100 South Grand Ave East, 3rd floor  
Springfield, IL 62762  
217-557-0347  
FAX: 217-524-2116





Job Title: **Insurance Analyst Iv**  
Agency: Central Management Services  
Closing Date/Time: Tue. 10/04/16 11:59 PM Central Time  
Salary: \$3,969.00 - \$5,913.00 monthly  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **13068**

Under general direction, serves as an assistant to the Supervisor of the Membership Unit, in the planning, developing and implementation of the unit's programs, procedures and policies; advises and directs lower level staff and Group Insurance Representatives (GIR), regarding group insurance rules and policies; prepares and compiles documents, independently prepares correspondence for the Supervisor,

**Agency Contact:**

CMS HR-Internal Personnel  
401 S. Spring St. Room 414  
Springfield, IL 62706  
217-558-3093  
217-558-5943 Fax



Job Title: **Janitor I**  
Agency: Central Management Services  
Closing Date/Time: Tue. 10/04/16 5:00 PM Central Time  
Salary: \$4,349.00 - \$5,799.00 monthly  
Job Type: Full-Time  
Location: Effingham County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC019**  
Bid ID#: **13067**

Under immediate supervision of the Facilities Manager, performs a variety of manual tasks in the care, sanitation and maintenance at the Effingham IDOT District 7 Head Quarters and other CMS operated facilities and/or centers within the Central & Southern Region as needed, including maintaining interior cleanliness; maintains restrooms; sweeps, shovels cleans walkways; responds to work order requests for janitorial services

**Agency Contact:**

CMS HR-Internal Personnel  
401 S. Spring St. Room 414  
Springfield, IL 62702  
217-558-3093  
217-558-5943 Fax



Job Title: **Juvenile Justice School Counselor**  
Agency: Juvenile Justice  
Salary: \$3,831.00 - \$8,115.00 monthly  
Job Type: Full-Time  
Location: Saline County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **MC-01**  
Bid ID#: **IDJJ27-10-16-2000**

Subjects to administrative approval of the Principal, acquires and transfers academic and other pertinent records to and from juvenile justice facilities, educational facilities or other public, state, or local agencies, monitors and tracks the provision of juvenile justice school district education services for compliance with state and federal education mandates and required deadlines

**CONTACT:** Linda L. Butler, IYC Harrisburg, 1201 W. Poplar, P.O. Box 300, Harrisburg, IL 62946 (618) 252-8681 ext. 233



Job Title: **Juvenile Justice School Counselor**  
Agency: Juvenile Justice  
Salary: \$4,751.00 - \$7,969.00 monthly  
\$57,012.00 - \$95,628.00 annually  
Job Type: Full-Time  
Location: Jersey County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC063**  
Bid ID#: **IDJJ27-10-16-2000**

Subject to administrative approval of the Principal, acquires and transfers academic and other pertinent records to and from juvenile justice facilities, educational facilities or other public, state or local agencies; monitors and tracks the provision of juvenile justice school district education services for compliance with state and federal education mandates and required deadlines

**CONTACT:**

Mary Goetten  
618-786-2371, ext. 110  
[mary.goetten@doc.illinois.gov](mailto:mary.goetten@doc.illinois.gov)



Job Title: **Juvenile Justice Specialist Intern - Upward Mobility**  
Agency: Juvenile Justice  
Salary: \$3,994.00 - \$5,867.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **00**  
Bid ID#: **DJJ27-09 Continuous**

Under immediate supervision and subsequently under direct supervision for a period of twelve months, receives formal classroom instruction and on the job training, while performing beginning level professional duties. Assist in the supervision of the daily activities of youth; Interacts with youth; facilitates group sessions to develop rapport with youth

Ken Hilgendorf, Agency Contact  
Illinois Department of Juvenile Justice  
217-557-1030 x3008



Job Title: **Juvenile Justice Specialist Intern - Upward Mobility**  
Agency: Juvenile Justice  
Salary: \$3,994.00 - \$5,867.00 monthly  
Job Type: Full-Time  
Location: Statewide, Illinois  
Number of Vacancies: **00**  
Bid ID#: **DJJ27-09 Continuous**

Under immediate supervision and subsequently under direct supervision for a period of twelve months, receives formal classroom instruction and on the job training, while performing beginning level professional duties. Assist in the supervision of the daily activities of youth; Interacts with youth; facilitates group sessions to develop rapport with youth

Ken Hilgendorf, Agency Contact  
Illinois Department of Juvenile Justice  
217-557-1030 x3008



Job Title: Licensed Practical Nurse I (Upward Mobility Target Title)  
Agency: Veterans Affairs  
Closing Date/Time: Continuous  
Salary: \$3,063.00 - \$4,316.00 monthly  
Job Type: Full-Time  
Location: Kankakee County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC009  
Bid ID#: 34-50-14-Cont.

Carries out assigned nursing procedures; administers medication, injections, and treatments; takes and records temperature, pulse, respiration and blood pressure; apply and change simple bandages, monitors catheterizations, IV's and transfusions. Observes, records and reports to physicians and registered nurses or supervising nurse the symptoms

IL Veterans' Home  
1 Veterans Drive  
Manteno, IL 60950

Human Resources  
815-468-6581 Ext. 328





Job Title: Licensed Practical Nurse II (Upward Mobility Target Title)  
Agency: Veterans Affairs  
Closing Date/Time: Continuous  
Salary: \$3,254.00 - \$4,627.00 monthly  
Job Type: Part-Time  
Location: Adams County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC009  
Bid ID#: 34-30-14-Cont.

Carries out assigned nursing procedures; administers medication, injections, and treatments; takes and records temperature, pulse, respiration and blood pressure; apply and change simple bandages, monitors catheterizations, IV's and transfusions. Observes, records and reports to physicians and registered nurses or supervising nurse the symptoms, reactions and changes in condition of patients.

IL Veterans' Home  
1707 North 12th Street  
Quincy, Illinois 62301

Contact:  
Human Resources  
217/222-8641-ext 247



Job Title: Licensed Practical Nurse II (Upward Mobility Target Title)  
Agency: Veterans Affairs  
Closing Date/Time: Continuous  
Salary: \$3,505.00 - \$4,536.00 monthly  
Job Type: Full-Time  
Location: Adams County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC009  
Bid ID#: 34-30-13-Cont. 4

Under general supervision, independently performs a variety of skilled practical nursing functions for physically ill, handicapped or geriatric patients on an assigned shift and nursing unit. Serves either in capacity of team leader over several nursing care patients or performs special nursing techniques in units where other than simple and routine practical nursing functions are required. Records the administration of medications and treatments; prepares patient progress notes

IL Veterans' Home  
1707 North 12th Street  
Quincy, Illinois 62301

Contact:  
Human Resources  
217/222-8641-ext 204



Job Title: Licensed Practical Nurse II (Upward Mobility Target Title)  
Agency: Veterans Affairs  
Closing Date/Time: Continuous  
Salary: \$3,505.00 - \$4,536.00 monthly  
Job Type: Full-Time  
Location: Union County, Illinois  
Number of Vacancies: 1  
Plan/BU: RC009  
Bid ID#: 34-60-13-Cont. 4

Under general supervision, independently performs a variety of skilled practical nursing functions for physically ill, handicapped or geriatric patients on an assigned shift and nursing unit. Serves either in capacity of team leader over several nursing care patients or performs special nursing techniques in units where other than simple and routine practical nursing functions are required. Records the administration of medications and treatments

Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at [Work4Illinois@Illinois.gov](mailto:Work4Illinois@Illinois.gov) or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).



Job Title: **Machinist**  
Agency: Central Management Services  
Closing Date/Time: Thu. 10/06/16 5:00 PM Central Time  
Salary: \$7,890.90 - \$8,205.84 monthly  
Job Type: Full-Time  
Location: Kane County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **PR000**  
Bid ID#: **13140**

Under direction supervision of the Chief Stationary Engineer, operates metal-working machines, and tools in the fabrication, maintenance, repair and alteration of a wide variety of metal objects; may erect, dismantle, adjust and repair machinery in the field at the Elgin Mental Health Center and at other facilities as required within the Chicago/Northern Region for Central Management Services.

**Agency Contact:**

CMS HR-Internal Personnel  
401 S. Spring St. Room 414  
Springfield, IL 62706  
217-558-3093  
217-558-5943 Fax



Job Title: **Management Operations Analyst I**  
Agency: Human Services  
Closing Date/Time: Wed. 10/12/16 5:00 PM Central Time  
Salary: \$4,377.00 - \$6,581.00 monthly  
\$52,524.00 - \$78,972.00 annually  
Job Type: Full-Time  
Location: Sangamon County, Illinois  
Number of Vacancies: **1**  
Plan/BU: **RC062**  
Bid ID#: **10-99-97996**

Under general supervision, performs professional functions in the Bureau of Performance Management. Analyzes and reports on a variety of factors affecting agency operations, expenditures and objectives. Consults with agency management staff to interpret study results and verifies project accuracy.

Please submit applications to:  
Krissie Buss  
Bureau of Employee Services  
100 S. Grand Avenue East, 3rd Floor  
Springfield, IL 62762  
FAX: 217-524-2116  
PHONE: 217-557-0347